

OKEECHOBEE UTILITY AUTHORITY
REGULAR MEETING MINUTES
Monday, May 13, 2019 10:00 A.M.
Okeechobee Utility Authority
Okeechobee County Historic Courthouse, Room 270
Okeechobee, Florida

Chairperson Nelson called the meeting to order at 9:58 A.M. with the following members and alternates present:

Board Members:

Melanie Anderson*
Tommy Clay*
John Creasman*
Carl Leonard*
Steve Nelson*

Alternates:

Harry Moldenhauer
Jeff Fadley

Absent:

*Voting Board Members

OUA Members:

John Hayford
George Gall
Jamie Mullis
Kristy Hamblen
Tom Conely

The Pledge of Allegiance was led by Chairperson Nelson.

Chairperson Nelson addressed Agenda Item No. 2 ‘Meeting Minutes from April 8, 2019’ Motion by Tommy Clay to approve the Meeting Minutes from April 8, 2019 as presented. Second by Carl Leonard. Vote unanimous (5-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 3 ‘Consent Agenda’ Chairperson Nelson advised that Consent Agenda Item No. 7 has been pulled. Motion by John Creasman to approve the Consent Agenda as follows:

Consent Agenda Item No. 4 ‘Finance Report for the period ending March 31, 2019’

Consent Agenda Item No. 5 ‘Invoice from Thorn Run Partners in the amount of \$3,325.00’

Consent Agenda Item No. 6 ‘Invoice from Holtz Consulting Engineers, Inc. in the amount of \$24,157.54’

Consent Agenda Item No. 8 ‘Invoice from MAXX Environmental in the amount of \$32,910.00’

Consent Agenda Item No. 9 ‘Invoice from RJ Sullivan in the amount of \$81,495.00’

Consent Agenda Item No. 10 ‘Invoice from Eckler Engineering, Inc. in the amount of \$11,597.11’

Consent Agenda Item No. 11 ‘Invoice from Vocelle and Berg, LLP in the amount of \$1,586.42’

Second by Melanie Anderson. Vote unanimous (5-0), motion carried.

Chairperson Nelson addressed Consent Agenda Item No. 7 ‘Delinquent Accounts’ The Board advised Staff that it is not necessary to bring the delinquent accounts for Board for approval. Motion by John Creasman to authorize staff to submit the presented list of delinquent accounts to the Collection Agency. Second by Tommy Clay. Vote unanimous (5-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 12 ‘Basswood Water Main Installation’ Executive Director Hayford advised that a property owner in Basswood contacted the OUA and inquired about a water main extension. The OUA provided the customer with a quote in the amount of \$3,447.83 to extend a 2-inch water main to their property. The customer has agreed to this price and has paid the OUA for the extension. The OUA would like to install 665LF of 6-inch water main and the installation of two fire hydrants at a cost of approximately \$27,225. After a brief discussion, **motion by John Creasman to approve the installation of the 665LF and two fire hydrants as proposed and to refund the customer to cost to extend to their property. Second by Melanie Anderson. Vote unanimous (5-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 13 ‘TCI Fire Hydrant Installation’ Executive Director Hayford advised that the OUA recently contacted the City of Okeechobee Fire Department and the Okeechobee County Fire Department concerning areas of concern as to where the OUA could install additional fire hydrants, if the appropriate water main were available. Taylor Creek Isles was suggested as a priority area. In reviewing the area, there are less than 6-inch piping, which is not desirable however; OCFD stated that the lower than desired flow from a fire hydrant on a small main would be better than the present level of service. The OUA tested a meter on the main using a hydrant with only two hose nozzle attachments. The initial flow results met minimum acceptable standards. The OUA has developed a fire hydrant installation plan for the TCI area identifying up to 42 fire hydrant locations. The first phase will include the installation of 11 fire hydrants at a cost of \$46,120.00. This expenditure will be paid by the Fire Hydrant Fund. **Motion by Tommy Clay to approve the installation of 11 fire hydrants in the Taylor Creek Isles area at a cost of \$46,120.00. Second by Carl Leonard. Vote unanimous (5-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 14 ‘Public Comments’ Okeechobee County Board of County Commissioners, Chairperson, Terry Burroughs addressed the Board giving an update concerning his recent meeting with SFWMD.

Tommy Clay out at 10:38 A.M.

Chairperson Nelson addressed Agenda Item No. 15 ‘Items from the Attorney’ There were none.

Chairperson Nelson addressed Agenda Item No. 16 ‘Items from the Executive Director’ Executive Director Hayford gave updates concerning the recent events in Tallahassee, meeting with Congressman Brian Mast and the Preliminary FY20 Budget.

Chairperson Nelson addressed Agenda Item No. 17 ‘Items from the Board’ There were none.

There being no other business, meeting adjourned at 10:44 A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to insure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director’s office.

Chairperson

Executive Director (Secretary)