MINUTES OF REGULAR SESSION OF COUNCIL November 18, 2021

Regular session of Borough Council convened at 6:00 pm. Present were Councilors Tim Sloss, Mike Matlos, Janice Matyasovsky, Jennifer McClelland, Michael Zrenchak, and Chris Gretz, Mayor Sikorski, Solicitor Dennis Very and Engineer Don Glenn.

PUBLIC COMMENT:

Margaret Mansfield – 1028 Glenn Avenue: She wanted to inquire if there were any updates on the water line on Glenn Avenue. Mr. Zrenchak stated that he reached out to someone at Westmoreland Water. They are going to get back to him to take under advisement. As soon as he knows something he will let her know.

Lavina Kerklo - 3227 Liberty Way: First, she thanked everyone on council for doing their job. She is concerned with what is happening with the borough and what is coming into the borough. She had questions about the Zoning Hearing Board for variances. Mr. Zrenchak assured that they have advertised and had meetings when issues arise. He assured her that the same happens with the Planning Board. She said instead of having another place to store cars, e should have tried to get a store. Mr. Zrenchak explained that he spoke with Dollar General and it would have been too expensive due to the price of the building and having to tear it down. She called Aldi's but could not get through to the right person. Mr. Zrenchak explained that the man who bought the building has gone through zoning and they told him what he needed to do. He has met all of the requirements but has not started on the building yet. Mrs. Kerklo questioned whether council abides by the employee handbook when hiring people. Mr. Zrenchak and Mrs. McClelland assured her that they do. They also said that the handbook needs updated and that they will consult with the solicitor. Mrs. Kerklo then asked if the ordinances had been updated as council said they were going to do during the last meeting that she attended. The ordinances were codified about a month ago Mrs. McClelland stated. Mrs. Kerklo asked if we still have an ordinance person. Mr. Zrenchak said yes and pointed out Mr. Bogdan. She stated that properties are starting to look badly. Mr. Zrenchak stated that is why they put the Quality of Life Ordinance and the review board in place. Mrs. Kerklo asked if they still had a Planning Board, Mr. Zrenchak stated yes. Mrs. McClelland stated that the Blight Committee name might be confusing. That committee is more of a revitalization purpose. Mrs. Kerklo said that she would like to be a part of that committee because the tattoo parlor was not to her knowledge. Mr. Gretz said that he has pictures of run down residential properties. He has reached out to Bob Macy. He will forward these pictures to Bob Macy and Rich Fitzgerald. Mr. Zrenchak stated that the money receive is based on salary surveys and no one wants to fill that out which is a big problem. It is based on the census.

PROPERTY: Michael Zrenchak reporting for Elizabeth Lape

Mr. Zrenchak stated that they had to do historical research to see if anyone prominent went to the old school. Mr. Gilliand from Glenn Engineering completed a report.

POLICE, FIRE and EMS: Tim Sloss and Chris Gretz

Mr. Sloss read the fire report for October 2021:

Fires	2
Rescue and Emergency Medical Services	1
Hazardous Condition (No fire)	1
Good intent call	<u>3</u>
Total	7

Breakdown of Incident Type:

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Fire – other	1
Building Fire	1
Motor vehicle accident with injuries	1
Gas leak (natural gas or LPG)	1
Dispatched and canceled en route	3

Mr. Gretz thanked the Police, Fire and EMS for hanging in there with covid and the things they had to deal with. He extended gratitude for their service.

LEGISLATION: Chris Gretz

Nothing to report

PARKS & RECREATION: Jennifer McClelland

Mrs. McClelland thanked the Police and Fire Department for helping with Trick or Treat and the parade. It was a nice event and it was a full community as it always is and everyone enjoyed it.

Mrs. McClelland thanked Cara Sloss for doing the flowers at the memorial. She said it looks very nice and encouraged everyone to take a look at them.

Hibachi Lou's food truck will be at the front of the Fire Hall on Monday, November 22, 2021 from 4:30 to 7:00. It has been posted on social media and on Savvy Citizen.

HEALTH & ORDINANCE: Elizabeth Lape

Nothing to report

LIGHTS: Mike Matlos

Mr. Matlos reported that out of 100 LED lights, 48 have been installed. He reached out to Chris Urich about having Liberty Way to Washington Boulevard finished. He also stated that the installation is only done on overtime so they do not schedule this work. Mr. Gretz said that, over time, these lights should cut down on what the borough pays to Duquesne Light. Mr. Zrenchak said that the LED lights will last longer than the sodium vapor lights also. He has seen them in

other communities, and it really does make a difference. Mr. Gretz asked if they help the police patrol. Sargent Mayernik said that they are noticeably brighter and they do not cut out as much.

FINANCE: Janice Matyasovsky

Motion to Pay Bills for Ratification \$57,449.77 and

Motion: Mr. Matlos Second: Mr. Sloss

All in favor. Motion carries.

Bills for Ratification:

		A D.D. 101/150//01	10 000 05
10/22/2021	EFT	ADP [CHECKS]	-10,868.25 -3,841.08
10/22/2021	EFT	ADP- TAXES	-5,641.00 -612.74
10/22/2021		PA SCDU	-
10/22/2021		ADP [CHECKS]	-3,929.07
10/22/2021		ADP	-2,260.81
10/29/2021	EFT	ADP [INVOICE]	-87.29
11/05/2021	EFT	ADP [CHECKS]	-9,747.92
11/05/2021	EFT	ADP TAXES	-3,538.77
11/05/2021	EFT	PA SCDU	-306.37
10/27/2021	12365	MURIN & MURN INC	-5,904.00
10/27/2021	12366	AMERICAN WATER	-219.65
10/27/2021	12367	PA AMERICAN WATER	-7,642.37
10/22/2021	22306	TEAMSTERS LOCAL UNION #205	-184.00
10/22/2021	22307	PA MUNICIPAL RETIREMENT SYSTEM	-341.64
10/22/2021	22335	AQUA FILTER FRESH INC	-35.92
10/22/2021	22336	AUTO PLUS	-32.27
		BUILDING INSPECTION UNDERWRITERS OF	
10/22/2021	22337	PA	-55.00
10/22/2021	22338	DEARBORN LIFE INSURANCE CO.	-73.43
10/22/2021	22339	DERKAS AUTO SERVICE	-186.95
10/22/2021	22340	UPMC HEALTH PLAN	-4,817.59
10/22/2021	22341	VERIZON GARAGE	-55.76
10/22/2021	22342	O'REILLY AUTO PARTS	-38.45
10/22/2021	22343	PSAB	-506.00
10/22/2021	22344	Nuttal Public Safety Equipment, LLC	-17.00
10/27/2021	22345	MCI	-30.46
10/27/2021	22346	PA AMERICAN WATER	-142.79
10/27/2021	22347	R A FOSTER & SON CO	-63.00
10/27/2021	22348	WESTCOM WIRELESS INC	-55.00
10/27/2021	22349	LIBERTY SUNOCO	-150.00
10/27/2021	22350	AMERICAN LEGAL SERVICES	-65.16

10/27/2021	22351	RICOH USA	-149.42
10/27/2021	22352	SPRINT	-127.23
10/27/2021	22353	STEEL RIVERS COG	-900.00
11/08/2021	22354	STEEL RIVERS COG	-389.50
11/08/2021	22355	AFLAC	-74.88
			-57,449.77

List of Bills to Pay:

Motion to Pay List of Bills \$25,930.22 Motion: Mr. Matlos Se

Second: Mrs. McClelland

All in favor. Motion carries.

List of Bills:

AUTO PLUS				
	10/28/2021	015041878	11/07/2021	70.64
Total AUTO PLUS				70.64
BARRIER PROTECTION SYSTEMS INC				
	11/01/2021	241489	11/11/2021	480.00
Total BARRIER PROTECTION SYSTEMS INC				480.00
BUILDING INSPECTION UNDERWRITERS OF PA				
Total BUILDING INSPECTION UNDERWRITERS OF	11/08/2021	405	11/18/2021	110.00
PA				110.00
CENTER INDEPENDENT ENERGY				
	10/31/2021	103121	11/10/2021	31.74
Total CENTER INDEPENDENT ENERGY				31.74
CNH - PRODUCTIVITY PLUS ACCOUNT-CNH			44400/0004	400.75
	10/29/2021	PS0385292-1	11/08/2021	120.75 120.75
Total CNH - PRODUCTIVITY PLUS ACCOUNT-CNH				120.75
COLLURA, DAVE	10/28/2021	396888	11/07/2021	175.00
T (100) UIDA DAVE	10/20/2021	390000	11/01/2021	175.00
Total COLLURA, DAVE COMCAST				170.00
CONICAST	11/03/2021	8993209080009060	11/13/2021	367.67
Total COMCAST	(110011110111			367.67
DERKAS AUTO SERVICE				
	10/28/2021	18412	11/07/2021	50.00
Total DERKAS AUTO SERVICE				50.00
DUQUESNE LIGHT CO				
	11/01/2021	0744-720-000	11/11/2021	216.47

	11/01/2021	0823-500-000	11/11/2021	67.19
	11/01/2021	1744-720-000	11/11/2021	78.76
	11/01/2021	3993-460-000	11/11/2021	128.08
	11/03/2021	9723-500-000	11/13/2021	3,527.15
Total DUQUESNE LIGHT CO				4,017.65
FIRST COMMONWEALTH BANK (CREDIT CARD)				
,	10/27/2021	5305203280016958	11/06/2021	617.93
Total FIRST COMMONWEALTH BANK (CREDIT CARD)				617.93
GLENN ENGINEERING & ASSOC				
	10/31/2021	21-11-165	11/10/2021	103.75
	10/31/2021	21-11-164	11/10/2021	170.00
	10/31/2021	21-11-07	11/10/2021	2,301.25
Total GLENN ENGINEERING & ASSOC				2,575.00
HTM DESIGNS				
	10/08/2021	1092021	10/18/2021	415.00
Total HTM DESIGNS				415.00
JORDAN TAX SERVICE INC				
	11/12/2021	2021 Tax Bills	11/22/2021	386.00
Total JORDAN TAX SERVICE INC				386.00
McManus Merchants				
	07/26/2021	111810		-9.30
Total McManus Merchants				-9.30
MON VALLEY INDEPENDENT				
MOR TANKE REPRESENTATION OF THE PROPERTY OF TH	10/31/2021	3274	11/10/2021	179.25
Total MON VALLEY INDEPENDENT				179.25
NORTH EASTERN UNIFORMS & EQUIP., INC.				
NORTH EASTERN ONL OTHIC & ENGLISHING	11/04/2021	56500	11/14/2021	42.00
	11/04/2021	56494	11/14/2021	158.50
Total NORTH EASTERN UNIFORMS & EQUIP., INC.				200.50
O'REILLY AUTO PARTS				
OREILLI AUTO PARTO	11/09/2021	5219-190266	11/19/2021	111.96
		5108-256451	11/22/2021	26.96
T / LODGE VALITO DADTO	1112160	0.00 400.00		138.92
Total O'REILLY AUTO PARTS				
ONE DIGITAL	11/12/2021	10205-000100 ver.1	11/22/2021	40.00
	[]/ [2/202]	10203-000 100 Ver. 1	(1)22(2021	40.00
Total ONE DIGITAL				40.00
ORKIN EXTERMINATING		045004040	11/15/2021	207.92_
	11/05/2021	215821312	11/15/2021	207.92
Total ORKIN EXTERMINATING				207.82
PA AMERICAN WATER			4414410004	4 450 54
	11/01/2021	1024-210032153289	11/11/2021	1,158.51

Total PA AMERICAN WATER				1,158.51
PA MUNICIPAL SERVICE CO	10/25/2021	92748	11/04/2021	907.72
Total PA MUNICIPAL SERVICE CO	10/20/2021	02.710		907.72
PA ONE-CALL SYSTEM INC				
	10/31/2021	925964	11/10/2021	9.44
Total PA ONE-CALL SYSTEM INC				9.44
PEOPLES NATURAL GAS				
	10/25/2021	200008770279	11/04/2021	24.03
	10/25/2021	200006476069	11/04/2021	51.52
	10/26/2021	200006476150	11/05/2021	24.63
Total PEOPLES NATURAL GAS				100.18
RACUNAS LAW GROUP LLC				
	09/01/2021	1395	09/11/2021	2,953.00
	10/01/2021	1398	10/11/2021	3,120.00
Total RACUNAS LAW GROUP LLC				6,073.00
RC WALTER & SONS INC				
	10/28/2021	642751	11/07/2021	40.36
Total RC WALTER & SONS INC				40.36
Safsecur LLC				
	11/03/2021	3061	11/13/2021	531.48
Total Safsecur LLC				531.48
SPRINT				
	10/27/2021	479142366-169	11/06/2021	183.88
Total SPRINT				183.88
STANTON INDUSTRIAL ELECTRIC				ma.1.0.1
	10/27/2021	74973	11/06/2021	784.34
Total STANTON INDUSTRIAL ELECTRIC				784.34
STEEL RIVERS COG				00.50
	11/09/2021	21-1194	11/19/2021 _	22,50
Total STEEL RIVERS COG				22.50
T-Mobile			10/04/0004	20.52
	10/21/2021	976894502	10/31/2021 _	20.52
Total T-Mobile				20.52
THIR HEATING & COOLING		m m	11/25/2021	225.00
	11/15/2021	Furnace Repair	11/25/2021	225.00
Total THIR HEATING & COOLING				225,00
TRUGREEN CHEMLAWN	4.4.00.000.0	450747000	11/19/2021	501.13_
	11/09/2021	150747020	/ 3/2UZ	501.13
Total TRUGREEN CHEMLAWN				301.13
TURNER DAIRY FARMS INC				

	10/29/2021	5428843	11/08/2021	82.50
Total TURNER DAIRY FARMS INC				82.50
UPMC HEALTH PLAN				
	11/09/2021	020207 300	11/19/2021	5,004.22
Total UPMC HEALTH PLAN				5,004.22
VERIZON GARAGE		450 704 007 0004		
	11/09/2021	450-731-927-0001- 53	11/19/2021	55.77
Total VERIZON GARAGE				55.77
WESTCOM WIRELESS INC				
	11/15/2021	1190	11/25/2021	55.00
Total WESTCOM WIRELESS INC				55.00
TOTAL				25,930.22

PERSONNEL: Jennifer McClelland, Chairman

Motion to hire Ryan Drohn as a part-time officer for the Liberty Borough Police Department.

Roll Call Vote:

Mr. Zrenchak	Yes
Mr. Sloss	Yes
Mr. Matlos	Yes
Mrs. Matyasovsky	Yes
Mrs. McClelland	Yes
Mr. Gretz	Yes
Motion carries.	

Motion to hire Clifford LaFever as a part-time officer for the Liberty Borough Police Department.

Roll Call Vote:

Mr. Zrenchak	Yes
Mr. Sloss	Yes
Mr. Matlos	Yes
Mrs. Matyasovsky	Yes
Mrs. McClelland	Yes
Mr. Gretz	Yes
Motion carries.	

Prior to her vote, Mrs. Matyasovsky asked how Mr. LaFever was going to be able to go from being chief in Glassport to a patrolman. Mr. Sloss said that he does not have a job now and it is what he wants to do. Mr. Matlos stated that he resigned from Glassport.

Motion to accept Joshua Takaht's resignation effective September 3, 2021.

Motion: Mr. Matlos Second: Mrs. Matyasovsky

All in favor, Motion carries.

Motion to accept Dale McGlaughlin's resignation effective October 28, 2021.

Motion: Mr. Matlos Second: Mr. Gretz

All in favor. Motion carries.

Motion to advertise for a Full Time Street Department Laborer.

Motion: Mrs. Matyasovsky Second: Mr. Sloss

All in favor. Motion carries.

STREETS AND SEWERS: Mike Zrenchak and Tim Sloss, Chairmen

Motion to advertise Ordinance 2021-03 increasing the sewage rate from \$11.50 per 1,000 gallons to \$12.50 per 1,000 gallons.

Motion: Mr. Matlos Second: Mrs. McClelland

All in favor. Motion carries.

Mr. Zrenchak explained the reason this has to happen is because Pa American Water did an 8% increase on us this year and next year they will do a 10% rate increase. This year it went from \$8.40 to \$9.10 for our base rate and next year it will go up to \$10.09. We are trying to make sure that we have something in our Sewer System Fund because next year we will need to camera and clean our whole system.

MAYOR'S REPORT: Larry Sikorski, Mayor

Instead of reading his report, Mayor Sikorski gave an example of one of the calls made by Sargent Mayernik. He stopped someone and the guy decided to run on Orchard Drive. The guy parked his car and ran into the weeds. Sargent Mayernik encouraged him to come out with his hands up. The guy was from Monroeville and he was delivering food. Sargent Mayernik asked where the food was going and then delivered it himself.

Mr. Zrenchak asked Sargent Mayernik how the new speed trailer was working out. He said that it is visible and is working out well. People are chattering about it. It captures the speed in both directions. Mrs. McClelland said that when she was on Washington Boulevard that everyone coming toward her was flashing their high beams at her Sargent Mayernik stated that it captures data too like the number of cars and time of day and such. It came with a program that they can download it and it will print out charts. They were thinking that it could be used for things like the Blight Committee. He said that they would be surprised at the number of cars. In a 4 hour span there were 931 cars on Washington Boulevard. Mr. Zrenchak said that it was well worth the investment because it can be used for more than just slowing people down.

SOLICITOR'S REPORT: Dennis Very

Mr. Zrenchak stated that they had a bid opening for the garbage contract. Big's Sanitation and Waste Management were the only two bidders. He read the bid results.

	Big's Sanitation	Waste Management
Year 1 – Jan 1 to Dec 31, 2022 Monthly Yearly	\$19.75 \$237.00	\$14.75 \$177.00
Year 2 – Jan 1 to Dec 31, 2023 Monthly Yearly	\$20.25 \$243.00	\$15.78 \$189.36
Year 3 – Jan 1 to Dec 31, 2024 Monthly Yearly	\$20.75 \$249.00	\$16.88 \$202.56

This includes dumpsters for the borough and also dumpsters 2 times a year for clean-up.

Motion to award the Garbage and Refuse contract.to Waste Management.

Motion: Mr. Matlos

Second: Mrs. McClelland

All in favor. Motion carries.

ENGINEER'S REPORT: Don Glenn

Allegheny County Department of Development asked them to do an architectural report concerning 2910 Liberty Way (the old school). He read the conclusion which was, "Due to the advanced state of deterioration, this structure is not feasible to rehabilitate. In its current condition, it presents a severe life and safety hazard to the public. Demolition of this structure is recommended."

Allegheny County owes the borough \$100,000. Due to changes in personnel, they lost their file. Over the past couple of months, they have had the borough secretary and himself recreate their file which is holding back the money. He has sent them 13 different items. He got a call yesterday that they are looking for the original payroll sheets, which were sent to them previously, that were part of their file that was lost. They want a letter from the borough secretary stating that we only have copies and please accept them. Mrs. McClelland asked that, since we already paid Mr. Glenn for his time on this matter, can we ask to be reimbursed for his time recreating this file. Mr. Very said that we could ask but didn't think it would go anywhere. Mr. Zrenchak said that there has been a lot of turnovers of the long time personnel at the county.

Motion to authorize Ms. Pack to send a letter to Allegheny County stating that the original certified payrolls were lost and these are duplicates and please accept them.

Motion: Mrs. McClelland All in favor. Motion carries. Second: Mr. Matlos

OLD BUSINESS:

Nothing to report.

NEW BUSINESS:

Mr. Zrenchak reported that the borough has a balanced budget for 2022. There will be no tax increase. The Highway Fund, Sewer Fund and Sinking Fund all balanced.

Motion to advertise the Liberty Borough 2022 Budget.

Motion: Mr. Matlos Second: Mrs. Mrs. Matyasovsky

All in favor. Motion carries.

CORRESPONDENCE:

Motion to accept the typed minutes from the October 21, 2021 meeting.

Motion: Mr. Matlos Second: Mrs. McClelland

All in favor. Motion carries.

Next meeting dates/times: Work Session, Wednesday December 8, 2021 at 6:00 pm – Regular Session, Thursday, December 16, 2021 at 6:00 pm

Motion to adjourn

Motion: Mrs. McClelland Second: Mr. Sloss

All in favor. Motion carries.

Meeting adjourned at 6:53 PM

Respectfully submitted by:

Jill Pack

Borough Secretary