

MINUTES FOR
BOARD OF TRUSTEES
MEETING 12/08/2025

Members Present: Jeremy Estep, Terry Brungardt, Laurie Morris, Joseph Thornton,

Members Absent: Trevor Gibbins

Staff Present: Jana Knott – Town Attorney, Royetta White – Town Clerk, Lacey Rowell – Town Treasurer, Adam Tarver Water Supervisor, Kyle Svoboda Police Chief,

Others Present: Kaslin Baros

AGENDA:

1. Call meeting to order. Meeting called to order 6:30 p.m.
2. Roll Call.
3. Awards, Proclamations, and Presentations. None
4. New Business, Deletions, or Continuances to the Agenda. None
5. **Audience Participation.** Comments from the audience will be heard at all Regularly Scheduled board meetings only during the designated Audience Participation portion of the agenda. Anyone with a business item to present to the Board of Trustees that does not appear on the agenda, please come to the podium and state your name and address. Comments are limited to three minutes and must pertain to the Town of Calumet business. The Oklahoma Open Meeting Act prohibits the Board of Trustees from acting on requests made during this part of the agenda. There were no comments made.
6. **Consent Agenda.** The following items are considered routine by the Town of Calumet Board of Trustees and will be enacted in one motion. Should discussion be desired on any item, that item will be removed from the Consent Agenda and considered separately.
 - a) Consideration of approval, rejection, amendment, and/or postponement of the minutes for the Regular Meeting held Thursday November 6, 2025, with action, as necessary.

Trustee Brungardt made a motion to approve consent agenda items. Second by Trustee Estep. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion passed 4-1.

Consent Agenda Items Pulled for Discussion.

7. Discussion Items:

- a) Consideration of approval, rejection, amendment, and/or postponement of approval for claims, checks, and warrants for November 2025, with action as needed. Additional claims for:

Claim# GEN250 OMMS Police Chief Training

CLaim # CPWA GEN-250 for Grainger for 224.90

Trustee Morris made a motion to approve claims, checks, and warrants for the month of November 2025, with additional claims. Seconded by Trustee Thornton. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion passed 4-1.

- b) Consideration of approval, rejection, amendment, and/or postponement of approval for Annual Stipend for the Calumet Volunteer Fire Department, for a total of \$10,000, to the Calumet Volunteer Fire Department. Trustee Estep made a motion to approve Calumet Volunteer Fire Dept. Stipend of 10,000. Seconded by Trustee Thornton. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion passed 4-1
- c) Consideration of approval, rejection, amendment, and/or postponement of approval Christmas Bonus in amount of 800.00 full time employees and 400.00 for part time employee and 200.00 for just starting employee's. Trustee Estep made a motion to approve Moore's Storage Agreement for 104.00 per month. Seconded by Trustee Brungardt. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion passed 4-1.
- d) Consideration of approval, rejection, amendment, and/or postponement of approval to change the alley routes for trash pickups. No Action. Tabled until January 2026 meeting.
- e) Consideration of approval, rejection, amendment, and/or postponement of approval to approve updated agreement with Pafford Ambulance Service. Terry Brungardt moved with contract until issues might arise. New contract will start on 4/1/2026 and renew yearly automatically at the cost of 12,360 yearly and monthly payment of enrollment. Contract will increase at 3% per year. Trustee Morris made motion to accept Pafford new contract. Seconded by Trustee Brungardt. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion passed 4-1.
- f) Consideration of approval, rejection, amendment, and/or postponement of approval to approve agreement with Thunder Community Foundation for refurbishing the Thunder Court. Trustee Estep made motion to accept agreement for Thunder Community Foundation for refurbishing the Thunder Court. Seconded by Trustee Brungardt. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion passed 4-1.
- g) Consideration of approval, rejection, amendment, and/or postponement of approval of discussion of Engineers recommendations for water wells. No Action Tabled till January 2026 meeting. Cowan Engineering had four options and decided on the Central ION Well Treatment and combine 2nd well best option. Mayor, Vice Mayor and Water Supervisor to have meeting with Cowan Engineer Thursday December 11,2025 to discuss options.
- h) Consideration of approval, rejection, amendment, and/or postponement of approval to close Town Hall at noon on Christmas Eve with paid time off for employees. Trustee Thornton made motion to approve paid time off for employees at noon on Christmas Eve. Seconded by Trustee Estep. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion passed 4-1.

8. Reports.

- a) Town Treasurer: Board would like more information about training for Lacey Rowel in March 2026 at the cost of 485.00 plus milage.
- b) Town Clerk
- c) Fire Department Fire Chief going to have all firefighters fill out Form 11 Death Benefit Designation.
- d) Police Department
- e) Public Works Department
- f) Trustees: Trustee Estep would like to make Thunder Grand re-opening of refurbished court to an event for town.

Executive Session.

1. Consider convening into Executive Session for the purpose of the following:

- a) Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
- b) Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee:

Bradley Logan

2. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee:

Royetta White

3. Trustee Morris made a motion to approve entering executive session. Seconded by Trustee Brungardt. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion passed 4-1.

Motion made to reimburse Royetta White for Insurance. Trustee Morris made a motion to exit the executive session. Seconded by Trustee Brungardt. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion passed 4-1.

No action taken.

4. Adjournment.

12/8/2025

Meeting Adjourned at 8:21 p.m.

Laurie Morris

Mayor

ATTEST Royetta Letts
Town Clerk

