

**Glenbrook North Parents' Association**  
**Second Vice Chair - Communications Position**

I took over the position from Janet Spector Bishop in the fall of 2015. The duties have not changed since then, but they could increase in the future. Here is what I have done:

1. Maintained the Parent's Association Facebook Page by posting information about meetings and other useful information. I also shared posts from the Glenbrook North (school) and Grad Night Facebook pages.
2. Attended Parents' Association meetings each month and took pictures of the guest speakers to be shared on Facebook. At one meeting, I videotaped our guest, Ryan Goldsher, doing one of his impressions and shared that via Facebook. Some of my pictures were taken with my iphone and others with my DSLR camera.
3. Placed ads in the *Torch* student newspaper and the Laconian yearbook congratulating graduates. In the past, ads were also placed in the school newspaper to congratulate teachers on obtaining doctoral degrees. In addition, I placed an invitation to Paul Pryma's retirement celebration in *Torch*. I requested checks to cover the costs of ads from the P.A. Treasurer.
4. Volunteered with Parent's Association projects including the book sale and baked cookies for Community Week.

The skills that would be helpful for the next person in this position are: experience with writing, a familiarity with social media and photography, and a frequent user of a home computer.

Beth Congbalay  
2015 - 2016 and 2016 - 2017