

1 **Rockford Town Regular Council Meeting**  
2 **April 18, 2018 7:00pm**

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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
6 SUMMARY OF THE DISCUSSION AND VOTING.  
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9 Mayor Roecks called the meeting to order at 7:01pm with the Pledge of Allegiance.

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11 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Micki Harnois, Tim,  
12 Fricke, William Benson, Brian Laude, Clerk/Treasurer Heidi Johnson and Public Works' Dave  
13 Thompson.

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15 **Ms. Harnois made a motion to excuse Councilmember Clint Stevenson. Mr. Laude seconded the**  
16 **motion. Motion was carried.**

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18 **Mr. Benson made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**  
19 **Motion was carried.**

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21 **Mr. Benson made a motion to approve the minutes from the 04/04/2018 regular meeting, with a**  
22 **correction to line 15, changing Mr. Harnois to Ms. Harnois. Mr. Fricke seconded the motion. Ms.**  
23 **Harnois asked that line 43, change the word "nominate" to "suggest." Motion was carried.**

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25 ANNOUNCEMENTS

- 26 - FredNeck's Frog Regatta Festival 04/28/2018 at 1pm  
27 - Rockford Youth Baseball sign up until 04/20/2018  
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29 Ms. Roecks welcomed Resident Ivan Willmschen back home from his winter in Arizona. She also  
30 welcomed Representative Joe Schmick to the council meeting. Rep. Schmick said he was glad to be in  
31 Rockford to hear of the challenges the town could be facing and that he has been trying to attend a  
32 council meeting in all of the local towns.

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34 COUNCIL REPORTS

35 Ms. Harnois attend an Infrastructure Workshop in Moses Lake. She met with Cynthia Wall from the  
36 Department of Ecology, who stated that she has been in contact with the Riverkeepers regarding  
37 Rockford. Ms. Wall said that she feels her meeting with the RiverKeepers was a positive one.

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39 Ms. Harnois mentioned that there is a Small Cities Connectors meeting in Palouse, WA on May 29<sup>th</sup>.

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41 COMMISSION REPORTS

42 Planning and Zoning

43 Ms. Harnois said that she spoke a realtor who owns a lot on East Lake Street. He had questions about  
44 subdivisions and road widths and she was able to help him out.

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46 Comprehensive Plan

47 Ms. Harnois said that she will have the determination of non-significance, which is an environmental  
48 determination, ready by Friday. Mr. Benson stated how thankful and lucky is that Rockford has  
49 someone with Ms. Harnois' knowledge. She said she will schedule a public hearing for the DNS mid-  
50 May. There will also need to be a special meeting held with Council to discuss the zoning regulations.

51 COMMITTEE REPORTS

52 Finance Committee

53 Met on 04/11/2018 to discuss the Lagoon Fund and the potential purchase of a dump truck.

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55 Asset Management Committee

56 Will schedule a meeting soon.

57

58 Water/Sewer/Streets

59 Mr. Thompson mentioned that St Joseph's Catholic Church has asked if the town would be willing to  
60 help with replacing the sidewalk by the church, since half of it is on the town's right-of-way. It was the  
61 consensus from the council that the town could do the work if St Joseph's paid for the material.

62

63 Improvement Board

64 Council wants to get the ball rolling in getting the abandoned house on 106 E A Street boarded up. Mrs.  
65 Johnson will send a letter to the owner.

66

67 Tree City/Parks

68 Ms. Harnois stated that she left a message for Garth Davis with the Conservation District and has not  
69 received a call back yet.

70

71 PUBLIC COMMENT

72 Lorrie Engle asked if the town could charge the owner of the 106 E A Street house for the material to  
73 board it up. She also said that Melissa's Lids will be giving away free helmets again at the Frog Regatta  
74 on April 28<sup>th</sup>.

75

76 Mr. Fricke asked Rep. Schmick about what could be done regarding nuisance/abandon properties. He  
77 asked for some direction on what other municipalities have had success with. Rep. Schmick said he  
78 would look into it and get back with Mr. Fricke.

79

80 ORDINANCES/RESOLUTIONS

81 **Mr. Benson made a motion to approve Resolution 18-02, declaring certain real estate surplus.**

82 **Mr. Fricke seconded the motion. Motion was carried.**

83

84 OLD BUSINESS

85 None

86

87 NEW BUSINESS

88 None

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90 PUBLIC COMMENT

91 Resident Vicki Bergstrom asked Rep. Schmick if there was recently a bill that passed about abandon  
92 buildings.

93

94 Resident Ivan Willmschen asked where the surplus property was located. He also asked when he could  
95 get some clarification the checks that are on the register.

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97 STAFF REPORTS

98 Public Works

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- Mr. Thompson wants to set up a meeting with all the property owners involved with getting a water and sewer line extended to East B Street. There was discussion on a vault being put in at East Lake Street.

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- Mr. Thompson told council that the new bagger was purchased and installed on the mower.
  - It was reported that Union Pacific Railroad granted the town an easement for the sewer line work through Rock Creek, and that it would cost \$3000. Mr. Thompson has completed the JARPA form and sent it to Layne Merritt, JUB Engineers, for review. He now needs to complete the SEPA checklist.
  - Ms. Roecks told council that the finance committee had met to discuss purchasing a dump truck. There was discussion on the options the town could use to purchase the dump truck. **Mr. Fricke made a motion to allow the Clerk/Treasurer, Heidi Johnson, and Public Works Director, Dave Thompson to find and purchase a dump truck, using \$15,000 of the towns available funds and for Mrs. Johnson to obtain a loan for the remainder of the cost, not to exceed \$30,000 for the entire purchase, and with the best interest rate possible. Mr. Fricke included that the \$15,000 of the towns available money be taken out as follows: \$5000 from Current Expense, and \$2500 each from Water, Sewer, Streets and the Equipment Reserve. Mr. Laude seconded the motion. Motion was carried.**
  - Mr. Thompson mentioned that Public Works is updating all the cross-connection information and will be sending a survey out to the residents in May.

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119 Clerk/Deputy Clerk

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- 121
- Mrs. Johnson submitted the proposed budget amendments for the first quarter. Council discussed some of the changes and decided to wait to approve them until the next meeting.

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123 Resident Ivan Willmschen asked council if the town needs to get competitive bids for the dump truck

124 purchase. He also asked for some clarification on the checks that were to be approved.

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127 APPROVE CHECKS

128 **Mr. Fricke made a motion to approve checks 14374-14390 and 3 EFTs for a total of \$30,242.78.**

129 **Mr. Benson seconded the motion. Motion was carried.**

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131 **Mr. Benson made a motion to adjourn the meeting at 8:41pm. Mr. Laude seconded the motion.**

132 **Motion was carried.**

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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor