

# Sydenham Parish Council

Minutes of the Parish Council meeting held on 9<sup>th</sup> February 2023 in the Old School Room

Present: Michael May (MM) – Chair  
 Alison Isherwood (AI) - Vice Chair  
 David Wilkins (DW)  
 Cheryl Belson (CB)  
 Heather Mullins (HM) – Clerk

Apologies: Hayley Smith (HS)

The meeting was pleased to welcome Cllr Champken-Woods.

214	<b>Members' declaration of interests (for items on the agenda)</b>	None	
215	<b>Minutes of previous meeting</b>	The minutes of the previous meetings were approved and signed.	
216	<b>Planning</b>	None	
217	<b>Finance</b>	<p>The following items were approved for payment:</p> <p>£7.96 Virtual Landline          £4.55 SSE electricity supply for defibrillator          £451.25 Clerk's salary          £36.00 Pet Waste Solutions          £21.00 TEN fee for road closure, Fayre          £125.00 Booking fee for children's entertainer, Fayre          £60.02 DW expenses, fuel for machines          £150.00 OALC membership (est)          £456.00 The Partners Kingston Stert Farm, hedging works          £95.98 GoDaddy hosting for website, Fayre</p>	
	NatWest Current a/c: b/f £243.34	<p>Payments:</p> <p>£651.25 Clerk's salary for December included backdated pay award          £7.96 Virtual landline          £268.32 GoDaddy renewal of web builder          £36.00 Pet Waste Solutions – dog bin emptying for December          £4.55 SSE Southern Electric – supply to defibrillator          £62.99 Amazon, flag pole          £125.00 Mr Marvel booking fee, Fayre</p> <p>Receipts:</p> <p>£500.00 transfer from reserve account          £150.00 transfer from reserve account          £100.00 transfer from reserve account          £100.00 transfer from reserve account</p>	<p>Closing balance at 31/01/23</p> <p>£61.73</p>

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	NatWest Reserve a/c: b/f £32,544.84	Payments: £500.00 transfer to current account £150.00 transfer to current account £100.00 transfer to current account £100.00 transfer to current account Receipts: £22.43 interest in January	£31,717.27
218	<b>County Councillor Report</b>	Cllrs Gregory and Champken-Woods shared their parish report with the council. Funds from the Councillor Priority Fund which were requested for the B4445 traffic calming can hopefully be allocated by internal transfer. An update regarding this was requested in order to confirm funding with Chinnor Parish Council. The allocation of CIL and S106 monies at County level was discussed.	HM
219	<b>Matters carried forward</b>	<b>Playing field</b> The football goal to be replaced - ideally a pair of smaller goals. Expenditure approved.	DW
220		<b>Chicane installation on B4445</b> Chinnor Parish Council have agreed that the scheme should progress, and based on the ODS quote plus a contingency fee will commit £19,400 if Sydenham can provide £18,000 of secured funding. The sum requested from the Councillor Priority Fund needs to be clarified and advice sought from OALC regarding the placing of the order for a joint scheme for two neighbouring parishes. ODS to be contacted regarding their quotation and the process for accessing the OCC funding to be confirmed.	HM MM
221		<b>Village repairs and maintenance</b> The area around the bus shelter and phone box has been cleared.	
222		<b>Footpaths and bridleways</b> The Holliers Close footpath clearance has been arranged, with expenditure of £100 agreed. The Countryside Officer to be asked to view both the shuttering situation and the required tree works. Re-grading work is required at the top of Sewells Lane and discussions are ongoing with the contractor. These works should be suitable for a TOE grant scheme application as TOE have launched a new smaller grant option. Holliers Close path – an update on the tree works has been provided to the Countryside Officer, as the tree is not on private land. The shuttering along the footpath is collapsing into the ditch and will be discussed with the Countryside Officer at the same time. If further works are required and will not be undertaken by County, a grant application to the Councillor Priority Fund is suggested in the new financial year, should the scheme be active again.	DW  DW

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223		<b>Fayre Committee report</b> The next meeting will be held late February at which bookings will be confirmed.	CB
224		<b>Generator</b> Discussion ongoing regarding the required type of installation.	DW
225		<b>Classification of Sewells Lane on the Definitive Map</b> c/fwd.	MM
226		<b>Purchase of flag pole</b> This has been purchased and stored at the OSR.	
227		<b>Parish Council elections</b> The notice of election will be published in the w/c 13 <sup>th</sup> March, and nomination papers will need to be delivered to Abingdon by hand. The deadlines for registration of postal and proxy votes to be publicised, together with the need for photo ID. Two councillors have confirmed that they will be stepping down. The Munday's Gift charity that operates within the parish is looking for trustees, who are appointed by the Parish Council. Following discussion, possible candidates to be approached.	MM
228		<b>P22/S4643/O Land west of Thame Road, Chinnor parish</b> There have been many respondents from Sydenham Parish.	
229		<b>May meetings</b> The Annual Meeting of the Parish Council will take place on 11 <sup>th</sup> May following the elections, and the OSR is booked accordingly. A date for the Annual Parish Meeting to be discussed at the next meeting.	
230	<b>Matters Arising</b>	<b>Phoenix Trail Project</b> Discussion with Cllr Gregory c/fwd.	
231		<b>Sydenham Neighbourhood Plan</b> The Planning Policy Team Leader has confirmed that a review will not be required until 2024, at which stage a minor revision in line with Housing Supply should provide the necessary protection.	
232		<b>OCC Tree Planting</b> The County have allocated a Cherry tree to the parish as part of their planting programme. The location suggested by County is not suitable and an alternative to be confirmed, as a replacement for an existing but ailing tree.	DW
233	<b>Correspondence</b>	OCC – consultation for the proposed 20mph speed limit OCC – tree planting OALC/NHS – school aged immunisation service Rural Services Network – rural cost of living survey	CB(SM)  HM SM

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		OCC – Emergency Planning Survey CAB – request for donation SODC – May elections	HM
234	<b>Any Other Business</b>	<p><b>Deep Cleanse Team</b> There is a great improvement to the paths tackled. The team to be thanked and asked to complete the path in the centre of the village.</p> <p><b>Community Speedwatch</b> The Thames Valley Police co-ordinator has outlined how the scheme now runs, with details of registration and training. To be assessed with a view to the Officer attending the April meeting.</p>	<p>HM</p> <p>MM</p>
<p>There being no other business the meeting closed at 9.30pm. The next meeting will be held on Thursday 2<sup>nd</sup> March at 7.30pm in the OSR</p>			

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