

**Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell Oklahoma
Tuesday, August 08, 2017
6:00 P.M.**

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval of Regular Meeting Minutes: July 11, 2017
- b. Approval of Payment of Purchase Order Invoices-\$638,947.17
- c. Financial Reports
- d. Delinquent Customer Report

III. Regular Agenda

1. Discussion and possible action to adopt policy in the form of appendices to the employee handbook concerning the current base pay scale, a longevity pay plan, and the early retirement incentive program.
2. Discussion and possible action regarding the industrial electrical services to Schwan's, notice to Schwan's concerning designated demarcation of responsibility and point(s) of delivery, and providing service(s) such as repairs and maintenance work beyond the point of delivery and billing for any such services on the basis of time and material costs.
3. Discussion and possible action to approve employee transfer from the Construction Department to the Wastewater Treatment Plant.
4. Discussion and possible action regarding evaluation, employment and continued employment of James Clay as Interim-CEO. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307 B.1.
5. Discussion and possible action to amend the Salary Plan for FY 2017-2018.
6. Discussion and possible action to consider, approve and/or deny claim/claims in the amount of \$15,390 relating to the construction of a storage building at the Construction Department Warehouse and ratify the construction of same. Possible executive session as authorized by Oklahoma Statutes 25 O. S. § 307 B. 4.
7. Discussion and possible action to authorize the purchase of a portable flow metering system to monitor the volumetric flow in sewer lines for the Waste Treatment Department in an amount not to exceed \$24,000.
8. Discussion and possible action to reconfirm the proposed 5th Amendment to the Stilwell Area Development Authority Trust Indenture which amended Article VII (2) (a) to increase the amount from \$25,000 to \$50,000 in conformity with the provisions of Title 60 O.S. § 176 and to request that the City of Stilwell formally approve acceptance of this amendment as beneficiary of the Trust.
9. Discussion and possible action to authorize repair and re-installation of the 150 HP motor for finish pump No. 2 at the Water Plant in an amount not to exceed \$10,000.

10. Status report, discussion and consideration of possible legal action regarding City Lake Dam.
Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307 B.4.
11. Status report by Larry Eagleton.
12. Audit Committee Report.
13. Policy Committee Report.
14. Budget Committee Report.

IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)

V. Adjournment

Posted: 4:00 P.M. August 7, 2017

925 West Hickory-Utility Office

503 West Division-City Office

SUD Board Secretary, Vice-Secretary or Chief Executive Officer

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