

GRAND WATER & SEWER SERVICE AGENCY

Full Meeting
January 12, 2006

The meeting was called to order by President Gary Wilson at 7:26 p.m. at the Agency office, 3025 East Spanish Trail Road, Moab, Utah. Other Agency Board members present were Tom Stengel, John Hartley, Lance Christie, Mike Holyoak, Dan Holyoak, Rex Tanner and Dan Pyatt. Those present established a quorum. Absent was Jerry McNeely, Brian Backus, James Walker, and Kyle Bailey.

Others present were LaRue Christie, Chris Holyoak, Carrie Moissen, Stacey Boender, Marsha Modine, and Dean Brady.

Minutes Motion by Tom Stengel to approve the minutes of the meeting of December 8, 2005. Second by Dan Pyatt. Gary Wilson-Aye, Tom Stengel-Aye, John Hartley-Aye, Lance Christie-Aye, Mike Holyoak-Aye, Dan Holyoak-Aye, Rex Tanner -Aye and Dan Pyatt -Aye. MOTION CARRIED.

Citizens to be Heard None

Elect Vice-Chairman This item is not necessary since the Improvement District chose to keep Dan Pyatt as the Special Service District representative for January and February. Motion to table by Lance Christie until the election meeting in March. Second by Mike Holyoak. Gary Wilson-Aye, Tom Stengel-Aye, John Hartley-Aye, Lance Christie-Aye, Mike Holyoak-Aye, Dan Holyoak-Aye, Rex Tanner -Aye and Dan Pyatt -Aye. MOTION CARRIED.

Review Green River Travel Plaza Agreement The Board was presented with the agreement that has been reviewed by Agency counsel that covers leasing 30 AF of water from the Green River to the Anderson's for their proposed truck stop at the Green River exit located in Grand County. After discussion and informing the new board members of the project, Dan Holyoak motioned to approve the Green River Travel Plaza Lease Agreement. Second by Mike Holyoak. Gary Wilson-Aye, Tom Stengel-Aye, John Hartley-Aye, Lance Christie-Aye, Mike Holyoak-Aye, Dan Holyoak-Aye, Rex Tanner -Aye and Dan Pyatt -Aye. MOTION CARRIED.

Payroll Committee Recommendations Gary said based on the County's upgrade of its step and grade chart to be more in line with local government wages, the payroll committee proposed increasing the staff's wages according to a chart in the board packet. The pay increase is in line with the 2006 budget. Tom Stengel motioned to approve the payroll committee's recommendations according to the wage scale presented. Second by Lance Christie. Gary Wilson-Aye, Tom Stengel-Aye, John Hartley-Aye, Lance Christie-Aye, Mike Holyoak-Aye, Dan Holyoak-Aye, Rex Tanner -Aye and Dan Pyatt -Aye. MOTION CARRIED.

Review Paid Sick Leave and Vacation The board reviewed the amounts of sick, vacation and comp time the staff has accumulated. Discussion ensued about the difficulty of managing the finances when comp time is offered. Motion by Lance Christie to cease policy of having comp time; if an employee works over time he or she will be paid for it and existing comp time must be used by September 1st. Second by Tom Stengel. Gary Wilson-Aye, Tom Stengel-Aye, John Hartley-Aye, Lance Christie-Aye, Mike Holyoak-Aye, Dan Holyoak-Aye, Rex Tanner -Aye and Dan Pyatt -Aye. MOTION CARRIED. About vacation time, Rex said he did not think it was fair for an employee to lose vacation hours if they had accrued more than the 320 hours allowed as stated in the existing policy. If an employee was unable to take the time off because they had to work, the employee should not have to lose a benefit. Lance suggested not having a limit to the amount of time an employee can amass, but have a policy that the employee would only be paid for 320 hours at severance. Gary asked Marsha to put that in writing for an amendment to the Employee Policy Manual to be reviewed at the next meeting.

Review Pat Jones Job Description Marsha explained that Pat had been cleaning the Lake for \$1,400 per year for years. Now that the Agency has requested an increased cleaning schedule and the addition of dog waste stations, Marsha suggests paying her an additional \$400 per year. Motion by Tom Stengel to pay \$1800 for the job of Ken's Lake clean up. Second by Dan Holyoak. Gary Wilson-Aye, Tom Stengel-Aye, John Hartley-Aye, Lance Christie-Aye, Mike Holyoak-Aye, Dan Holyoak-Aye, Rex Tanner -Aye and Dan Pyatt -Aye. MOTION CARRIED. Lance suggested asking the recreation board for assistance with this cost. Rex suggested writing a letter to both Grand and San Juan County's for money to pay for this service. Marsha will write the letter and the Board will review it at the next meeting.

Financial Statement The board was presented with the December 2005 financial statement

Check Approval Motion to approve the checks in the amount of \$318,063.74 by Tom Stengel. Second by Dan Holyoak. Gary Wilson-Aye, Tom Stengel-Aye, John Hartley-Aye, Lance Christie-Aye, Mike Holyoak-Aye, Dan Holyoak-Aye, Rex Tanner -Aye and Dan Pyatt -Aye. MOTION CARRIED.

Items From Board & Staff Gary said five applications have been received for the manager position. It was re-advertised with a top pay of \$54,000 and will close January 16th. Phone interviews will be held first and then the board can decide to proceed with interviews or extend the application deadline and re-advertise the position.

Gary, Mike and John will attend the Moab Irrigation Company meeting January 23rd and will vote for the Agency. All board members were welcomed to attend.

Marsha presented a letter from the State Auditor to the Board about preventing fraud. Interested Board members could ask the office for a copy of the rather large packet of information.

The Rural Water Association of Utah conference registration information was presented to the Board. Any member who wishes to attend the conference at the end of February would have travel and registration expenses paid.

A letter from SITLA stating there will be an increase in the special use lease for the land under Ken's Lake was reviewed by the Board. SITLA will increase the rent from \$1,285 to \$8,800 as of April 1st, 2006. The Agency has an option to buy the land for \$110,000. The consensus of the Board was to investigate purchasing the land. Gary appointed Tom, Lance, and John to a committee to look into the purchase further. Dan Pyatt will sit in for Gary if he is unable to attend committee meetings.

President Wilson declared the meeting adjourned. Hearing no objections the meeting adjourned at 8:34 pm.

ATTEST:

Dan Pyatt, Vice Chairman

Gary N. Wilson, President