

**City of Lakeview Heights
385 Circle Drive
Morehead, KY 40351**

**REGULAR MEETING OF THE CITY COMMISSION
THURSDAY, DECEMBER 2, 2021
6:00 P.M.**

A meeting of the City Commission was held at the Robert Stivers Community Building with the following present:

Commissioner Members Present:

Tim Miller, Commissioner
Mark Blankenbuehler, Commissioner
James Hood, Commissioner
Jim Fluty, Commissioner

Guests:

Amanda Mason, Clerk

Commissioner Members Absent:

Mayor Mason

Call to Order and Roll Call

Commissioner Hood called the meeting to order at 6:00pm.

Public Comments

NONE

Approve Previous Meeting Minutes

Commissioner Fluty questioned the wording in the minutes regarding the 'end of the road' vs. 'the edge of the road' in regards to the scheduled leaf pick-up. He also asked about whether or not the Tyler Brown was going to dump collected leaves behind the building before we cleaned it up. Discussion continued and it was determined that the clean-up behind the building would not occur prior to leaf pick-up. Commissioner Blankenbuehler made a motion to approve the minutes as presented. Commissioner Miller made a second to the motion, and the motion carried.

Old Business

Opioid Settlement

Commissioner Blankenbuehler stated that he received the forms and because he is the city's representative, with permission he is able to sign and return the forms. If enough cities participate, then the process would proceed. At this time, we will have to wait until the deadline passes to determine if enough join to potentially be awarded any money.

Hill Clean-Up Behind City Building

Commissioner Miller shared that he had made four phone calls to different entities regarding using fire to clean up the area behind the city building. He stated that he has concerns about using fire to clean-up the area, and it may be best to go a different direction. Commissioner Blankenbuehler indicated that if the fire department was involved, he felt confident that they would ensure that no fire/flames would remain.

Commissioner Fluty made a motion to hire Packs at \$1250 to push the debris over the edge of the ravine. Discussion continued surrounding the need to ensure that Packs is bonded and insured so the city would not be held liable. Commissioner Miller made a second to the motion. The motion carried with the follow roll call votes:

Commissioner Miller - Aye

Commissioner Fluty - Aye

Commissioner Blankenbuehler - Aye

Commissioner Hood - Aye

Building Rental

The building will not be rented during the month of December.

New Business

Treasurer's Report

The clerk presented December's Financial Report. There was one typographical error noted that needed to be corrected.

Commissioner Blankenbuehler made a motion to accept the December Financial Report. Commissioner Fluty made a second to the motion, and the motion carried.

Commissioner Fluty also wanted to make a note that it would be perfectly acceptable to note accumulated monthly interest in the following month's report if the meeting fell on the first of the month or at a time when the interest amount was not yet available. It would be perfectly acceptable for the amount to be noted on the following month's report.

Leaf Collection Update

As of this morning, there were 26 houses who had leaves blown to the edge of the road, ready to be collected.

Property Taxes 2021

Clerk Mason reported that as of today there were only 16 bills left unpaid.

Dog Attack Complaint

Commissioner Miller stated that he spoke to the owners of the dog that was bitten by another dog in the neighborhood (Pine Tree Lane property). Commissioner Fluty indicated that the dogs in question had charged at him and his wife on a previous occasion. Commissioner Blankenbuehler indicated that residents should call authorities immediately. He suggested that the information about what to do if a dog charges or attacks should be printed in the newsletter.

The commission reviewed Ordinance 16, and based on the ordinance, discussed the next steps the commission should take. This is not the first time a complaint about this particular resident's dogs has been brought to the commission.

The commission will review past complaints and the letter that was previously sent to the resident.

During the discussion, the commission brought up the need for there to be a standard procedure for resident complaints. It was decided that all resident complaints need to be put in writing (either in written/typed letter or emailed) and sent to the commission. The written complaints must contain a detailed account of the complaint and be signed by the resident. Written complaints can be hand delivered to a Commissioner Meeting, dropped off in the dropbox, mailed, or emailed.

It was also discussed that residents need to be informed of all commissioner contact information, specifically emails. If commissioners wish to use a gmail email account, it would be best if they could set one up that used their last name directly followed by LVH@gmail.com, if available.

The clerk will outline the procedure for resident complaints in the next newsletter to be delivered this weekend.

Commissioner Hood will follow-up Mayor Mason.

Travel Trailers, Campers, etc. on properties

Resident complaint about eyesores on neighboring properties

Commissioner Miller voiced that we need to be aware of whether or not the complaint is an issue of public safety. Commissioner Hood read Ordinance 28 regarding junk-type items on the property. The commission will check in with the complainant and ask the resident to file a formal written complaint.

Other Business

Commissioner Fluty mentioned that the residents of 109 Oakwood seem to be doing something with the building behind the carport. Commissioner Miller stated that he and Commissioner Fluty could visit the residents to determine what was going on.

Commissioner Hood notified the commission of the public notice that would be posted regarding Intent to Close out the 2020 CDBG Funds and the intent to apply for additional funds.

Adjournment

With no further business pending and through unanimous consent, the meeting was adjourned at 7:19pm.

Sam Mason, Mayor

Amanda Mason, City Clerk/Treasurer