



Mark Gordon
Governor

THE STATE OF WYOMING
Department of Insurance

Jeffrey P. Rude
Commissioner

106 E. 6th Ave. ▪ Cheyenne, Wyoming 82002

MEMORANDUM

TO: ALL NON-RESIDENT ADJUSTERS AND PROPERTY AND CASUALTY INSURERS

FROM: BRYAN STEVENS, LICENSING SUPERVISOR

RE: DESIGNATED HOME STATE LICENSING

DATE: JULY 7, 2022

This memorandum serves to clarify when Designated Home State licenses are not acceptable. There are some states that do not require staff adjusters to be licensed. However, if a staff adjuster's resident state offers a resident independent adjuster license and does not restrict a staff adjuster from obtaining that license, the adjuster must hold the independent adjuster license. Designated home state licensing is only acceptable in the event that there is no home state license available, or if the home state licensing process is not as rigorous as Wyoming's resident licensing process. In order to be reciprocated, the resident adjuster license must require passing an exam, passing a fingerprinted background check, and requiring no less than 24 hours of continuing education every 2 years, with 3 of the required hours being ethics credits.

If a licensed adjuster has a resident address in a state which offers adjuster licensing that meets the exam, background check, and continuing education requirements, but holds a DHS license in a different state, that adjuster's license will not be renewed. If an applicant resides in a state which offers adjuster licensing that meets the aforementioned requirements, but holds a DHS license in a different state, that application will not be approved.

All non-resident adjusters licensed in Wyoming are strongly encouraged to review their resident state licensing practices and be certain that they are meeting the requirements of this memorandum. Adjuster licensing renewals and applications will be delayed if the applicant's home state licensing is not acceptable.

If you have any questions please reach out to the Wyoming Department of Insurance Licensing Section at insurancelicensing@wyo.gov or 307-777-7319.

A handwritten signature in red ink, appearing to read "Bryan Stevens".

Bryan Stevens
Licensing Supervisor