



Town of Baldwin, Maine  
534 Pequawket Trail, West Baldwin, ME 04091  
Cumberland County, Maine, U.S.A.  
TUESDAY, DECEMBER 20, 2016  
BALDWIN TOWN OFFICE  
6:30 P.M.



**Attendance:**

Selectmen: Robert Flint, Jeffrey Sanborn, Olin Thomas  
Public attendance

**1. Meeting was promptly called to order at 6:35 pm by Olin Thomas.**

**2. Review/ Approve meeting minutes**

A motion was made and Selectmen voted 3-0 to approve December 6th, 2016 meeting minutes and December 20th warrant.

**3. Old Business**

• **Personal Property input from other Towns**

Sebago, Denmark, Standish and Brownfield were contacted in regards to how their Town manages personal property. Some do not tax personal property. Sebago and Standish do pursue personal property. The State of Maine also requires for a Town to pursue personal property taxation. Baldwin will start by reviewing the list of businesses that have acquired conditional use permits to do business in Baldwin. After the review, the Selectmen will send out letters requesting businesses and residents to report their personal property. Need to work with planning board, the current list dates back to 2012, need to check for updated 2012 to current conditional use permits. The personal property taxes will be included in the Fall 2017 tax bills.

• **Foreclosure update**

Town has reviewed foreclosures and will put foreclosed properties up for sale. Will contact two to three realtors to meet with and discuss options to sell town-owned property. Need to research more on a civil service deputy process regarding delivering foreclosure notices to residents that fail to claim their mail. Need to work on the 2014 upcoming foreclosures and track status in the spreadsheet currently in place. In the instance a resident pays the outstanding taxes on their property, the foreclosure will be discharged by the Town Clerk, rather than quitclaimed back to them.

**4. New Business**

• **None**

**5. Reminders**

- Office closed Monday, December 26<sup>th</sup> and Monday January 2<sup>nd</sup> due to holidays
- Nomination papers are available Tuesday December 27<sup>th</sup>
- Warrant article and budget requests are due Friday, January 13<sup>th</sup>

**6. Public Question & Comment**

**7. Adjournment**

A motion was made by Olin Thomas and seconded by Jeff Sanborn to adjourn the meeting at approximately 7:22PM.

Respectfully submitted,

Olin Thomas

Robert Flint

Jeffrey Sanborn