

## Diana Capes

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**Subject:** OPTins – MANDATORY FILING

**From:** THE OFFICE OF THE COMMISSIONER OF SECURITIES AND INSURANCE MONTANA STATE AUDITOR  
<[optinsmktg@naic.org](mailto:optinsmktg@naic.org)>

**Sent:** Friday, January 10, 2020 11:00 PM

**Subject:** OPTins – MANDATORY FILING

**TO:** MONTANA PREMIUM TAX FILERS

**RE:** OPTins – MANDATORY FILING

**FROM:** THE OFFICE OF THE COMMISSIONER OF SECURITIES AND INSURANCE, MONTANA STATE AUDITOR  
(MONTANA CSI)

**DATE:** JANUARY 10TH, 2020

The Montana CSI has implemented mandatory OPTins (Online Premium Tax for Insurance) filing for all insurance companies paying Premium Taxes. OPTins, a product of the National Association of Insurance Commissioners (NAIC), has been developed to facilitate state specific forms and payments. **CSI has mandated the use of OPTins for ALL companies to file and pay Premium Taxes beginning with your 2019 Annual filings.**

**FOR CAPTIVE AND SURPLUS LINES INSURERES:** OPTins will be available for Montana Premium Tax filings and payments beginning on February 1, 2020. **OPTins will be optional for all Captive and Surplus Lines filings made in 2020, but for the following year (March 1, 2021) OPTins will also become mandatory for Captive and Surplus Lines Insurers.**

If you are already registered to use OPTins to file your Premium Tax filings for other states, you are already set up to file Premium Taxes for Montana. The steps to submit your tax filing are very simple and require no formal training. Easy to follow instructions are available at: <https://www.optins.org>. Once registered and set up, you will be able to log in, upload your filing forms and submit your payment online. No more paper checks – everything is electronic and tax forms along with the payment are received at the Montana Insurance Department immediately upon submission. Using OPTins also allows you to upload all supporting documents as PDFs to ensure that all your annual filings are received timely.

Please visit [www.optins.org](http://www.optins.org) and click on Getting Started to download the implementation paperwork. Once it is completed, submit the forms to [optinsmktg@naic.org](mailto:optinsmktg@naic.org) and a product specialist will work with you through your implementation. Once registered and set up, you will be able to log in, upload your filing forms and submit your payment online. Setup of a new account takes 7-10 business days. If you already use OPTins, you do not have to contact OPTins Marketing. Once you have an account in OPTins, you can file to all state accounts using our application.

Questions or comments applicable to this email should be directed to:

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