

**Ward Planning Commission
Regular Meeting Minutes
May 29, 2018**

Call to Order

Chairman Meadows called the meeting to order.

Roll Call

Members

Gary Meadows –present
Sidney “Shane” Phillips – present
Helen Huitt –present
Tyler Madding – present
Wayne Knight – present
Mike Montalbano – absent
William Tremaine - present

Guest

Deborah Staley
Randy Staley
Randy Taylor
Mayor Art Brooke
Ron Bissett
Tony Reaves

Minutes

Chairman Meadows presented the minutes for April 2018 regular monthly minutes for approval. Helen Huitt motioned; Wayne Knight seconded to accept April 2018 regular monthly minutes as printed. Voice vote all approved.

New Business

Chairman Meadows presented the Final Plat for Lots 1 – 22 and 79 -100 Lilly Ann Place. The street named Kasi Court will need to be renamed because we have Kasi Cove and this could cause a problem in a 911 situation. The Fire hydrants have been properly placed. The Water samples have returned good. The streets are not finished. They have not had the gravel work done, therefore, there has not been a compaction test done. Once again the subject of looped water lines was discussed. The City Council will need to pass an ordinance requiring looped water lines. This is a good requirement for many reasons. A couple of the most important is the fact a looped line does not have a tendency to have stagnant water that will need to be flushed occasionally and fire protection if for some reason the water would need to be shut off in an area the water could come from a different direction which would keep the fire department from hauling water to fight a fire. Also, the City of Ward has an ISO rating of 3 at this time. If there are a certain percentage of dead end lines it could be detrimental to this rating. Chairman Meadows stated that when a fire department goes through the ISO rating process the water supply is fifty percent of the rating process. Helen Huitt motioned; Tyler Madding seconded to table the Final Plat for Lots 1 – 22 and 79 -100 Lilly Ann Place until the June 25, 2018 meeting so the engineer and/or the developer could be present to answer the questions for the

Commission that are of concern (the street name of Kasi Court and the street progress). On voice vote all approved to table for Final Plat for Lots 1 – 22 and 79 -100 Lilly Ann Place.

Chairman Meadows ask to present a request to the Commission. The Commission may remember that Councilman Weir spoke to the Commission about adding sidewalks as a requirement in new subdivisions which is not required at this time. Mr. Weir would like for the Commission to handle the public hearings. Chairman Meadows stated the hearing or hearings could be held before the regular meeting at 6:30 PM. Deborah Staley will make inquires on the process and get with City Attorney Chris Lacy on the process. Of course there will need to be a set of regulations drafted before the hearing or hearings. Tyler Madding motioned; Helen Huitt seconded to schedule a public hearing for August 27th at 6:30 PM if the Council agrees and the draft regulations are ready for review. On voice vote all approved.

Mayor Brooke reported to the Commission that 112 children attended the Fishing Derby this month. The Balding Road waterline improvements are at the Health Department for review and the City is in the process of obtaining easements for the project. The Wastewater Treatment plant is on track they are at fifty-four percent complete.

Old Business

No old business

Announcements

Chairman Meadows read the announcements:

Next Planning Commission meeting Monday, June 25, 2018 at 7:00 PM

Council Meeting Monday, June 11, 2018 at 6:30 PM

Start making plans for July 4th Celebration on Wednesday – July 4th – Vendor Booths, Free hamburger and hot dogs, Live music, and Fireworks at dark. Donations are welcome to pay for fireworks.

Adjournment

Tyler Madding motioned; Helen Huitt seconded to adjourn the meeting. On voice vote all approved. Meeting was adjourned.

Date Accepted: _____

Chairman

Attest: _____

Secretary