

Richwood Village Council Regular Meeting – Agenda 02/10/2025

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown Y Pat Morse A Von Beal Y Donald Ridgeway Y Jackie Hamilton Y Brad Plotner Y

3. Meeting Minutes from Public Hearing and regular meeting on 01/27/2025

Motion to approve Minutes:

Motion VB Second BP Vote: RB Y PM A VB Y DR Y JH AB BP Y

Meeting Minutes from Emergency Meeting for Renewal of Operating Levy due to time restraints on 01/30/2025

Motion VB Second BP Vote: RB Y PM A VB Y DR Y JH AB BP Y

4. Warrants and electronic payments – review letter from LUC on UC Comprehensive Plan-Cost Sharing for warrant #27630 (attached)

Motion to approve Warrants

Motion VB Second DR Vote: RB Y PM A VB Y DR Y JH Y BP AB

5. Introduction of Visitors

6. Legislation:

- **Ordinance 25-01262025** TO AMEND THE OFFICAL ZONING MAP OF THE VILLAGE OF RICHWOOD, OHIO TO REZONE CERTAIN PARCELS IN THE VILLAGE OF RICHWOOD, OHIO. (amended - second reading)

Motion VB Second DR Vote: RB Y PM A VB Y DR Y JH Y BP Y

- **Resolution 25-01302025** to amend Rules of Council (amended - second reading)

Motion VB Second VB Vote: RB Y PM A VB Y DR Y JH Y BP Y

Fee Schedule

7. Mayor's Report:

N/A

8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

9. Old Business:

10. New Business:

11. Adjourn Motion VB Second JH
Vote: RB _____ PM A VB _____ DR _____ JH _____ BP _____ Time: 7:47

Next Council meeting Monday, February 24th at 7pm

January 27, 2025
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the Public Hearing meeting of Richwood Village Council was called to order by Mayor, Scott Jerew on January 27, 2025 at 6:30 pm.

Mayor Jerew called for attendance. Council member present were, Donald Ridgeway, Brad Plotner, Von Beal and Reddy Brown. Purpose of the Public Hearing is to discuss Ordinance 25-01262025 to Amend the Official Zoning Map of the Village of Richwood, Ohio to rezone certain parcels in the Village of Richwood, Ohio.

No public comments were made.

Discussion was made about changing description of Zoning for B3 so that no apartments are permitted. After discuss this was changed due to the fact that it would change the permits for all commercial buildings downtown and not allow apartments upstarts of those parcels as well.

Brown stated that in the sale documents for the property discussed, The Opera House, it is stated no apartments and or multi-housing.

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor, Scott Jerew on January 27, 2025 at 7:00 pm.

Mayor Jerew called for attendance. Council members present were, Donald Ridgeway, Brad Plotner, Von Beal and Reddy Brown. Sarah Sellers Fiscal Officer, Julie Spain Solicitor (virtual), Mote Asher Village Administrator, Zoning Officer Marion Bump. Jim Hill Police Chief and Council members Jackie Hamilton and Pat Morse, absent.

Reddy Brown moved and Donald Ridgeway seconded the motion to approve the regular meeting minutes dated 01/13/2025 with changes to Not the Mayor, but Reddy Brown called the meeting to order. Motion passed unanimously.

Von Beal moved and Reddy seconded a motion to approve the warrants. The passed with Brad Plotner abstaining and Mayor Scott Jerew voting yes.

Visitors:

- Kenny Crumb – NUSG reported last years player counts, teams and accomplishments from last year. Crumb stated that the concern for this year is the electric. Plotner stated that he will get a quoit for replacing the old box. This is necessary for the NUSG to obtain insurance. Crumb stated that he will get Sam Bevis to look at the other lights at the ball field. Crumb would like to have more community

involvement, not just the parade, but including the Haunted Trail in October and at Christmas in December as well. Parade will be April 26th at 10am.

- Tamisha from the Union County Health Department addressed council for updated on awarded grants and upcoming projects and available grants. Everyone is invited to the Master Plan update for the County and have an opportunity to express what you really want to see in Richwood. This meeting is also for Marysville and Plain City. Meeting is February 5th from 6:30 – 8:00pm on Zoom.

Legislation:

- Reddy Brown moved and Donald Ridgeway seconded the motion to approve **Ordinance 25-01262025** to Amend the Official Zoning Map of the Village of Richwood, Ohio to Rezone Certain Parcels in the Village of Richwood, Ohio as modified. (Change Section 1. To read Exhibit A. and removed emergency in Section 4. (first reading). Motion passed as modified unanimously.
- Von Beal moved and Reddy Brown seconded the motion to approve Resolution **25-01272025** establishing a new fund to receive and manage the Opera House of the Village of Richwood Special Revenue Fund. Motion passed unanimously.
- Reddy Brown moved and Brad Plotner seconded the motion to approve **Resolution 25-01282025** establishing a new fund to receive and manage the Farmers Market, Custodial Fund of the Village of Richwood. Motion passed unanimously.
- Reddy Brown moved and Donald Ridgeway seconded the motion to approve **Resolution 25-01292025** of the Village of Richwood, of Ohio, Supporting the Ohio Commission of the United States Semiquincentennial (AMERICA250-OH). Motion passed unanimously.
- Reddy Brown moved and Von Beal seconded the motion to approve **Resolution 25-01302025** to amend Rules of Council. Motion passed unanimously.
- Reddy Brown moved and Brad Plotner seconded the motion to approve **Resolution 25-01252025** Requesting and Authorizing the Union County Board of Elections to Place Upon the Village of Richwood Ballot at the Primary Election to be held on May 6, 2025 the Issue of Renewing the Existing 1.2 Mills for Property Taxes in Excess of the Ten Mil Limitation for the Purpose of Current Operating Expenses for the Village. Motion passed unanimously.

Mayor's report: - Food Trucks in the village. Days of the week, times, and how it effects brick and mortar businesses in the village. After a discuss the mayor asked council to please think on it.

Street / Utility report: Administrator, Monte Asher – report attached

Police report: Police Chief, Jim Hill – no report attached

Finance report: Fiscal Officer, Sarah Sellers. Report attached

Zoning report: Zoning Officer, Marion Bump. No Report attached

Old Business:

- Fee Schedule was proposed for review. Looking for a way to update fees without changing ordinances constantly. Taking the fees out of the ordinances and adding a fee schedule will allow for changes to be made easier and also, easily found for employees and residents. The village currently does not have a fee for a 4" in our ordinance. This has been reviewed and new tap rates for water connections are addressed in the new fee schedule from 3/4" lines up to 8" lines.

New Business:

- Donald Ridgeway moved and Reddy Brown seconded the motion to accept the quote for Chime Master quote to repair the Opera House clock to fully function for \$4,993.00 (quote S02619)
- Brad Plotner reported the chimney on shelter house 2 at the park needs repaired. Plonter will get a quote for repair costs.

Von Beal moved and Reddy Brown seconded a motion to adjourn at 8:09 pm. The motion passed unanimously.

Next meeting is Monday, February 10th, 2025 at 7pm.

Mayor

Fiscal Officer

January 30, 2025
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the Emergency meeting of Richwood Village Council for renewal of Operating Levy due to time restraints was called to order by Mayor, Scott Jerew on January 30, 2025 at 5:30 pm.

Mayor Jerew called for attendance. Council member present were, Donald Ridgeway, Brad Plotner, Von Beal and Reddy Brown. Council members Jackie Hamilton and Pat Morse absent.

There were no visitors present.

Legislation

- Von Beal moved and Donald Ridgeway seconded the motion to approve Resolution 2501252025 Requesting and Authorizing the Union County Board of Elections to Place Upon the Village of Richwood Ballot at the Primary Election to be Held on May 6, 2025 the Issue of Renewing the Existing 1.2 Mills for Property Taxes in Excess of the Ten Mill Limitation for the Purpose of Current Operating Expenses for the Village. Motion passed 4-0.

5. Adjourn Motion __BP____ Second_VB____ Time: 5:36 pm

Next regular Council meeting Monday February 10th @ 7:00 PM

Payment Listing

1/1/2025 to 2/10/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
60-2025	01/06/2025	02/10/2025	CH	PERRY PROTECH	\$28.95	O
61-2025	01/06/2025	02/10/2025	CH	QUENCH	\$45.90	O
62-2025	01/06/2025	02/10/2025	CH	GOOGLE SERVICES	\$432.00	O
63-2025	01/07/2025	02/10/2025	CH	REPUBLIC SERVICES	\$144.46	O
64-2025	01/08/2025	02/10/2025	CH	Ohio Bureau of Worker's Compensation	\$581.43	O
65-2025	01/07/2025	02/10/2025	CH	CHARTER COMMUNICATIONS	\$640.87	O
66-2025	01/10/2025	02/10/2025	CH	UNITED HEALTH CARE	\$14,756.38	O
67-2025	01/15/2025	02/10/2025	CH	COMPANION LIFE	\$10.40	O
68-2025	01/28/2025	02/10/2025	CH	FRONTIER	\$181.88	O
69-2025	01/31/2025	02/10/2025	CH	PERRY PROTECH	\$28.95	O
27613	02/10/2025	02/10/2025	AW	PLOTNER HARDWARE	\$251.42	O
27614	02/10/2025	02/10/2025	AW	Charles E Harris & Associates Inc	\$6,250.00	O
Purpose: ASSISTANCE FOR 2018 RE AUDIT						
27615	02/10/2025	02/10/2025	AW	JULIE SPAIN LAW	\$2,725.00	O
27616	02/10/2025	02/10/2025	AW	RICHWOOD AUTO AND TRUCK, LLC	\$220.97	O
27617	02/10/2025	02/10/2025	AW	CORE & MAIN LP	\$3,566.27	O
Purpose: ANNUAL SOFTWARE FEES						
27618	02/10/2025	02/10/2025	AW	OHIO SOFTWARE SERVICES	\$2,520.00	O
Purpose: ANNUAL BILLING SOFTWARE						
27619	02/10/2025	02/10/2025	AW	CORE & MAIN LP	\$3,007.06	O
27620	02/10/2025	02/10/2025	AW	PARR PUBLIC SAFETY SERVICES	\$1,167.04	O
Purpose: BODY ARMOR VEST - RPD						
27621	02/10/2025	02/10/2025	AW	EDGE TECHNOLOGY	\$461.23	O
27622	02/10/2025	02/10/2025	AW	Ohio Edison	\$7,423.23	O
27623	02/10/2025	02/10/2025	AW	VERIZON WIRELESS	\$200.63	O
27624	02/10/2025	02/10/2025	AW	MASI Environmental Services	\$497.60	O
27625	02/10/2025	02/10/2025	AW	KEVIN L BLANKENSHIP	\$95.00	O
27626	02/10/2025	02/10/2025	AW	AUNALYTICS, INC	\$15.00	O
27627	02/10/2025	02/10/2025	AW	B & C COMMUNICATIONS	\$590.00	O
27628	02/10/2025	02/10/2025	AW	SHEAKLEY UNISERVICE, INC.	\$832.00	O
27629	02/10/2025	02/10/2025	AW	The Richwood Gazette	\$108.00	O
27630	02/10/2025	02/10/2025	AW	LOGAN-UNION-CHAMPAIGN	\$100.00	O
Purpose: UNION COUNTY COMPREHENSIVE PLAN UPDATE MUNICIPALITY CONTRIBUTION						
Total Payments:					\$46,881.67	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$46,881.67	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed.
- 2) Working with Eric for Bob Fisher to dump our sludge from sewer plant
- 3) I am working with Eric on service line inventories for EPA Mailers Done, still coming back in.
- 4) ODOT is boring 47 & 37 today. Will be getting info for Access Engineering.
- 5) Taking inventory of water parts and pumps Ongoing
- 6) Working with Iworq on program installation. Ongoing
- 7) Tap fees 1” 2” 3”and so on needs put in place. Gave to Reddy
- 8) **Laundry Mat have leak owner calling a Plummer to have fixed**
- 9) **Fix Sewer Lateral in alley between W. Ottawa and Plummer Street.**
- 10) **Clock Tower needs 220 amp service. Traffic Lights can be moved to Uptown Box getting Quote**
- 11) **Pick up new light for back of admin building install this week.**
- 12) **Pump in lift station on Edgewood Street went out pulling pump.**
- 13) **Water sale AQ Matic Valve froze and broke. replacing**
- 14) See updated project report attached

Village of Richwood

Planned Projects for 2025

Date 02-10-2025

- 1) Sewer Plant Up Grade Bidding 2025
- 2) Uptown parking lot. Access is working with union county for grant our cost will be \$22,733
- 3) North Franklin Street Phase #4 waiting funding
- 4) New Water Plant piping going inside working inside
- 5) Pickleball court going in this spring

Richwood Police Department/Council Report 02/10/2025

- **Police Department was awarded grant through BWC for purchase of vests. Total cost \$11,729. 75% will be refunded (\$8,796).**
- **Chief Hill attended meeting with Justin Ufferman, UCSO, and NUCFD regarding safety app for staff.**

Village of Richwood
Finance Report: 2/10/2025

- Payroll: biweekly 2/14; biweekly and monthly 2/28)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on year end, Annual financial report, and closing out 2024 on UAN - **continuing**
- Attending Sunshine Law training online 2/5 – **completed**
- **Working on January bank reconciliation**
- **Working on posting all ordinances / resolutions / and meeting minutes to the web (Web updating is ongoing)**

Star Ohio: January interest: \$8,155.50 YTD interest: \$8,155.50 Rate: 4.60%

Bulk Water: YTD revenue: \$40.00

