

HIGHVIEW FIRE PROTECTION DISTRICT

7308 Fegenbush Lane

Louisville, KY 40228

December 14, 2020

The GoToMeeting/Live meeting was called to order at 19:03 p.m. with the following members present:

Kenny Craigmyle, Paul Weber, Denise Drexler, Bud Harbsmeier, Nate Ingersoll, Cheryl Justice, and Junior Craig. Guests were Chief Dave Goldsmith, Deputy Chief Rob Dwyer, Major Roger Cecil, Attorney Richard Head, and Joyce Shelton. Guest Jennifer Wheatley from HR Affiliates was present.

Bud Harbsmeier made a motion to approve the November minutes. Motion seconded by Paul Weber. Motion carried.

Junior Craig made a motion to accept the November Financial Reports. Motion seconded by Paul Weber. Motion carried.

Jennifer Wheatly from HR Affiliates gave a presentation regarding services that HR Affiliates provide such as updating Employee Handbook, assistance with changing policies, etc. Ms. Wheatly was asked to prepare a proposal for the cost of updating the Employee Handbook and provide in writing the cost of other services. The proposal will be sent to all members of the Board once received to review and discuss at the January meeting. Ms. Wheatly left the meeting after her presentation.

OLD BUSINESS:

Changes proposed by the Employee Benefits Committee in the November meeting have been tabled pending decision regarding the HR Affiliates updating the Employee Handbook and making changes to policies.

It is noted that transfers from Republic Bank Republic Bank Sweep account to Republic Bank Line of Credit will be discussed at the January meeting, after the 2nd tax revenue deposit on January 10.

Chief's Report was given.

Personnel Report was given.

EMS Report was given.

NEW BUSINESS:

Nate Ingersoll made a motion to purchase new rear tires for #1188 (last month was front tires for same apparatus) . Motion seconded by Denise Drexler. Motion carried.

Bud Harbsmeier made a motion to upgrade rescue tools in the amount of approximately \$5,000. Motion seconded by Junior Craig. Motion carried.

Nate Ingersoll made a motion to purchase stair chair for #1185. Motion seconded by Denise Drexler. Motion carried.

Discussion held regarding the hiring of Fire & EMS personnel.

Nate Ingersoll made a motion to hire personnel as discussed with starting date of January 4, 2021. Motion seconded by Paul Weber. Motion carried. The names, positions, and statuses are as follows:

Sam Fife	Paramedic	Full Time	(From Intermittent Status)
Allison Lynch	Paramedic	Full Time	
Tara Eubank	EMT	Full Time	
Sean Colyer	EMT	Full Time	
Christin Oyola	EMT	Full Time	(From Intermittent Status)
Kristina Lynch	Paramedic	Intermittent	
Destiny Obryan	Paramedic	Intermittent	
Elizabeth Russell	Paramedic	Intermittent	
Kristen Gaines	EMT	Intermittent	
Ryan Senavitis	EMT	Intermittent	
Meaghan Simpson	EMT	Intermittent	
Brandi Stanton	EMT	Intermittent	
Jeremy VanMeter	EMT	Intermittent	
Breamon Harris	Firefighter/EMT	Full Time	
Steven Shannon	Firefighter	Full Time	

At 20:37 Paul Weber made a motion to go into Closed Session to discuss personnel matters. Motion was seconded by Bud Harbsmeier. Motion carried.

At 20:54 Open Session resumed.

Nate Ingersoll made a motion that Angela Blankenship, who is currently a Full Time EMT and who has obtained her Paramedic certification, will be promoted to Full Time Paramedic after successfully completing all necessary requirements to work independently as a Paramedic. Her rate of pay will be adjusted accordingly at that time (approximately February 2021). Motion seconded by Junior Craig. Motion carried.

Bud Harbsmeier made a motion to offer Major Cecil, who is currently working Part-Time, a Full Time Position with salary increase as discussed effective January 4, 2021. Motion seconded by Nate Ingersoll. (Major Cecil accepted position).

Nate Ingersoll made a motion to:

- Begin construction at Station #3 for preparation for the #1185 crew when the ambulance goes full time online (24/48 hour schedule 24/7)
- To purchase materials and/or all items necessary to furnish dorm rooms, living space, and kitchen space
- To give Chief Goldsmith the authority to surplus any and/or all items currently at Station #3 as he determines is necessary for the conversion
- It is noted that care will be taken for the construction to be 'temporary' with the least amount of permanent change to the inside structures (walls, floors, etc.) as possible.

Motion seconded by Bud Harbsmeier. Motion carried.

It is noted that invoices have been reviewed and there have been no unauthorized payments.

Denise Drexler made a motion to approve and pay bills. Motion seconded by Junior Craig. Motion carried.

Cheryl Justice made a motion to adjourn. Motion seconded by Denise Drexler. Motion carried.

The meeting adjourned at 21:00.

W. D. Craig

W. D. Craig, Secretary of the Board of Trustees
Highview Fire Protection District

Respectfully prepared and submitted by Joyce Shelton, Recording Secretary

Documents referenced in these minutes are kept at District Headquarters and are available for viewing and copying during regular business hours in accordance with Kentucky laws regarding Open Records and Record Retention.