

## **BOARD OF TRUSTEES**

**April 24, 2025**

**Members Present: Jeremy Estep, Terry Brungardt, Daniel Tatro**

**Members Absent: Ken Schmidt**

**Staff Present: Nicole Lawless – Town Clerk**

**Others Present: Steve Snow, Trevor Gibbins, Laurie Morris, Kelly Stewart, Coral Gibbins, Lacey Rowell.**

1. Meeting called to order and roll call. Mayor Tatro called the Special Meeting of the Board of Trustees to order at 6:30pm. Clerk Lawless called roll and declared a quorum.
2. Administer Oath of Office to Trustee Estep (4) year term, Trustee Morris (4) year term, Trustee Thornton (2) year unexpired term, Trustee Gibbins (2) year unexpired term, Treasurer Rowell (4) year term, Town Clerk Lawless (2) year unexpired term. Attorney Knott administered the oath of office to Trustee Estep, Trustee Morris, Trustee Thornton, Trustee Gibbins, Treasurer Rowell and Clerk Lawless. Mayor Tatro stepped down and the new trustees took their seats.
3. Consideration of approval, rejection, amendment and/or postponement of Nominations for Mayor/Chairman for a (2) year term, to expire May 2027, with action as necessary. Trustee Brungardt made a motion to nominate Trustee Morris for Mayor for a 2 Year Term, Seconded by Trustee Estep. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Morris, Abstain; Trustee Thornton, Aye; Trustee Gibbins, Aye; Clerk Lawless declared the motion carried 4-1.
4. Consideration of approval, rejection, amendment and/or postponement of Nominations for Vice Mayor/Vice Chairman for a (2) year term, to expire May 2027, with action as necessary. Trustee Brungardt made a motion to nominate Trustee Estep for Vice-Mayor, Seconded by Trustee Gibbins. Roll Call: Trustee Estep, Abstain; Trustee Brungardt, Aye; Trustee Morris, Aye; Trustee Thornton, Aye; Trustee Gibbins, Aye; Clerk Lawless declared the motion carried 4-1.
5. Consideration of approval, rejection, amendment and/or postponement of updating signature cards, at AllNations Bank and InterBank, to reflect the new Mayor, Vice Mayor, and Treasurer plus removal of the Town Clerk from all bank accounts with the exception of the Meter Fund and Safety Deposit Box, with action as necessary. Trustee Estep made a motion to update the signature cards, at AllNations Bank and Interbank, to reflect Mayor Laurie Morris, Vice-Mayor Estep, Treasurer Rowell and the removal of Clerk Lawless from all bank accounts, with the exception of, the Meter Fund and Safety Deposit Box, Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Morris, Aye; Trustee Thornton, Aye; Trustee Gibbins, Aye; Clerk Lawless declared the motion carried 5-0.

6. **Consideration of approval, rejection, amendment and/or postponement of designating a Delegate Trustee and Alternate Trustee to serve as a representative on the ACOG Board of Directors, ACOG MPO Policy Committee, and Garber-Wellington Association Policy Committee (GWPC), with action as necessary. Trustee Estep made a motion to designate Trustee Laurie Morris as Delegate and Trustee Terry Brungardt as Alternate to serve as a representative on the ACOG Board of Directors, ACOG MPO Policy Committee, and Garber-Wellington Association Policy Committee, Seconded by Trustee Thornton. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Morris, Aye; Trustee Thornton, Aye; Trustee Gibbins, Aye; Clerk Lawless declared the motion carried 5-0.**
7. **Consideration of approval, rejection, amendment and/or postponement of designating a Trustee and Alternate Trustee to serve on the Oklahoma Environmental Management Authority Board of Trustees, with action as necessary. Trustee Brungardt made a motion to designate Trustee Jeremy Estep as Delegate and Trustee Joseph Thornton as Alternate to serve on the Oklahoma Environmental Management Authority Board of Trustees, Seconded by Trustee Morris. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Morris, Aye; Trustee Thornton, Aye; Trustee Gibbins, Aye; Clerk Lawless declared the motion carried 5-0.**
8. **Consideration of approval, rejection, amendment and/or postponement of designating a Floodplain Administrator for the Town of Calumet, with action as necessary. Trustee Estep made a motion to designate Trustee Trevor Gibbins as Floodplain Administrator for the Town of Calumet, Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Morris, Aye; Trustee Thornton, Aye; Trustee Gibbins, Aye; Clerk Lawless declared the motion carried 5-0.**
9. **Consideration of approval, rejection, amendment and/or postponement of entering into executive session for the purpose of:**
  - A. ***Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried officer or employee pursuant to 25 O.S. 307 B(1). In reference to the following:***
    - ***Setting the hourly wage for Treasurer Lacey Rowell.***
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- Trustee Estep made a motion to enter executive session, Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Morris, Aye; Trustee Thornton, Aye; Trustee Gibbins, Aye; Clerk Lawless declared the motion carried 5-0.
10. **Consideration of approval, rejection, amendment and/or postponement of exiting executive session, with action as necessary. No Action**
11. **Consideration of approval, rejection, amendment and/or postponement of taking action on:**

A. *Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried officer or employee pursuant to 25 O.S. 307 B(1). In reference to the following:*

- *Setting the hourly wage for Treasurer Lacey Rowell.*

Trustee Morris made a motion to set Treasurer Lacey Rowell's hourly wage at \$18.40/hour, with a 90-day probationary period, to perform additional administrative duties not specified by state law as an employee of the Town, Seconded by Trustee Estep. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Morris, Aye; Trustee Thornton, Aye; Trustee Gibbins, Aye; Clerk Lawless declared the motion carried 5-0.

12. Remarks and inquiries of the governing body members. No Action

13. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. No Action

Meeting adjourned.

Laurie Morris  
Mayor

Nicole Lawless  
Attest: Town Clerk

