



**VILLAGE OF INNSBROOK  
BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
Innsbrook Village Hall  
1835 Highway F, Innsbrook, MO 63390  
Tuesday, April 11, 2023, 4:30 PM**

AGENDA

- 1) CALL TO ORDER
- 2) RFP OPENING:
  - a. Request For Proposals - Planning Services
- 3) ADJOURNMENT

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MINUTES

The Tuesday, April 11, 2023 special meeting of the Innsbrook Board of Trustees was held and called to order at 4:30 PM (CST) with Chairman Thomsen presiding.

Upon roll call, Trustees Cynthia Cook, Dan Reuter, Ted Sator and Jeff Thomsen were present. Trustee Donna West was absent. Others in attendance included Village Administrator/Clerk - Carla Ayala.

**RFP OPENING:**

- a. Request For Proposals - Planning Services  
One RFP was received and opened. Submitted by Streiler Planning, LLC from Creve Coeur, MO, with an estimated project schedule to update the Village Comprehensive plan of 10-12 months. At a proposed project fee of \$39,500 plus indirect expenses. The Trustees will look over the proposal and discuss at a future meeting.

**ADJOURNMENT**

Motioned by Trustee Sator, seconded by Trustee Cook, to adjourn the special meeting. All Trustee's present voted "Aye". Motion passed with a 4-0 vote. Meeting adjourned at 4:39 PM.

I hereby certify that these are the original minutes of the special meeting of the Board of Trustees held on Tuesday, April 11, 2023.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: \_\_\_\_\_

\_\_\_\_\_  
Donna West,  
Village Board Clerk

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Attest: Carla Ayala,  
Village Administrator/Clerk

(seal)