

## **BOARD OF TRUSTEES**

**APRIL 6, 2020**

**Members Virtually Present: Terry Brungardt, Lacey Rowell, Bruce Wallace and Steve Snow, Mark Stanke.**

**Members Absent: None.**

**Staff Virtually Present: Jill Ray – Town Clerk; Stephen Havener - CPWA supervisor; Drayton Morgan - Police officer.**

**Others Virtually Present: None.**

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Friday April 3, 2020 @ 12:00 p.m.**
- 2. Consider approval or amendment of minutes of the Regular Meeting held March 5, 2020 with action as necessary. Trustee Snow made a motion to approve the minutes for the Regular meeting held March 5, 2020. Seconded by Trustee Brungardt. Roll Call vote: Trustee Snow, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, abstain (did not attend the March meeting); Trustee Wallace, aye. Mayor Wallace declared the motion carried.**
- 3. Consider approval of claims, checks, and warrants for the month of March 2020, with action as necessary. Trustee Snow made a motion to approve the claims, checks, and warrants for the month of March 2020. Seconded by Trustee Stanke. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.**
- 4. Consider and discuss approval of Audit Engagement Letter from Dillon & Associates, P.C., with action as necessary. Trustee Snow made a motion to approve the Audit Engagement Letter from Dillon & Associates, P.C. Seconded by Trustee Rowell. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.**
- 5. Remarks and inquiries of the governing body members. It was discussed and decided to place signs at the Town Park stating that the Park Equipment will be closed and not to be used until further notice due to the COVID-19 virus. Discussion on the PPE available for the Police and Fire Departments, Brungardt advised that he had received some N95 mask and would give a couple to the police department and was still looking for more PPE for both departments. No action.**
- 6. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.**

7. **Adjournment.** Trustee Rowell made a motion to adjourn. Seconded by Trustee Stanke. Roll Call vote: Trustee Rowell, aye; Trustee Snow, aye; Trustee Brungardt, aye, Trustee Stanke, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.

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**Bruce Wallace, Mayor**

**ATTEST:**

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**Jill Ray, Clerk**