



To: All Councillors
Press
Notice Board (members of the public are welcome to attend)

Lisa Staggs – CLERK.

Dear Councillor,

You are hereby summoned by the Chairman to attend a meeting of:

MIRFIELD TOWN COUNCIL

To be held on: **Wednesday 24th May 2023 at 7.15pm or at the rising of the previous meeting**

To be held at: **Trinity Methodist Church, 4 Trinity Street, Mirfield, WF14 8AD.**

A period of 15 minutes will be allowed during the meeting for questions and comments from members of the public on matters relevant to the Town council. There should only be one speaker per topic, each member is allowed three minutes in which to speak (approximately). Questions **MUST** be received 7 days prior by email or post to the Clerk to mirfieldtowncouncil@gmail.com, with details of what they wish to speak about including the wording.

Recordings may be made at the meeting by attendees. Anyone intending to record proceedings should inform the Chairman or Clerk of the meeting of their intentions to record prior to commencement of the meeting. Anyone intending to record a meeting or part thereof, will be asked by the Chairman to identify themselves. All recordings must be made in accordance with any regulations relating to such matters and in accordance with Mirfield Town Council Recording Policy.

AGENDA

MTC15/2023	CHAIRMAN'S WELCOME AND REMARKS:
MTC16/2023	<u>APOLOGIES FOR ABSENCE</u> 1.To receive apologies 2.To approve reasons for absence. (Members are reminded that apologies MUST be sent to the Clerk or Chairman if they are unable to attend.)
MTC17/2023	<u>DECLARATION OF INTEREST</u> To receive any declarations of interest to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests For members to declare if they have been lobbied on any matters on the agenda
MTC18/2023	<u>CONFIRMATION OF MINUTES:</u> To approve the minutes of the Annual Town Council Meeting of 10 th May 2023 as a

	true and correct record including payments of Nil.
MTC19/2023	<p><u>MATTERS ARISING FROM THE MINUTES:</u></p> <p>To receive information on the following ongoing issues and decide further action where necessary</p> <ol style="list-style-type: none"> 1. To receive an update from Cllr Naisbett on Christmas Lights 2023 and decide any action necessary 2. To receive an update from Cllr Connell on Lamppost Banners and decide any action necessary 3. To receive an update on Mirfield Library and decide any action necessary
MTC20/2023	<p><u>FINANCE:</u></p> <p>To approve the following accounts for payment</p> <ol style="list-style-type: none"> 1. To agree Clerk May Salary by Bacs 2. To agree Clerk Working Allowance May by Bacs 3. To agree HMRC May PAYE by Bacs 4. To agree Clerk May Pension contributions by D/D 5. To agree Trinity Methodist May Room Hire by Bacs £80.00 6. To agree Able Gardens May Maintenance by Bacs £90.00 7. To agree Zurich additional premium, policy schedule additions £418.19 8. To agree Yorkshire Internal Audit Services Final Audit 2022/23 £385.00 9. To agree David Ogilvie Coronation Bench £2178.00 10. To agree Hirstle Fabrications tree guard £540.00 11. To agree J Shaw installation Coronation Bench £220.00 12. To agree Newton & Newton Coronation Bunting & Flags £280.20 13. To agree M L Badges Freeman Badge £120.00 14. To note Ravensthorpe with Hopton United Reformed Coronation Lunch £100.00 paid under Clerk's delegated powers in line with council Powers & Duties 15. To receive Bank Reconciliation to 30/04/23 16. To receive Monthly Budget to 30/04/23
MTC21/2023	<p><u>INTERNAL MATTERS:</u></p> <p>To receive information on the following items and agree decide any action where necessary</p> <ol style="list-style-type: none"> 1. To report the receipt of funds from Mirfield Sports Council 2. To discuss & agree future actions for the Sporting Honours Board based on the current criteria 3. To agree & pay Chair's Allowance of £1000 as per the budget
MTC22/2023	<p><u>PUBLIC QUESTION TIME</u></p> <p>None</p>
MTC23/2023	<p><u>FUTURE MEETING DATES TO AGREE:</u></p> <p>THE DATE OF THE NEXT FULL TOWN COUNCIL MEETING: Wednesday 7th June 2023 Full Council Meeting Time Meeting Closed:.....</p>

<http://www.mirfieldtowncouncil.com>

Signed Lisa Staggs

Town Clerk