

# Horizontal Shadings

Beaded Chain Loop

Cordless Lift

## Installation & Operating Instructions



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## Child Safety:

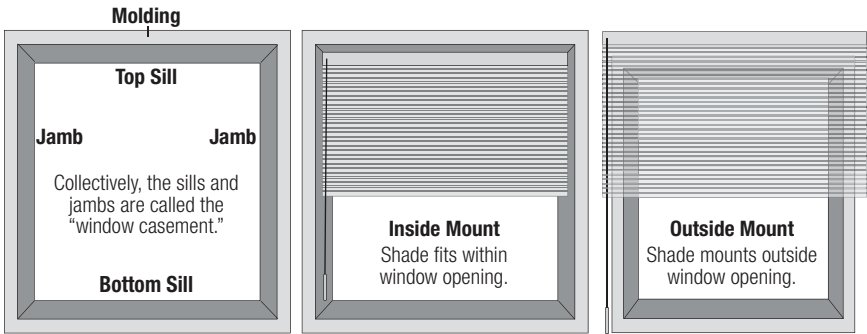
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# GETTING STARTED

Thank you for purchasing Horizontal Shadings. With proper installation, operation, and care, your new shades will provide years of beauty and performance. Please thoroughly review this instruction booklet before beginning the installation.

## Mounting Types

If the installation brackets are mounted correctly, the rest of the installation process will follow easily. To prepare for this important first step, review the mounting types and basic window terminology illustrated below.



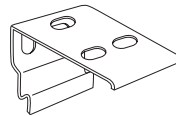
## Installation Components

Check the packaging to be sure you have all the components needed to install your shade. Keep the packaging until the shades perform to your satisfaction.

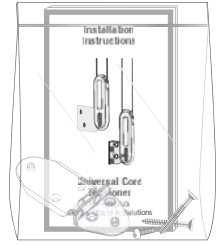
### Required Components

- Installation Brackets for Horizontal Shadings. The number of installation brackets required varies depending on the shade width, as shown in the table.

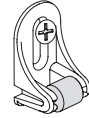
Horizontal Shadings	
Shade Width	Brackets Required
Up to 36"	2
36 1/8" - 72"	3
72 1/8" - 90"	4
90 1/8" - 120"	5



- **Universal Cord Tensioner (UCT) Installation Kit (Beaded Chain only).** The UCT functions as a safety device that makes the cords less accessible to children and pets. ***The cord control will only function properly if the UCT is installed correctly.***



- **Hold-Down Brackets (optional).** Hold-down brackets provide stability and prevent swaying by securing the bottom bar (i.e. often used in French door applications).



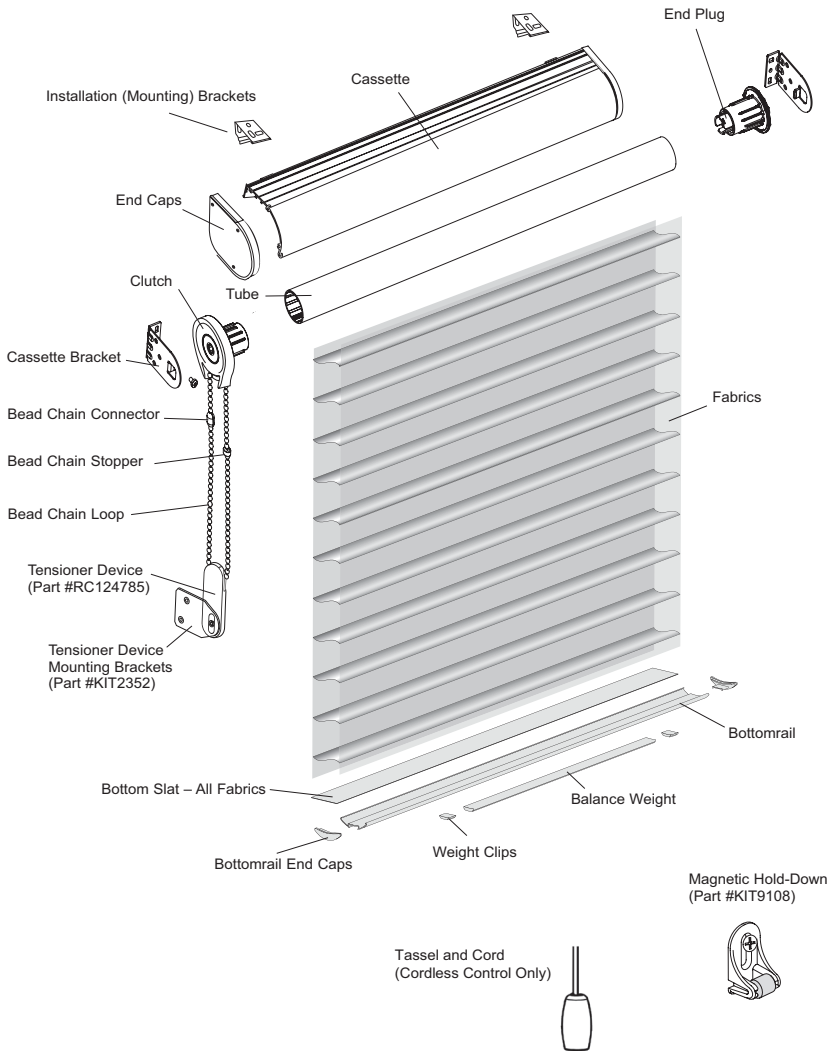
Magnetic  
Hold-Down

## Tools Needed

- Flat blade and Phillips screwdriver
- Level
- Measuring tape and pencil
- Power drill

# Product View

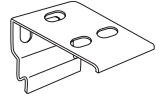
## Horizontal Shadings



## INSTALLATION

### Inside or Outside Mount — Mount the Installation Brackets

- Measure and mark 2½" in from each jamb for bracket location.
- If more than two installation brackets came with your order, space additional bracket(s) on studs, evenly between the two end brackets and mark their location.
- Mark the location of the screw holes by the brackets on the previously made marks.



**IMPORTANT:** The brackets must be level and aligned to each other.

- Use a 3/32" drill bit to drill holes for the screws.

**IMPORTANT:** If you are fastening the installation brackets to drywall, be sure to use wall anchors and follow the instructions provided with the anchors. (Anchors not provided.)

- Use a level to check that the mounting surface is level. Shim the brackets if necessary. (Shims not provided.)
- Peel back the protective covering from the top and endcaps of the headrail. Leave the rest of the protective covering on the front of the headrail.
- Install brackets by sliding the headrail into the groove inside the front lip of the bracket and then push towards back of the brackets until snaps into place.
- Completely remove the protective covering from the headrail.

## Attach the Universal Cord Tensioner (Beaded Chain only)

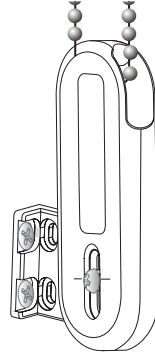
Before operating the blind, you must attach the UCT (Universal Cord Tensioner) to the wall or the window frame. Slide the cord tensioner to the bottom of the cord loop.

- Insert a small screwdriver, punch, or awl through the screw hole at the bottom of the cord tensioner.
- Move the screw hole down to the indicator line to release the safety mechanism.
- Slide the cord tensioner down to the bottom of the cord loop.
- Install the window covering and use the instruction provided to secure the cord tensioner to the window casement.

For complete UCT installation, see the instructions provided

**WARNING:** It is imperative that the cord tensioner be properly secured to the wall or window frame to reduce children's access to the cord loop. Young children can strangle in cord loops. They can also wrap cords around their necks and strangle.

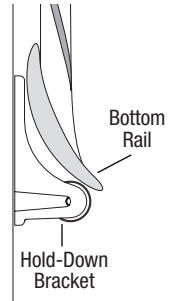
**CAUTION:** The shading will not operate properly unless the cord tensioner is secured. A cord tensioner installation kit has been included with your shading. Follow the instructions in the kit to correctly secure the cord tensioner.



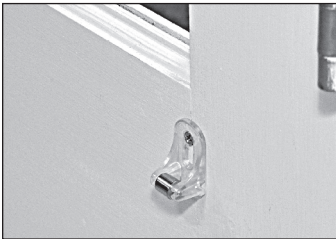
# INSTALLATION

## Attach the Magnetic Hold-Down Brackets (Optional)

- Lower the shading, keeping the vanes closed.
- Place the magnetic hold-down bracket onto the bottom rail just inside the end cap, oriented as shown.
- Hold the bracket while opening and closing the vanes. (It may be necessary to have someone assist you.) Adjust the bracket to the best overall position.
- Mark the screw location using the mounting options shown below.
  - ▶ The screw should be placed in the middle of the channel. This will allow for adjustment.



### Outside Mount



Preferred



Alternate

### Inside Mount

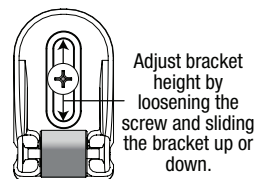


Preferred



Alternate

- Drill the screw holes using a  $\frac{3}{32}$ " drill bit.
  - IMPORTANT:** Use drywall anchors when mounting into drywall.
- Attach the hold-down brackets to the mounting surface using the screws provided.
- If necessary, adjust bracket height by loosening the screw and sliding the bracket up or down.





# OPERATION

## Operate the Shade

### Beaded Chain Operation

#### To Lower The Shade

- Hold the back of the beaded chain loop and pull down.
- Pull until the shade is at the desired height.

#### To Raise The Shade

- Hold the front of the beaded chain loop and pull down.
- Pull until the shade is at the desired height.

### Cordless Operation

#### To Lower The Shade

- Pull down on the tassel until the shade is at the desired height

#### To Raise The Shade

- Gently pull down on the tassel. To raise the shade completely, simply release the tassel and the shade will roll up fully into the headrail. To raise the shade partially, when the shade is at the desired height, gently pull on the tassel to stop the shade from raising.

### Remove the Shade

Push the front of the horizontal shading and then bring forward.

## TROUBLESHOOTING

### Problem

The shading raises or lowers unevenly, the fabric rubs against one end of the headrail, or the bottom rail is uneven when fully raised.

### Solution

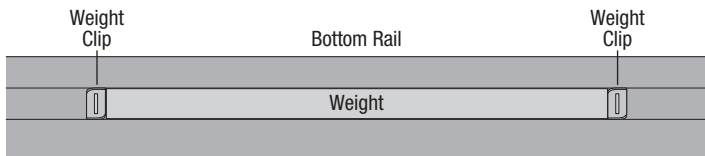
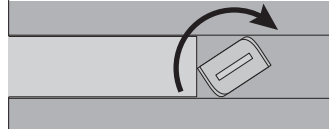
Check that the window is square by measuring the diagonals.

Check that the installation brackets are level. Shim to level, if necessary.

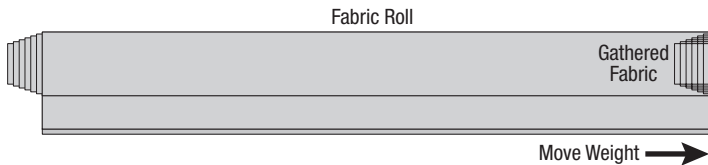
Adjust the bottom rail weight. See below.

#### Adjusting the Bottom Rail Weight

- Release the weight clips by inserting a flat blade screwdriver into the weight clip and turning clockwise.



- Move the weight in 1" increments toward the side where the fabric is gathering.



- Secure the weight clips in position by turning them counterclockwise after making the adjustment.
- Test and, if necessary, adjust again.

## TROUBLESHOOTING

<b>PROBLEM</b>	<b>SOLUTION</b>
The shade raises or lowers unevenly.	<ul style="list-style-type: none"><li>■ Check that the installation brackets are level and aligned. Shim the brackets, if necessary.</li></ul>
The shade will not raise.	<ul style="list-style-type: none"><li>■ Check to make sure the Universal Cord Tensioner is mounted properly. If the hold-down brackets have been used, make sure they have been released.</li></ul>
The universal cord tensioner has climbed to the top of the shade.	<ul style="list-style-type: none"><li>■ Pull down on the spring to relieve tension and pull the universal cord tensioner to the bottom of the cord loop. Properly mount the cord tensioner. See Universal Cord Tensioner Installation Instructions in the kit included with your shade.</li></ul>
The universal cord tensioner grabs onto the cord upon operation.	<ul style="list-style-type: none"><li>■ Check that the universal cord tensioner is mounted properly. Reinstall, if necessary. See the Universal Cord Tensioner Installation Instructions that came with your Cord Tensioner Kit.</li></ul>
The speed of the cordless shade needs to be adjusted.	<ul style="list-style-type: none"><li>■ Please contact Customer Service.</li></ul>

## CARE:

**Dusting:** Regular light dusting with a feather duster is all the cleaning that is needed in most circumstances.

**Vacuuming:** Use the soft brush head of the vacuum cleaner on low setting for a more thorough dust removal.

### **Spot Cleaning:**

- Prepare a solution of lukewarm water and mild detergent if needed.
- Dampen a clean cloth or towel in the solution and wring thoroughly.
- Dab the spot with the dampened cloth until spot is removed. Do not rub or soak the fabric.
- Do not spot-clean anything other than the fabric covered headrail on horizontal shadings.
- Allow the shade to dry in completely lowered position.

*Spot-cleaning may result in cleaner areas.*

Horizontal shadings are made of 100% polyester, which means they are inherently durable and resilient. However, care must be taken to avoid wrinkling the fabric, particularly where the vanes meet the facings.

### **Fabric Covered Headrail**

- Spot-clean the headrail using a sponge or delicate cloth, cool distilled water and a mild soap solution; handle with care as you would any fine fabric.

### **Forced Air**

- Blow away dirt and debris between the vanes using clean compressed air.

### **Ultrasonic Cleaning**

Horizontal shadings can be ultrasonically cleaned by a professional, with the exception of the of the Light Dimming fabrics.

Light Dimming fabrics.

- Specify that a mild detergent solution be used.
- Never immerse the headrail in the solution.
- Dry the shading completely in the lowered position.

### **Injection/Extraction**

- Horizontal shadings can be professionally cleaned using the injection/extraction method.
- Use only the dry method of injection/extraction Light Dimming fabrics.
- Never immerse the headrail in the solution.

### **Electrostatic Cleaning**

DO NOT use electrostatic cleaning wipes on any horizontal shadings.

# ! WARNING:

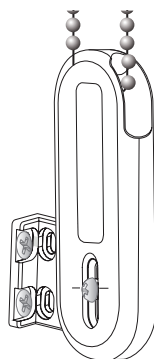


Young children can STRANGLE in cord loops. They can also wrap cords around their necks and STRANGLE.

- Always keep cords out of the reach of children.
- Move cribs, playpens and other furniture away from cords. Children climb furniture to get to cords.

## Cord Loop Shades

- Attach the cord tensioner on the cord loop to the wall or window casement. This can prevent children from pulling cord loops around their necks.
- A cord tensioner installation kit with instructions for attaching the cord tensioner is provided. For the shade to operate properly, the cord tensioner must be correctly mounted and secured. See The Universal Cord Tensioner (UCT) Instruction provided for details.



## WARRANTY INFORMATION

### **Lifetime Limited Warranty covering our Custom Made Blinds**

We extend this lifetime limited warranty to the original purchaser. This warranty applies only to manually operated Custom Products properly installed in the window, door or interior area for which they were intended. Installation of the product must be in accordance with accompanying instructions. The product cannot be modified. It is the purchaser's responsibility to maintain and clean the product in compliance with the instruction provided. The product must be used only in the window for which it was purchased. Damage to the product resulting from misuse, abuse, direct exposure to salty air or discoloration due to sunlight or the passage of time is not covered by this warranty.

This warranty does not apply to conditions caused by normal wear and tear upon the product. This warranty is exclusive and in lieu of all other obligations, liabilities or warranties. In no event shall the Manufacturer be liable for incidental or consequential damages or for any other direct or indirect damage, loss, cost, expense or fee. Some states do not allow the exclusion or limitation of incidental or consequential damages, so this exclusion or limitation may not apply to you.

In the event of a defect under this warranty, we will repair or replace the product, at our option, provided it is returned to our store. Our warranty obligation excludes shipping charges and labor costs for measuring and installation. Repairs will be made with like or similar parts. This warranty gives you specific legal rights, and you may have other rights which vary from state to state.

Notes: Specialty Blinds and Shades are warranted for one year from the date of purchase. This warranty does not apply to Commercial Orders.