

**Clarion County Career Center
Joint Operating Committee
October 23, 2023 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on October 23, 2023 at 7:02 p.m. by Jill Foys, Chairperson. Members present were: Jim Beary, Rick Best, Heidi Byers, Chris Boozer, Dave Estadt, Brady Feicht, Jill Foys, Todd MacBeth, Donald Nair, and Gary Sproul. Members absent: Lisa Norbert, Jeff Shirey, Jameen Stump, and Dwayne VanTassel.

Administration present in-person were: Traci Wildeson, Director, Dr. David McDeavitt, Superintendent of Record, and Linda Maze, Board Secretary/Confidential Secretary.

Public Comment Period:

Ryan Pugh/Clarion News was in attendance.

Committee Reports:

Traci provided the group with an update on the Buildings & Grounds committee meeting, which was held prior to the regular meeting.

Agenda:

On a motion by Donald Nair seconded by Gary Sproul with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the October 23, 2023 meeting.

Minutes Approved:

On a motion by Donald Nair seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the minutes of the September 25, 2023 regular meeting.

Financial Reports Approved:

On a motion by Jim Beary, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the General Fund bills for October, 2023, the Activity report for October, 2023 and the Treasurer's report for September, 2023.

Executive Session:

An Executive Session was held to discuss Personnel and School Safety.

Personnel:

On a motion by Jim Beary, seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve adding the following to the 23/24 substitute list, pending receipt of all required clearances: Karen Farkas, Alyssa Maxwell, Jordan Anderson.

No motions were made on item **B.** Approve the daily substitute rate at \$___/day and item **C.** approve the daily Nurse substitute rate at \$___/day.

On a motion by Rick Best, seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED to D.** Approve Employee #7987 to take four (4) unpaid days on November 14-17, 2023.

On a motion by Donald Nair, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to E.** Approve hiring Chrissy Long as the Confidential Administrative Assistant at a salary of \$42,000/year, pending receipt of all required clearances. Salary will be prorated for the 23/24 school year. This is a full-time position, with benefits.

No motion was made on item **F**. Approve hiring ___ as a part-time Instructional Assistant, at an hourly rate of \$___, pending receipt of all required clearances. This is a part-time, 181-day position and does not include benefits.

Other/New Business:

None presented.

Travel:

On a motion by Donald Nair, seconded by Brady Feicht, and all members voting in the affirmative, **IT WAS RESOLVED to A**. Approve Randy Shook and Bridget O'Brien to accompany five (5) students to Westmoreland County Community College on October 25, 2023, at an approximate cost of \$200.

Policy

On a motion by Donald Nair, seconded by Brady Feicht, and all members voting in the affirmative, **IT WAS RESOLVED to A**. Approve the first readings of Policy 000-Joint Operating Committee Policy/Procedure/Administrative Regulations; 001- Name and Classification; 002-Authority and Powers; 003-Functions; 004-Membership; 005-Organization; 006-Meetings; 006.1-Attendance at Meetings Via Electronic Communications; 007-Policy Manual Access; 011-Principles for Governance and Leadership with the corrections as outlined by Traci Wildeson.

Considerations:

On a motion by Donald Nair, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED to A**. Approve Ryan Bish as a member of the Construction Technology's OAC Committee.

On a motion by Donald Nair, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to B**. Approve Alexandria Conner as a member of the Cosmetology Styling Academy's OAC Committee.

On a motion by Jim Beary, seconded by Donald Nair, with all members voting in the affirmative, **IT WAS RESOLVED to C**. Approve G & G Doors and More to replace exterior doors at an amount of \$7,772.00.

On a motion by Donald Nair, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to D**. Approve the donation of siding components and metal studs from Modern Living Solutions.

On a motion by Donald Nair, seconded by Rick Best, with all members voting in the affirmative, **IT WAS RESOLVED to E**. Approve the 23/24 Supplemental Equipment Grant expenditures as presented.

On a motion by Todd MacBeth, seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED to F**. Approve the donation of interior doors and trim from SMI to the Construction Technology program.

On a motion by Donald Nair, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to G**. Approve the donation of a 2010 Chevy Cobalt from Tim and Margie Halvin to the Automotive Technology program.

No motions were made on item **H**. Approve ___ to replace an HVAC coil at an amount of \$___ with ARP ESSER funds; item **I**. Approve ___ to replace an HVAC unit at an amount of \$___ with ARP ESSER funds and the general budget.

Old Business:

No Old Business was discussed.

Director's Report – Traci Wildeson:

- Enrollment: 343 (enrollment report lists 345 – 2 students withdrew in the past week)
- All members were invited to the Career Center Open House on 11/2/23 from 4:30-6:30pm
- 9th Grade Tours scheduled for 11/21/23
- Adult Ed. – EMT class is currently running with 10 adult students and 11 high school students. PA Inspection class will run 11/6-11/14/23 with 12 paid registrations.
- Co-op
 - Eighteen (18) students out on Co-op, two more students are preparing to start
 - 5 Welding, 8 Construction, 3 Culinary, 1 Automotive, 1 Diesel
 - Actively looking to get four more students out on Co-op
- Daycare in PN Building – Traci is continuing to explore getting a daycare provider into the PN building.
- Program highlights: Construction built a bench for the VFW and it will be given to them on Veteran's Day; Automotive is servicing all of Clarion Area's fleet of school vehicles on a rotating basis and Traci let the group know this would service could be available for their sending schools also; Auto and Welding are doing a joint project of working on a truck; Culinary is participating in a pumpkin carving contest (D, E and F are our student entries), they will also be participating in the Mystery Box competition, which they won last year.
- Professional Development: 10/26/23 will be starting our Professional Learning Community for well-being with all instructors, aides and school nurse participating; Traci will be starting to write our trauma informed plan.
- Curriculum approved at last month's meeting, Traci clarified it was for 10 weeks, not 18 weeks. The training starts in January.
- Climate behavioral health assessment is scheduled to occur on 11/7/23
- Redbank Valley held their board meeting here on 10/10/23 which included a tour of the building and a meal prepared by our Culinary students.
- Traci encouraged the group to take and read the copy of the newspaper article from the Leader-Vindicator in the back of the room. It was very well written and highlights our increased enrollment and our programs that are full (Welding, Construction and Diesel).
- "Coins for a Cure" campaign is running the whole month of October. The goal this year is \$5000. If the goal is met, the instructor with the highest amount in their container will have water balloons dropped on their heads. If at least \$3000 is collected, the total 12-year donation to the Clarion Sunshine Project at the Cancer Center will be \$50,000.

Superintendent of Record – Dr. David McDeavitt

- Fair Funding Commission meeting update
 - The closest meeting was held in Allegheny County on 10/13/23, with Keystone, Union and A-C Valley attending.
 - They did not have the ability to address the commission at the meeting, to their dismay.
 - David was prepared to present discussion with the commission on hold harmless, which would benefit all the school districts in Clarion County; he wanted to support Senate Bill 1422

which is the Cyber/Charter Reform bill. The cost for A-C Valley for students to attend these types of schools is around \$20,000 for a general education student and \$40,000 for a special education student. He also wanted to mention the additional cost to the districts for transportation for these students. David stated we definitely want to support this Senate bill.

- The good news about the commission meeting was they had two CTC Directors there and they did a wonderful job talking about the benefit of having a CTC and how they send out kids who are skilled and productive members of our society. We pay roughly \$8500 per student to send them to the Career Center and yet we are paying \$20,000-\$40,000 for the Cyber/Charter schooling. David stated it was concerning that there is no representation on this issue in northwestern PA.

Todd MacBeth relayed a story of his interaction with a retail business and how the clerk had difficulty making the proper change. In conversation, this person stated they did not have teachers, they had attended a cyber school.

Jill Foys stated that two weeks ago, a Northwest representative from Governor Shapiro's office and the from the department of Economic Development visited the Career Center. They toured the school and spent some time talking with her and Traci. She said "Traci did a good job of explaining all the things we just talked about, that you (David McDeavitt) wanted the commission to hear. Those two individuals will be able to take that information back to their administration." Traci stated the representatives were quite surprised to hear what the sending schools were spending on cyber/charter students.

Announcements

- Committee: Finance changed to Buildings & Grounds, 11/21/23, 6pm
- Regular JOC meeting for November, 2023: 11/21/23, 7pm

Adjournment

On a motion by Todd MacBeth seconded by Donald Nair, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 7:46 p.m.

Respectfully submitted,

Linda Maze
J.O.C. Secretary