

Employment Opportunity
SHELTER KENNEL ASSISTANT
Nicholas County Animal Shelter

The Nicholas County Commission is currently accepting APPLICATIONS for a full time position with benefits as Kennel Assistant. Starting salary will be \$1,950.00 monthly with insurance (PEIA), retirement (WVPERS), and additional fringe benefits. Weekend work will be required.

The Shelter Kennel Director will supervise and coordinate the work of staff engaged in animal care activities and client service; interpret and enforce state and county laws pertaining to the care and sheltering of animals; possess a thorough knowledge of the requirements and procedure for the safe and humane keeping of animals and shelter management technique; supervise staff involved in the receiving, assessment, medical treatment, custodial care, adoption, humane euthanasia of unwanted animals, provide assistance to the community in resolving animal problems, including over population of domestic animals; act for the staff during periods of absence; and other duties as assigned.

Examples of duties listed in the above position description is intended only as an illustration of the various types of work performed.

The omission of specific statements of responsibilities/duties does not exclude them from the position if the work is similarly related or a logical assignment to the position.

All persons interested in applying for this position can PICKUP an APPLICATION at the office of the Nicholas County Commission. The deadline for submission of Application's will be Noon on Monday, March 8, 2021.

The Nicholas County Commission is an Affirmative Action/Equal Opportunity Employer. The Nicholas County Commission does not discriminate against any interested individual on grounds of race, creed, color, sex, religion, age, disability, or national origin. The Nicholas County Commission has the right to accept or reject any or all applications received.

NICHOLAS COUNTY COMMISSION:

Garrett Cole, President

Lloyd K. Adkins, Commissioner

D. Craig Chapman, Commissioner