

BOARD OF TRUSTEES

September 7, 2021

Members Present: Kelly Stewart, Daniel Tatro, Terry Brungardt, Ken Schmidt.

Members Absent: Bruce Wallace

Staff Present: Jill Ray – Town Clerk; Robert Baysinger – Chief of Police; Margaret Stratton – Treasurer; Joseph Thornton – CPWA supervisor.

Others present: Jana Knott; Attorney – Wade Inman; AAA playgrounds

- 1. Meeting called to order and roll call. Vice-mayor Schmidt called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Friday September 3, 2021 @ 12:00 p.m.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. None.**
- 3. Consider approval or amendment of minutes for the Regular Meeting held August 5, 2021, with action as necessary. Trustee Stewart made a motion to approve the minutes for the Regular meeting held August 5, 2021, with the correction on agenda item #8 to show the Ordinance 2021-02 to be a Resolution 2021-02. Seconded by Trustee Brungardt. Roll call vote: Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Tatro, aye; Trustee Stewart, aye. Vice-mayor Schmidt declared the motion carried.**
- 4. Consider approval of claims, checks, and warrants for the month of August 2021, with action as necessary. Trustee Brungardt made a motion to approve claims, checks, and warrants for the month of August 2021 with the addition of Moore’s Farm Service in the amount of \$1215.53. Seconded by Trustee Stewart. Roll Call Vote: Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Tatro, aye. Vice-mayor Schmidt declared the motion carried.**
- 5. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. Secretary Jimmy Smith did not attend- Fire Chief Brungardt stated that the department had 10-12 calls this month that were a mixture of medical and fire, grants have been submitted but have not received information on the acceptance. No Action.**
- 6. Consider and discuss report submitted by the Police Chief, with action as necessary. Police Chief Baysinger gave a report of the calls, and updates for the police department, stated that OSBI had completed the installation and training was completed, purchased a new computer for officer Morgan, the ford explorer was sold at auction bringing \$6000.00, purchased ammunition for Officer Morgan and Officer Wallace. No Action**
- 7. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Joseph Thornton gave updates on work being done in his department. No Action.**

8. Consider and discuss the addition of members on the Parks Committee, with action as necessary. No one showed up for the Parks Committee. Trustee Tatro made a motion to table until next month. Seconded by Trustee Brungardt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Vice-mayor Schmidt declared the motion carried.
9. Consider and discuss with Wade Inman from AAA playground equipment a proposal for new playground equipment, with action as necessary. Trustee Tatro made a motion to table until next month. Seconded by Trustee Brungardt. Roll Call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Vice-Mayor declared the motion carried.
10. Consider, discuss, and approve purchasing new park equipment, with action as necessary. Trustee Tatro made a motion to table until next month. Seconded by Trustee Brungardt. Roll Call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Vice-Mayor declared the motion carried.
11. Consider and discuss the approval of the contract with Insight screening services, with action as necessary. Trustee Brungardt made a motion to table until next month. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Tatro, Aye. Vice-mayor Schmidt declared the motion carried.
12. Consider, discuss, and approve the quote for a new IT management service for the CPWA, Treasurer, fire department and office personnel but to exclude the Police department, with action as necessary. Trustee made a motion to approve IBT as the new IT management service. Seconded by Trustee . Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Tatro, Aye. Vice-mayor Schmidt declared the motion carried.
13. Consider, discuss, and approve Calumet police fine schedule to add golf carts to the ATV/UTV fines, with action as necessary. Trustee Stewart made a motion to approve the fine schedule to add golf carts to the ATV/UTV fines. Seconded by Trustee Tatro. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Tatro, Aye. Vice-mayor Schmidt declared the motion carried.
14. Consider discuss and approve the new fine schedule for the Calumet Police Department, with action as necessary. Trustee Tatro made a motion to approve the new fine schedule for the Calumet Police Department. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Tatro, Aye. Vice-mayor Schmidt declared the motion carried.
15. Consider entering into executive session for the purpose of the following:
 1. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1)
 - a) Robert Baysinger

b) Margaret Stratton.

2. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B (4).

Trustee Brungardt made a motion to enter into executive session. Seconded by Trustee Tatro. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Tatro, Aye. Vice-mayor Schmidt declared the motion carried.

16. Consider reconvening into open session. Trustee Stewart made a motion to reconvene into open session. Seconded by Trustee Brungardt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Tatro, Aye. Vice-mayor Schmidt declared the motion carried.

17. Consider taking action on the following:

1. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1)

a) Robert Baysinger

b) Margaret Stratton.

2. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B (4).

1. Trustee Tatro made a motion to remove Margaret Stratton from the position of payroll clerk effective 09/08/2021 and to temporarily install Jill Ray as payroll clerk. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, abstain; Trustee Tatro, Aye. Vice-mayor Schmidt declared the motion carried.

18. Remarks and inquiries of the governing body members. None. No Action.

19. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.

20. Adjournment. Trustee Brungardt made a motion to adjourn. Seconded by Trustee Stewart. Roll Call vote: Trustee Brungardt, aye, Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Tatro, aye. Vice-mayor Schmidt declared the motion carried.

Ken Schmidt, Vice-Mayor

ATTEST:

Jill Ray, Clerk