

# Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

[www.lyonstto.net](http://www.lyonstto.net)

## BOARD OF SCHOOL TRUSTEES

Shakana L. Kirksey, President

Carol A. McGowan, Trustee

William G. Channell, Trustee

Dr. David Negron, Trustee

Joseph M. Bonomo, Trustee

Ryan M. Leonard, Trustee

Dr. Joseph R. Rojek, Trustee

6438 Joliet Road, Unit 103

Countryside, IL 60525

Phone 708-352-4480

Fax 708-888-5651

## NOTICE

### NOTICE OF A MEETING OF THE BOARD OF TRUSTEES OF THE LYONS TOWNSHIP SCHOOL TREASURER'S OFFICE

**October 20, 2025 – 6:00 p.m.**

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) has called a meeting on October 20, 2025, at 6:00 p.m., at the Lyons Township School Treasurer's Office, 6438 Joliet Road, Unit 103, Countryside, IL 60525.

## AGENDA

### Call to Order & Roll Call

President Kirksey called the meeting to order at 6:05 p.m.

	<u>In Attendance</u>	<u>Absent</u>
Ms. Shakana L. Kirksey	X	
Ms. Carol A. McGowan	X	
Mr. William G. Channell		X
Dr. David Negron	X	
Mr. Joseph M. Bonomo		X
Mr. Ryan M. Leonard		X
Dr. Joseph R. Rojek II	X	

### Staff Members Present

Mr. James T. Fitton, Treasurer

Ms. Mihaela Miller, Board Secretary

### Other Guests Present

Ms. Claudia E. Castro, Attorney for LTTO – entered at 6:08pm

Mr. Nick Peranich, CSBO for LADSE

Ms. Cynthia Schilsky, LaGrange

### Pledge of Allegiance

### Public Comments

### Review/Approval of Meeting Minutes September 15, 2025 Open Session

Trustee McGowan motioned to approve the September 15, 2025, Open Session meeting minutes. Trustee Rojek seconded the motion.

**Roll Call:**      **Ayes:** McGowan, Negron, Rojek, Kirksey

**Nays:** None

**Absent:** Bonomo, Channell, Leonard

**Abstain:** None

***Motion carried.***

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## Review/Approval of Meeting Minutes September 15, 2025 Closed Session

Trustee Negron motioned to approve the September 15, 2025, Closed Session meeting minutes.  
Trustee Rojek seconded the motion.

**Roll Call:**                    **Ayes:** McGowan, Negron, Rojek, Kirksey  
                                  **Nays:** None  
                                  **Absent:** Bonomo, Channell, Leonard  
                                  **Abstain:** None

*Motion carried.*

## Treasurer's Report

Treasurer Fitton discussed the resignation of the Senior Accountant; there are 3 FTE in the office now. He will attempt to redistribute the work amongst the 3 remaining employees in addition to relying on the CPA Consultant also. Mr. Fitton had a discussion with the landlord regarding dividing the office space into two separate rentals thereby reducing our costs. The discussion with the landlord made it clear that it wouldn't be a savings after all the construction costs. Mr. Fitton recommended staying put in the CCFB building until the lease expires in April 2027.

## Review and Approval of Payables List

Trustee McGowan motioned to approve and ratify September 30, 2025 payables in the amount of \$6,881.90 and October 8, 2025 payables in the amount of \$4,873.40

Trustee Rojek seconded the motion.

**Roll Call:**                    **Ayes:** McGowan, Negron, Rojek, Kirksey  
                                  **Nays:** None  
                                  **Absent:** Bonomo, Channell, Leonard  
                                  **Abstain:** None

*Motion carried.*

## Review and Approval of October 20, 2025 Payables List

Trustee Negron motioned to approve the October 20, 2025, payables List in the amount of \$10,088.70  
Trustee Rojek seconded the motion.

**Roll Call:**                    **Ayes:** McGowan, Negron, Rojek, Kirksey  
                                  **Nays:** None  
                                  **Absent:** Bonomo, Channell, Leonard  
                                  **Abstain:** None

*Motion carried.*

## Review of the Lyons Township Treasurer's Financial Reports

Treasurer Fitton reviewed the September 2025 Operating Statement, noting that salaries and benefits are just under 25% of the budget after three months, while total expenditures are at 17%, reflecting prudent fiscal management.

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## NEW BUSINESS:

## **Meeting Schedule for the Remainder of FY26:**

Discussion regarding scheduling quarterly meetings with additional special meetings as needed. Treasurer Fitton will prepare a draft schedule for review at the next meeting.

## OLD BUSINESS:

**Matters related to the withdrawal of Member Districts from the Township Trustees of Schools, Township 38 North, Range 12 East, County of Cook, State of Illinois at the conclusion of FY2025**

Treasurer Fitton reported the final transfer of the 15% reserve held back on July 1st, completed on October 1st, with minor adjustments for unanticipated transactions. The transaction volume is decreasing as expected, with potential for a few additional transactions as well as interest and FY25 Pro Rata billing.

Trustee McGowan made a motion at 6:24 p.m. to suspend the Open Session Board Meeting for the purpose of entering Closed Session.

- ***Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)***, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”

**Trustee Rojek seconded the motion.**

## Roll Call

**Ayes:** McGowan, Negron, Rojek, Kirksey  
**Nays:** None  
**Absent:** Bonomo, Channell, Leonard  
**Abstain:** None

### *Motion carried.*

*{Closed Session from 6:25 – 6:35}*

## **Motion to reconvene the Board Meeting of the Board of Trustees – (Action Item)**

**Trustee Negron motioned at 6:36 p.m. to reconvene the October 20, 2025, Open Session Meeting. Trustee Rojek seconded the motion.**

## Roll Call

**Ayes:** McGowan, Negron, Rojek, Kirksey  
**Nays:** None  
**Absent:** Bonomo, Channell, Leonard  
**Abstain:** None

### *Motion carried.*

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## Action as a result of Closed Session

Trustee Negron motioned to update Nancy Bechtold's title and increase her salary by 7% on November 1, 2025.

Trustee McGowan seconded the motion.

Roll Call:

**Ayes:** McGowan, Negron, Rojek, Kirksey

**Nays:** None

**Absent:** Bonomo, Channell, Leonard

**Abstain:** None

*Motion carried.*

## Adjournment

Trustee Negron motioned to adjourn the October 20, 2025, Open Session Board Meeting

Trustee Rojek seconded the motion.

Roll Call:

**Ayes:** McGowan, Negron, Rojek, Kirksey

**Nays:** None

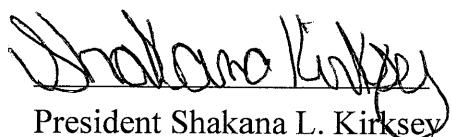
**Absent:** Bonomo, Channell, Leonard

**Abstain:** None

*Motion carried.*

The meeting was adjourned at 6:38pm

Minutes Authenticated by:



President Shakana L. Kirksey



Secretary Mihaela Miller