

**Board of Trustees
VILLAGE OF MILLERTON
Workshop Meeting
February 7, 2022**

A regular business meeting of the Village of Millerton Board of Trustees was held Tuesday, February 7, 2022. It was called to order at 6:03 PM with Mayor Jenn Najdek presiding. Deputy Mayor Alicia Sartori and Trustees Matthew Hartzog, Laurie Kerr and David Sherman, Clerk/Treasurer Kelly Kilmer, and Highway Supervisor Coleman Lawrence attended. Others were also there to present items to the Board. A sign-in sheet is attached.

Vouchers

Motion to pay **Vouchers # 2020256-2020258**, allocated as follows: **General Fund \$1,587.00; Water Fund \$1,587.00; Capital Fund \$209,517.25; Total \$212,691.25**, made by Deputy Mayor Sartori, seconded by Trustee Sherman, and approved by all five (5) present members. *Motion* to pay **Vouchers # 2020259-2020265**, allocated as follows: **General Fund \$6,186.90; Water Fund \$3,109.17; Capital Fund \$10,337.25; Total \$19,633.32**, made by Trustee Hartzog, seconded by Trustee Kerr, and approved by all five (5) present members.

Presentations

Road Salt and Sand

Mary Lynn Kalogeras highlighted human health and environmental consequences of road salt and outlined alternatives. Mayor Najdek said the Village and Town of North East could discuss implementing alternatives. Highway Supervisor Lawrence offered data from 2018 Village testing for the Board's information.

Affordable Housing

Members of the Tri-Town Coalition (Towns of Amenia, Pine Plains and North East and the Village of Millerton) reported results of the group's affordable housing workshops. Ideally, a wide variety of housing options providing smaller units for single and aging community members, those just starting out and the modest middle class should be available. Housing and zoning recommendations of the Comprehensive Plan should be implemented. The Village should strategically manage the development process, allowing applicants to build conditionally provided they satisfy other Village housing needs simultaneously. Mayor Najdek announced the Village is likely to be awarded a *Pace University/Dutchess County Land Use and Planning* grant which would guide the Village in furthering the Comprehensive Plan's zoning recommendations and pertinent goals.

Old Village Hall Options

Mayor Najdek asked Board members to review an Endeavor Municipal Group summary regarding the future of the old Village Hall (21 Dutchess Avenue), and have Victor Cornelius answer any subsequent questions so the Board can determine a course of action at the next regular business meeting.

Clerk/Treasurer's Report

Minutes

Motion to approve minutes of **07/19, 07/27, 08/02, 08/23, 09/15, 09/27, 10/04, 11/08, 11/15, and 12/13** was made by Deputy Mayor Sartori, seconded by Trustee Kerr, and all five (5) present members approved.

Budget - Treasurer Kilmer said she emailed the preliminary budget to all Board members and will set aside a half hour for each member to address resulting questions. She indicated the process will be even more efficient than in previous years, and that all questions should be carefully considered and posed early.

Clerk Kilmer reported *Music Cellar* owner Jonathan Grausauskis' overnight parking request in the rail trail parking lot. Mayor Najdek noted the Village already has permitted certain cars to park in that lot and cannot responsibly fill more spaces. Alternatives were suggested. Mayor Najdek said she would respond to Mr. Grausauskis tomorrow and would copy the Clerk on her correspondence.

Approved:

Office and Highway Department Computers – Clerk Kilmer presented a quote from Northeast Computer Services for four office computer stations to be upgraded as well as two laptops, one being for the Highway Department. *Motion* to purchase new computers for the Village of Millerton from Northeast Computer Services to be paid out of the fund balance in an amount not to exceed \$9,000 was made by Trustee Sherman, seconded by Deputy Mayor Sartori, and all five (5) present members approved.

.Gov Emails – Clerk Kilmer reported the office and Board members now have .gov email addresses; Clerk Kilmer instructed members on the changeover process. Old email addresses will forward to new ones.

Mayor's Report

Resolution 2022-01 – Road Stream Crossing Study – This resolution accepts a 2018 Climate Smart study and its corresponding plan, as prepared by the Housatonic Valley Association. *Motion* to approve Resolution 2022-01 made by Trustee Hartzog, seconded by Trustee Kerr, and approved by four (4) present members. Clerk Kilmer took a roll call vote and the resolution passed, four to one. The resolution and the ensuing roll call results are attached.

Change Order #1 -- East National Water ("ENW") -- *Motion* to allow change order for purchase of horn setters for water meters made by Trustee Hartzog, seconded by Deputy Mayor Sartori, and approved by all five (5) present members.

Resolution 2022-02 – Execution of Waiver of Liability to East National Water - ENW also proposed Change Order #2 regarding thermal expansion tanks and Mayor Najdek suggested ENW offer this feature to homeowners directly. *Motion* to not accept Change Order #2 for thermal expansion tank was made by Deputy Mayor Sartori, seconded by Trustee Hartzog, and approved by all five (5) present members. *Motion* to pass Resolution 2022-02 authorizing the mayor to execute a waiver of liability for East National Water LLC with respect to Change Order #2 -- without expansion tank installation -- was made by Trustee Hartzog, seconded by Deputy Mayor Sartori, and approved by all five (5) present members.

Executive Session

Motion to enter executive session to discuss potential litigation and personnel salaries was made at 7:26 PM by Trustee Hartzog, seconded by Deputy Mayor Sartori, and approved by all five (5) present members. *Motion* to exit executive session was made at 7:44 PM by Trustee Hartzog, seconded by Trustee Kerr and approved by all five (5) present members.

Motion to revise *Personnel Policy, Section 3N - Health Insurance*, effective June 1st, 2022, was made by Deputy Mayor Sartori, seconded by Trustee Kerr, and all five (5) present members approved. *Motion* that, effective June 1st, 2022, the Village will offer the NYSHIP Excelsior Plan at 100% coverage for full time employees and 35% coverage for dependent family members was made by Deputy Mayor Sartori, seconded by Trustee Kerr, and approved by all five (5) present members.

Adjourn

Motion to adjourn the meeting was made at 7:46 PM by Deputy Mayor Sartori, seconded by Trustee Hartzog and approved by all five (5) present members.

Respectfully Submitted,

Prepared By:

Kelly Kilmer
Village Treasurer/Clerk

Suzanne Bressler (3/28/22)
Deputy Clerk

Approved: