

MINUTES

ROME CITY TOWN COUNCIL
PUBLIC MEETING
SEPTEMBER 11, 2017

ROME CITY TOWN HALL
402 KELLY STREET
ROME CITY, IN 46784

BUDGET HEARING

Carl Castle called the budget hearing to order at 5:45pm. Carl Castle and Gary Furlow present. Nick Heffner absent. Present also, Brenda Conley and Leigh Pranger.

All members reviewed the budget for 2018. Carl Castle asked for a motion to approve the budget hearing for 2018. Gary Furlow made the motion to approve the 2018 budget hearing. 2 ayes, 0 nays. Motion carried.

Carl Castle asked for a motion to adjourn the budget hearing at 6:10pm. Gary Furlow made the motion to adjourn. 2 ayes, 0 nays. Motion carried.

Carl Castle called the regular town council meeting to order at 6:30pm. Carl Castle, Gary Furlow and Nick Heffner present. Also present, Brenda Conley, Leigh Pranger, Bill Eberhard, Mr. and Mrs. Mayfield, Terry Williams, Carl Grove and Les Nivens.

Carl Castle asked for a motion to wave reading the minutes from the last meeting. Nick Heffner made the motion to wave reading the minutes. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

OLD BUSINESS:

CARPET CLEANING AT TOWN HALL

Brenda Conley stated that Grover Stephens could not produce proof of insurance for cleaning the carpet at the town hall. Brenda contacted Hometown Carpet Cleaning and they presented proof of insurance. Hometown Carpet had a cost of \$857.00 to clean all the carpet and vinyl floors. Carl Castle asked for a motion. Nick Heffner made the motion to accept Hometown Carpet to clean the carpet and vinyl floors at the town hall. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

NEW BUSINESS:

Parking on Twin Island Road.

Jim Sheffield and Bill Eberhard met with Mrs. Johnson and Mr. Rash before the meeting to talk to them about the ordinance on parking on Twin Island Road. Mrs. Johnson asked the council if they would consider moving the no parking sign so they could have more room to park. Bill Eberhard stated the signs will not be moved and the ordinance will be enforced by our Town Marshal's. Jim Sheffield stated to Mrs. Johnson that she will have to parallel park and not park diagonal. Jim stated if there is a disruption then he should be called by either party to get the problem resolved. Carl Castle stated we as a town are going to enforce the ordinance that we have presently with no changes at this time.

Trick/Treat Night and Hours

Brenda stated surrounding towns and cities are having Trick/Treat on October 31, 2017. All members discussed the time. Carl Castle asked for a motion to have Trick/Treat on October 31, 2017 between the hours of 5:30pm and 7:30pm. Gary Furlow made the motion. Nick Heffner seconds the motion. 3 ayes, 0 nays. Motion carried.

Truck or Treat

Brenda stated the school is doing their Truck or Treat this year again on Oct. 20, 2017 5:30pm to 6:30pm. Our police department always decorates their car and passes out candy.

New insurance policy for reserve officers

Jim Sheffield and Brenda Conley met with our insurance company due to a new law taking affect on Jan. 1, 2018 requiring all towns and cities to insure the reserve officers for if they get injured in the line of duty working for the town. Our insurance company has not presented the cost or the policy for this as of today. Carl Castle asked for a motion to table this until the October meeting. Gary Furlow made the motion to table this until the October meeting. Nick Heffner seconds the motion. 3 ayes, 0 nays. Motion carried.

November meeting

Gary Furlow has a conflict with the November 13, 2017 meeting and wanted to know if it can be moved to a different date. Carl Castle asked if there would be a problem with moving it to November 6, 2017. All members agreed to November 6, 2017. Carl Castle asked for a motion. Nick Heffner made the motion to move the November 13, 2017 town council meeting to November 6, 2017 at 6:30pm. 3 ayes, 0 nays. Motion carried.

DEPARTMENTAL REPORTS

TOWN MANAGER, STREET AND WASTEWATER (see attached)

TOWN MARSHAL (see attached)

Clerk-Treasurer, Bank reconciliation for August was presented.

CLAIM PRESENTED FOR PAYMENT:

TOWN FUNDS: \$85,965.13

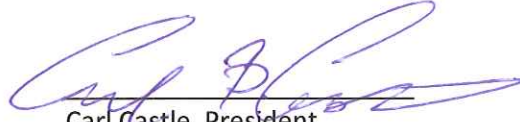
SEWER OPERATING: \$118,131.66

Carl Castle asked for a motion to pay the claims. Nick Heffner made the motion to pay the claims. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

Next town council meeting will be October 9, 2017 at 6:30pm starting with the 2018 budget adoption.

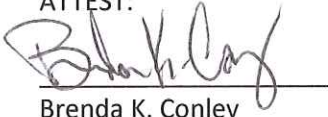
Carl Castle asked for a motion to adjourn the meeting at 7:10pm. Nick Heffner made the motion to adjourn. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

ROME CITY TOWN COUNCIL



Carl Castle, President

ATTEST:



Brenda K. Conley
Clerk-Treasurer

ROME CITY UTILITY REPORT

August 2017

Pulled 14 pumps for repair, 70-locates and 2-call-outs. Influent flow to the plant 2,257,600 gallons and 1,513,353 discharged from plant.

1. Ran Lift Station Route Monday and Friday.
2. Daily Testing at Sewer Plant.
3. Exercise Diesel generators on Fridays-water plant
4. Cleaned drains as needed.
5. Haul Brush and Burn as needed.
6. Empty trash Mondays and Fridays
7. Parts runs-Kendallville, Auburn, Howe, Lagrange, and Fort Wayne.
8. Locate and Jet out all Storm Drains on Washington Street.
9. Made small repairs on Grinder Station found performing the bi annual inspection.
- 10.Replaced Ferric Tank Mixer Motor.
- 11.Cleaned out filter building and installed new drum filter media.
- 12.Drained and cleaned mixer tank.
- 13.Repaired electrical at 1070 North Shore Grinder Station.
- 14.Set up trash pump at sewer plant due to high phosphorus reading.
- 15.Installed night lights at Kelly Park and new electrical feed from pavilion to pole
- 16.Sprayed weed and weed eat around town.
- 17.Gaff Park repair electric conduit in pavilion.
- 18.Lakeside Park concreted the small swing set again.
- 19.New drinking fountain installation in Kelly Park
- 20.830 Lakeside Circle replaced underground plumbing install new lid and guide rails.
- 21.Installed culvert in Kelly Park for accessible path from pavilion to restrooms.
- 22.Worked with AEP and Precision pipeline on their directional bore through town.
- 23.Discovered and raises several manholes in town.

**Eric Jordan gave his 2 weeks' notice on Friday. Last day to be September 22, 2017

TOWN MANAGER REPORT

August 2017

1. Meetings Attended:
 - 2-Town Council
 - 1-Park Board
 - 2-Noble Trails
 - 1-Rome City Conservancy
 - 2Noble County Community foundation
 - 1-Board of Zoning Appeals
- 9
2. Issued 9 building permits for the month of August: 1-void, 1-carport, 1-electrical plumbing and framing, 2-deck, 1-pole building with porch, 1-remodel, 1-lean to, 1-electric.
3. Typed TM and utility reports
4. BZA approved three applications-1-New house-Lakeside Circle-lake yard and rear setback, 1-New house-lot size, width and side yard setback. 1- Use Variance for New business-flower and gift shop in agricultural district.
5. Completed 5-variance applications, notices to interested parties, legal notices, findings of fact for the September meeting.
6. Plan Commission 1- 1 lot subdivision and 1-vacation of old plat. Limberlost Trail-tabled to October.
7. Conservancy District- Paid bills & balance books. September 19th-Dam inspection, drain line from little pond to the little lake and fix water retention along the toe of the spillway earthen embankment to be done later this year. Contract renewals.
8. Park Board- Playground in Kelly Park complete except for the installation of the border. Pulver asphalt got the projects to asphalt the pathways in Kelly Park for ADA, should be completed within the next two weeks.
9. Working on legal notices to update UDO.
10. Worked on Census for 2020-updating maps
11. Noble Trails working on first major fund raiser, Accepted bid to pave the next section of Trail from Kendallville to Sawyer Rd. and a local Eagle Scout installed an information sign.
12. Skid loader to be in this week to Truelove they will need to install the Trax-probably drop off next week. We are waiting on the backhoe and mower.
13. No update--Spoke with homeowner on Lakeside Drive regarding the demolition of their home damaged from broken pipes. They are still waiting on their insurance company to make a decision.
14. Community Crossing Grant-sent in to INDOT
15. Performed Eric' evaluation.
16. Met with 5-citizens regarding building permits.
17. Met with 5-citizens on variances.
18. Met with Attorney Eberhard and Appraiser to discuss the location of the appraisal.
19. Spoke with Engineer regarding the Eastgate station.
20. Park Board typed minutes from August Meeting. They will meet Monday-discuss closing parks for winter.
21. Finished the Hanks LOMA.

ROME CITY MARSHAL'S OFFICE
P.O. BOX 338
402 Kelly Street
Rome City, Indiana 46784
1-(260) 854-3113
Fax 1-260-854-9270

To: Rome City Town Council

From: James Sheffield, Marshal

Re: Monthly Report for August 2017

Date: September 10, 2017

Vehicle Mileage: Sqd.#1 – 704, Sqd.#2 – 534, Sqd.#3 – 901, Sqd.#4 – 116

Hours Worked: RC#1 – 137, RC#2 – 178.50, Part-Time – 55, Reserve – 45.25

Town Ordinance Violations:

Abandoned Vehicles: <u> </u>	Animals: <u> </u>	Nuisances: <u> </u>
Weed Abatement: <u> </u>	Fire Prevention: <u> 1 </u>	Sidewalks: <u> </u>
Curfew: <u> </u>	Garbage: <u> </u>	

Officer Initiated Events:

Business Checks: <u> 1 </u>	Residential Checks: <u> </u>	Assist Other Dept. <u> 19 </u>
Warrants: <u> 2 </u>	Assist Motorist: <u> </u>	Special Details: <u> 3 </u>

Traffic Violations

Traffic Tickets: <u> 3 </u>	Written Warnings: <u> 6 </u>
-------------------------------	--------------------------------

Other Events

VIN Check: <u> 2 </u>	HIN Check: <u> 2 </u>	Handgun License: <u> 2 </u>
Golf Cart Insp: <u> 8 </u>		

Complaints

Animal: <u> </u>	Juvenile: <u> 1 </u>	Drug: <u> </u>	Misc: <u> 14 </u>
Susp. Person: <u> 1 </u>	Susp. Veh.: <u> 1 </u>	Disabled Veh.: <u> </u>	Open Door: <u> </u>
Welfare Check: <u> </u>	OWI: <u> </u>	DWS: <u> </u>	Family Fight/Dist. <u> 2 </u>
Accidents: <u> 1 </u>	Medic Assist: <u> 1 </u>	911 Hang-up: <u> 1 </u>	Alarm: <u> 1 </u>
Emergency Msgs.: <u> </u>			