

Notice and Agenda for Regular Board Meeting
Stilwell Utility Department
925 West Hickory, Stilwell, OK 74960
Tuesday, May 13th, 2025
5:00 P.M.

Swearing in of Kelly Funburg prior to commencement of meeting.

I. Call Meeting to Order

II. Consent Agenda

These items are placed on the Consent Agenda so that members of the Stilwell Utility Department ("SUD") board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all SUD board members will be removed and heard of as part of the Regular Agenda.

- a. Approval of Regular Meeting Minutes: February 11, 2025

III. Regular Agenda

1. Discussion and possible action to approve, approve with modifications or deny any item removed from the consent agenda.
2. Discussion related to remaining scheduled meetings of the Stilwell Utility Department (SUD) Board and possible action to authorize the Board Chairman to cancel future meetings at their discretion.
3. Discussion and possible action to elect Chairman of Stilwell Utility Department (SUD) and Stilwell Area Development Authority (SADA) Boards.
4. Discussion and possible action to elect Secretary of Stilwell Utility Department (SUD) and Stilwell Area Development Authority (SADA) Boards.

IV. New Business

Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 O.S. §311(A)(10).

V. Adjournment

Posted: 11:00 A.M. May 9, 2025
925 West Hickory-Utility Office
20 South First-City Hall
SUD Board Chairman, Vice-Chairman, Secretary, or General Manager





Notice and Agenda for Regular Board Meeting
Stilwell Area Development Authority
925 West Hickory, Stilwell, OK 74960
Tuesday, May 13, 2025
5:00 P.M.

Swearing in of Kelly Funburg prior to commencement of meeting.

I. Call Meeting to Order

II. Consent Agenda

These items are placed on the Consent Agenda so that members of the Stilwell Area Development Authority board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all SADA board members will be removed and heard of as part of the Regular Agenda.

- a. Approval of Regular Meeting Minutes: April 8, 2025
- b. Approval of Payment of Purchase Order Invoices for the Month of April 2025: \$553,157.74

III. Regular Agenda

- 1. Discussion and possible action to approve, approve with modifications, or deny any item removed from the Consent Agenda.
- 2. Construction projects update.
- 3. Discussion and possible action to approve, approve with modifications, or deny Change Order #1 in the amount of \$47,163.74 from Walters Morgan.
- 4. Discussion and possible action to approve, approve with modifications, or deny Pay Application #14 from Walters-Morgan in the amount of \$750,706.48.
- 5. Discussion and possible action to acknowledge receipt of March 2025 Financial Reports.
- 6. Discussion and possible action regarding rate study from UFS.
- 7. Discussion and possible action to elect Stilwell Area Development Authority (SADA) officers for the next term.
- 8. Discussion and possible action to approve, approve with modifications or deny Purchasing Credit Card Agreement with Arvest Bank with a monthly credit limit of \$250,000.00, and a requirement that any single transaction exceeding \$50,000.00 will receive written approval from the Board Chairman, with the SADA General Manager setting the credit limit for each individual card.
- 9. Discussion and possible action to approve, approve with modification, or deny advertisement for hiring of a Wastewater Treatment Plant worker.
- 10. Discussion and possible action to discuss audit services for the 2024-2025 Fiscal Year.

11. Discussion and possible action to solicit bids for Four (4) additional reclosers for use in the West Substation and to serve as backups.
12. Discussion and possible action to approve DEQ Consent Order 23-196 and have signed by Board Chairman.
13. Status Report by Brad Doublehead.

IV. New Business

Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 O.S. §311(A)(10).

V. Adjournment

Posted: 11:00 A.M. May 9, 2025
925 West Hickory-Utility Office
20 South First-City Hall
SADA Board Chairman, Vice-Chairman, Secretary, or General Manager



