



Blue Ridge Fire District

Strategic Management Plan Committee Meeting

April 2, 2025 9:00 AM

Minutes

1. Call to Order Meeting called to order at 9:05 by Chair Casey Samsill
2. Pledge of Allegiance
3. Roll Call of Committee members: Brian Alexander, Mike Bourne, Laurie Hawke, Linda McDermott, Casey Samsill, Chief Phil Paine. Absent: BC Chester
4. Call to the Public CALL TO THE PUBLIC: ARS 38-431.01 (H)
Casey thanked Brian for all his work on updating each Version of the SMP
5. Review and Adoption of the Agenda
 - a. Mike moved and Linda 2nd motion to adopt the agenda Motion passed unanimously
6. Review and update the Strategic Management Plan
 - a. Continue editing: Casey reviewed previous edits
 - i. Goals for personnel: Use Chief's suggestion, priority order, strike time frame. Implemented and ongoing
 - b. Reviewed facilities: Table: add a Status column. Strike short term, long term solution and make it look like goals for personnel. Prioritize. Training facility is inclusive. Strike -new-. As funding allows remains
 - i. Discussion #1a Hire consultant to evaluate existing facility needs?
#1b Potential building modifications. Strike apparatus storage
 - ii. Add: Remote Stations
 - iii. Table is essentially a wish list, "for consideration"
 - c. Apparatus: chief's plan, explained
 - i. Chief's complete Table needs to go to budget committee;
 1. Goals for Apparatus and Equipment (2 tables)
 2. Expand on table in the Strategic Plan, eliminating some columns like \$\$, etc., timing, etc. (general, not specific) (separate budget items from strategic plan)
 3. Put apparatus Table following apparatus header
 4. Add equipment number, add year, Strike Status, use NOTES
 5. Appendix for chief's table, add appendix for equipment table
 6. Formatting Consistency throughout the document.
 7. Chief will provide info/table on equipment, 5-10 (?) year plan
 - d. Goals for Improving Service Delivery (consistent heading, formatting throughout)
 - i. Comms, then Fire suppression agreements
 - ii. Table should move up
 - iii. New Section: Goals for community interaction, including Firewise, subdivision water storage, table with top 2 items
 - iv. Community Interactions, then bullet water supply, firewise: Then table
 - e. Evaluation New Heading
 - f. Agenda Item: Review all, New edits, anything missing?
7. Next meeting Wednesday, April 16, 9:00 AM
8. Adjournment
 - a. Brian moved, and Linda 2nd motion to adjourn.
 - b. Motion passed unanimously, meeting adjourned at 11:11 am

Respectfully submitted, Laurie Hawke, Clerk