

VILLAGE OF PARDEEVILLE
FINANCE & PERSONNEL COMMITTEE
SPECIAL MEETING Amended AGENDA
Village Hall – 114 Lake Street, Pardeeville
Thursday, July 20, 2023, at 5:45 PM

- I. Call to Order
- II. Roll Call
- III. Agenda Approval
- IV. NEW BUSINESS:
 - A. Annual Audit - Presentation from Johnson Block
 - B. Possible transfer of Village funds – Johnson Block & Ehlers present
 - C. Maple St. Reconstruction – TIF or Utility Expense
 - D. CDA account – discussion only
 - E. Ambulance Loan and Other upcoming loans, Derrick Truck – discussion only
 - F. Senior Center
 - G. Social Media
- V. Adjourn

Kayla Lindert, Clerk/Treasurer
Posted: 07/18/2023

The Village Hall is accessible to the handicapped. If you require additional assistance, please contact the Village Office no later than 48 hours prior to the meeting date. Phone 608-429-3121. If members are present from other recognized Boards, Commissions, or Committees which may constitute a quorum, the meeting is presumed to be for the above-stated agenda/purpose. An updated agenda may be posted 24 hours before meeting time.

Progress Estimate - Unit Price Work

For (Contract): LaFollette St. Area Development														
Application Period: 0														
A				B		D								
Item			Contract Information				Maple Street Reconstruction Qtys/Estimate							
Bid Item No.	Spec. Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Sanitary Sewer	Value of Work Installed this Pay Period	Water Main	Value of Work Installed this Pay Period	Roadway	Value of Work Installed this Pay Period	Lift Station	Value of Work Installed this Pay Period
1		Mobilization, Bonds, and Insurance	1	L.S.	\$88,614.15	\$88,614.15	0.10	\$8,861.42	0.10	\$8,861.42	0.10	\$8,861.42	0.10	\$8,861.42
2		Clearing and Grubbing	1	L.S.	\$74,717.53	\$74,717.53	0	\$0.00	0	\$0.00	0.10	\$7,471.75	0	\$0.00
3		Turf Restoration	1	L.S.	\$21,366.00	\$21,366.00	0	\$0.00	0	\$0.00	0.15	\$3,204.90	0	\$0.00
4		Temporary Topsoiling and Seeding	1	L.S.	\$154,045.19	\$154,045.19	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
5		Temporary Topsoil Stockpiling	1	L.S.	\$8,331.03	\$8,331.03	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
6		Watering	250	MGAL	\$36.45	\$9,112.50	0	\$0.00	0	\$0.00	25	\$911.25	0	\$0.00
7		Traffic Control	1	L.S.	\$3,156.46	\$3,156.46	0	\$0.00	0	\$0.00	1	\$3,156.46	0	\$0.00
8		Vehicle Tracking Pad	350	S.Y.	\$10.30	\$3,605.00	0	\$0.00	0	\$0.00	150	\$1,545.00	0	\$0.00
9		Silt Fence	5,500	L.F.	\$2.88	\$15,840.00	0	\$0.00	0	\$0.00	300	\$864.00	0	\$0.00
10		Inlet Protection, Type A	1	Ea.	\$455.11	\$455.11	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
11		Inlet Protection, Type C	17	Ea.	\$99.14	\$1,685.38	0	\$0.00	0	\$0.00	2	\$198.28	0	\$0.00
12		Inlet Protection, Type D	3	Ea.	\$134.96	\$404.88	0	\$0.00	0	\$0.00	3	\$404.88	0	\$0.00
13		Erosion Mat, Class 1, Type B	13,000	S.Y.	\$1.03	\$13,390.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
14		12-Inch Sediment Log	200	L.F.	\$7.41	\$1,482.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
15		Erosion Control	1	L.S.	\$1,124.34	\$1,124.34	0	\$0.00	0	\$0.00	0.10	\$112.43	0	\$0.00
16		Dewatering	1	L.S.	\$231,456.04	\$231,456.04	0.35	\$81,009.61	0	\$0.00	0	\$0.00	0	\$0.00
17		Rock Excavation	100	C.Y.	\$64.32	\$6,432.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
18		Imported Granular Backfill	500	C.Y.	\$14.18	\$7,090.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
19		2-inch Rigid Insulation	1,000	S.F.	\$6.99	\$6,990.00	0	\$0.00	32	\$223.68	0	\$0.00	0	\$0.00
20		Utility Line Opening (ULO)	5	Ea.	\$1,086.26	\$5,431.30	2	\$2,172.52	2	\$2,172.52	0	\$0.00	0	\$0.00
21		Temporary Water Service	1	L.S.	\$6,666.09	\$6,666.09	0	\$0.00	1	\$6,666.09	0	\$0.00	0	\$0.00
22		Temporary Sanitary Sewer Bypass Pumping	1	L.S.	\$9,896.15	\$9,896.15	1	\$9,896.15	0	\$0.00	0	\$0.00	0	\$0.00
23		Temporary Shallow Ditching	1	L.S.	\$44,348.61	\$44,348.61	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
24		Temporary Access Aggregate	1,500	TON	\$15.79	\$23,685.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
SANITARY SEWER LIFT STATION														
25		Proposed Lift Station, Complete	1	L.S.	\$255,436.91	\$255,436.91	0	\$0.00	0	\$0.00	0	\$0.00	1	\$255,436.91
26		Abandon Existing Lift Station	1	L.S.	\$12,681.56	\$12,681.56	0	\$0.00	0	\$0.00	0	\$0.00	1	\$12,681.56
27		Abandon Existing Sanitary Sewer Manhole	1	L.S.	\$1,092.25	\$1,092.25	0	\$0.00	0	\$0.00	0	\$0.00	1	\$1,092.25
28		Utility ALLOWANCE	1	L.S.	\$10,000.00	\$10,000.00	0	\$0.00	0	\$0.00	0	\$0.00	1	\$10,000.00
SANITARY SEWER														
29		Sanitary Sewer Drop Manhole, 48-inch, Complete	5	Ea.	\$14,417.75	\$72,088.75	1	\$14,417.75	0	\$0.00	0	\$0.00	0	\$0.00
30		Sanitary Sewer Manhole, 48-inch, Complete	7	Ea.	\$7,154.31	\$50,080.17	2	\$14,308.62	0	\$0.00	0	\$0.00	1	\$7,154.31
31		Sanitary Sewer, PVC SDR 35, 8-inch	3,200	L.F.	\$75.47	\$241,504.00	805	\$60,753.35	0	\$0.00	0	\$0.00	0	\$0.00
32		Sanitary Sewer, PVC SDR 35, 6-inch	550	L.F.	\$70.68	\$38,874.00	550	\$38,874.00	0	\$0.00	0	\$0.00	0	\$0.00
33		Sanitary Sewer, PVC SDR 35, 4-inch	950	L.F.	\$68.00	\$64,600.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
34		Sanitary Sewer FM, PVC C900, 4-inch	215	L.F.	\$70.93	\$15,249.95	0	\$0.00	0	\$0.00	0	\$0.00	215	\$15,249.95
35		Sanitary Sewer FM, 4-inch Ductile Iron Bends	3	Ea.	\$463.30	\$1,389.90	0	\$0.00	0	\$0.00	0	\$0.00	3	\$1,389.90
36		Wye, 8-inch x 6-inch and Reconnect	11	Ea.	\$720.33	\$7,923.63	11	\$7,923.63	0	\$0.00	0	\$0.00	0	\$0.00
37		Wye, 8-inch x 4-inch	25	Ea.	\$339.74	\$8,493.50	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
38		Connect to Existing Sanitary Sewer Main	1	Ea.	\$1,356.63	\$1,356.63	1	\$1,356.63	0	\$0.00	0	\$0.00	0	\$0.00
WATER MAIN														
39		Water Main, PVC C900, 8-inch	3,000	L.F.	\$76.61	\$229,830.00	0	\$0.00	411	\$31,486.71	0	\$0.00	0	\$0.00
40		Water Main, PVC C900, 6-inch	225	L.F.	\$73.25	\$16,481.25	0	\$0.00	22	\$1,611.50	0	\$0.00	0	\$0.00
41		Valve and Box, 8-inch	16	Ea.	\$3,187.35	\$50,997.60	0	\$0.00	4	\$12,749.40	0	\$0.00	0	\$0.00
42		Valve and Box, 6-inch	10	Ea.	\$2,300.06	\$23,000.60	0	\$0.00	2	\$4,600.12	0	\$0.00	0	\$0.00
43		Reducer, 8-inch x 6-inch	2	Ea.	\$630.38	\$1,260.76	0	\$0.00	2	\$1,260.76	0	\$0.00	0	\$0.00

Progress Estimate - Unit Price Work

For (Contract): LaFollette St. Area Development														
Application Period: 0														
A						B	D	E	F	G				
Item			Contract Information				Maple Street Reconstruction Qty's/Estimate							
Bid Item No.	Spec. Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Sanitary Sewer	Value of Work Installed this Pay Period	Water Main	Value of Work Installed this Pay Period	Roadway	Value of Work Installed this Pay Period	Lift Station	Value of Work Installed this Pay Period
44		Cross, 8-inch x 8-inch	1	Ea.	\$1,430.26	\$1,430.26	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
45		Tee, 8-inch x 8-inch	3	Ea.	\$1,026.02	\$3,078.06	0	\$0.00	1	\$1,026.02	0	\$0.00	0	\$0.00
46		Tee, 8-inch x 6-inch	10	Ea.	\$922.57	\$9,225.70	0	\$0.00	2	\$1,845.14	0	\$0.00	0	\$0.00
47		Bend, 8-inch	6	Ea.	\$682.82	\$4,096.92	0	\$0.00	4	\$2,731.28	0	\$0.00	0	\$0.00
48		Bend, 6-inch	2	Ea.	\$535.71	\$1,071.42	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
49		MJ Cap, 8-inch	4	Ea.	\$532.15	\$2,128.60	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
50		MJ Cap, 6-inch	3	Ea.	\$445.67	\$1,337.01	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
51		Water Service, HDPE, 1-inch	1,125	L.F.	\$40.45	\$45,506.25	0	\$0.00	295	\$11,932.75	0	\$0.00	0	\$0.00
52		Corporation, Curb Stop, Box, and Reconnect, 1-inch	11	Ea.	\$1,114.14	\$12,255.54	0	\$0.00	11	\$12,255.54	0	\$0.00	0	\$0.00
53		Corporation, Curb Stop, and Box, 1-inch	25	Ea.	\$1,075.52	\$26,888.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
54		Hydrant, Complete	7	Ea.	\$7,971.00	\$55,797.00	0	\$0.00	2	\$15,942.00	0	\$0.00	0	\$0.00
55		Connect to Existing Water Main	2	Ea.	\$1,455.95	\$2,911.90	0	\$0.00	2	\$2,911.90	0	\$0.00	0	\$0.00
56		Water Main Air Release	1	L.S.	\$2,870.14	\$2,870.14	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
57		Hydrant Extension	2	V.F.	\$1,476.20	\$2,952.40	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
58		Temporary Testing Items	1	L.S.	\$1,092.25	\$1,092.25	0	\$0.00	0.5	\$546.13	0	\$0.00	0	\$0.00
ROADWAY														
59		Unclassified Excavation	1	L.S.	\$156,331.86	\$156,331.86	0	\$0.00	0	\$0.00	0.05	\$7,816.59	0	\$0.00
60		Sawcut Asphalt	150	L.F.	\$7.01	\$1,051.50	0	\$0.00	0	\$0.00	150	\$1,051.50	0	\$0.00
61		Sawcut Concrete	250	L.F.	\$6.16	\$1,540.00	0	\$0.00	0	\$0.00	250	\$1,540.00	0	\$0.00
62		Remove Existing Asphalt Pavement	3,200	S.Y.	\$2.45	\$7,840.00	0	\$0.00	0	\$0.00	3200	\$7,840.00	0	\$0.00
63		Remove Existing Curb and Gutter	1,600	L.F.	\$5.03	\$8,048.00	0	\$0.00	0	\$0.00	1600	\$8,048.00	0	\$0.00
64		Remove Existing Concrete Flatwork	215	S.Y.	\$13.38	\$2,876.70	0	\$0.00	0	\$0.00	215	\$2,876.70	0	\$0.00
65		Concrete Curb and Gutter, 30-inch	5,325	L.F.	\$19.62	\$104,476.50	0	\$0.00	0	\$0.00	1600	\$31,392.00	0	\$0.00
66		Concrete Sidewalk, 4-inch	20,000	S.F.	\$5.29	\$105,800.00	0	\$0.00	0	\$0.00	2750	\$14,547.50	0	\$0.00
67		Detectable Warning Field	220	S.F.	\$44.10	\$9,702.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
68		Concrete Driveway, 6-inch	3,000	S.F.	\$7.06	\$21,180.00	0	\$0.00	0	\$0.00	3000	\$21,180.00	0	\$0.00
69		Dense Graded Base	9,500	TON	\$16.12	\$153,140.00	0	\$0.00	0	\$0.00	2300	\$37,076.00	0	\$0.00
70		Excavation Below Subgrade w/ Fabric	500	C.Y.	\$23.12	\$11,560.00	0	\$0.00	0	\$0.00	150	\$3,468.00	0	\$0.00
STORM SEWER														
71		Storm Sewer Manhole, 72-inch, Complete	3	Ea.	\$8,388.83	\$25,166.49	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
72		Storm Sewer Manhole, 60-inch, Complete	7	Ea.	\$6,394.67	\$44,762.69	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
73		Storm Sewer Manhole, 48-inch, Complete	5	Ea.	\$3,870.97	\$19,354.85	0	\$0.00	0	\$0.00	1	\$3,870.97	0	\$0.00
74		Nyloplast Area Drain, 12-inch, Complete	1	Ea.	\$3,215.78	\$3,215.78	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
75		Outlet Structure, 48-inch, Complete	2	Ea.	\$4,723.71	\$9,447.42	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
76		Storm Inlet, 2.5' x 3', Complete	1	Ea.	\$3,619.63	\$3,619.63	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
77		Storm Inlet, 2' x 3', Complete	16	Ea.	\$3,195.82	\$51,133.12	0	\$0.00	0	\$0.00	2	\$6,391.64	0	\$0.00
78		Storm Sewer, HDPE, 30-inch	1,550	L.F.	\$87.09	\$134,989.50	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
79		Storm Sewer, HDPE, 24-inch	750	L.F.	\$71.31	\$53,482.50	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
80		Storm Sewer, HDPE, 18-inch	500	L.F.	\$59.19	\$29,595.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
81		Storm Sewer, HDPE, 15-inch	725	L.F.	\$50.58	\$36,670.50	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
82		Storm Sewer, HDPE, 12-inch	215	L.F.	\$48.13	\$10,347.95	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
83		Storm Sewer, RCP, 12-inch	235	L.F.	\$71.25	\$16,743.75	0	\$0.00	0	\$0.00	70	\$4,987.50	0	\$0.00
84		Storm Sewer, RCP, 18-inch	90	L.F.	\$82.38	\$7,414.20	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
85		Storm Sewer, PVC SDR 26, 8-inch	35	L.F.	\$58.74	\$2,055.90	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
86		Inserta-Tee, 8-inch	1	Ea.	\$1,401.51	\$1,401.51	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
87		HDPE Plug, 24-inch	1	Ea.	\$803.41	\$803.41	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00

EJCDC® C-620 Contractor's Application for Payment

© National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate - Unit Price Work

For (Contract): LaFollette St. Area Development														
Application Period: 0														
A					B	D					E	F	G	
Item			Contract Information				Maple Street Reconstruction Qtys/Estimate							
Bid Item No.	Spec. Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Sanitary Sewer	Value of Work Installed this Pay Period	Water Main	Value of Work Installed this Pay Period	Roadway	Value of Work Installed this Pay Period	Lift Station	Value of Work Installed this Pay Period
88		HDPE Plug, 18-inch	1	Ea.	\$718.52	\$718.52	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
89		HDPE Plug, 15-inch	2	Ea.	\$687.14	\$1,374.28	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
90		Apron Endwall, RCP, 30-inch	2	Ea.	\$1,643.67	\$3,287.34	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
91		Apron Endwall, RCP, 18-inch	4	Ea.	\$1,253.09	\$5,012.36	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
92		Apron Endwall, RCP, 15-inch	2	Ea.	\$1,170.70	\$2,341.40	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
93		Apron Endwall, RCP, 12-inch	2	Ea.	\$1,116.12	\$2,232.24	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
94		Apron Endwall, RCP, 12-inch w/ Pipe Grate	1	Ea.	\$2,262.56	\$2,262.56	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
95		Medium Rip Rap w/ Fabric, Type HR	250	C.Y.	\$75.73	\$18,932.50	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
96		Connect to Existing Storm Sewer	2	Ea.	\$1,275.25	\$2,550.50	0	\$0.00	0	\$0.00	2	\$2,550.50	0	\$0.00
POND GRADING														
97		Pond Expansion Grading	1	L.S.	\$65,132.98	\$65,132.98	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
98		Pond Grading	1	L.S.	\$127,869.85	\$127,869.85	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
99		Dewatering Well Points, Undistributed	15	Ea.	\$5,685.66	\$85,284.90	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
BID ALTERNATE B: ASPHALT PAVEMENT														
B-1		HMA Pavement, 3MT 58-28S	1,250	TON	\$86.48	\$108,100.00	0	\$0.00	0	\$0.00	275	\$23,782.00	0	\$0.00
B-2		HMA Pavement, 4MT 58-28S	925	TON	\$98.89	\$91,473.25	0	\$0.00	0	\$0.00	350	\$34,611.50	0	\$0.00
			Contract Totals			\$3,564,631.11		\$239,573.68		\$118,822.95		\$239,760.78		\$311,866.30
			Engineering (15%)					\$35,936.05		\$17,823.44		\$35,964.12		\$46,779.94
			Category Totals					\$275,509.73		\$136,646.39		\$275,724.89		\$358,646.24
CHANGEORDERS														
1						\$ -		\$0.00		\$0.00				
2						\$ -		\$0.00		\$0.00				
3						\$ -		\$0.00		\$0.00				
4						\$ -		\$0.00		\$0.00				
5						\$ -		\$0.00		\$0.00				
6						\$ -		\$0.00		\$0.00				
7						\$ -		\$0.00		\$0.00				
8						\$ -		\$0.00		\$0.00				
9						\$ -		\$0.00		\$0.00				
10						\$ -		\$0.00		\$0.00				
			Change OrderTotals			\$0.00		\$0.00		\$0.00				
			TOTALS			\$3,564,631.11		\$239,573.68		\$118,822.95				

From: [Brent Nelson](#)
To: [Erin Salmon](#)
Cc: [Kayla Lindert](#); [Trustee Babcock \(pvtrustee2@gmail.com\)](#)
Subject: RE: Ambulance Loan
Date: Thursday, June 8, 2023 9:41:07 AM
Attachments: [image002.png](#)

Erin,

In the past the Village hasn't levied for debt payments on Ambulance or Fire District loans. After the debt payments have been made by the Village, those Districts would then reimburse the Village. The reimbursement payments provided the revenue needed to fund the debt expenses and there wasn't a need to levy taxes. I'd expect will be the case again for this new loan and that the new ambulance loan would not impact tax levy. Even if the Village doesn't plan to levy for the debt payments, these loans have historically still been considered General Obligation borrowings secured by the Village's taxing power.

I would assume the loan would be considered tax exempt, but I'm not for sure. I'm not aware of all the loan rules regarding exempt or not tax exempt.

Brent



Brent Nelson, CPA | Audit Partner
2500 Business Park Road
Mineral Point, WI 53565

office 608.987.2206 | direct 608.424.2658

e-mail bnelson@johnsonblock.com

[Click here for secure file transfer](#)



Your referrals are the highest compliment you can give us. New business is always welcome. Thank you!

From: Erin Salmon <dpw@villageofpardeeville.net>
Sent: Wednesday, June 7, 2023 3:53 PM
To: Brent Nelson <BNelson@johnsonblock.com>
Cc: Kayla Lindert <clerk-treasurer@villageofpardeeville.net>; Trustee Babcock (pvtrustee2@gmail.com) <pvtrustee2@gmail.com>

Subject: Ambulance Loan

Hi Brent,

The Village Board agreed to be the main authority or “signer” on the Ambulance District loan last night.

Ambulance loan – Recommendation from Finance & Personnel

-Motion that the Village of Pardeeville will be the signer of the note for the Ambulance loan

Shane at Bank First is questioning a few things. Should the loan be tax exempt or non- tax exempt and will this impact the Village levy?

Thanks, Brent!

Erin M. Salmon, P.W.M.

Village Administrator & Director of Public Works
Village of Pardeeville/Pardeeville Public Utilities
114 Lake St.
Pardeeville, WI
P: 608-429-3121
F: 608-429-3714

“A mistake which makes you humble, is much better than an achievement that makes you arrogant.”

The information contained in this email and any files transmitted with it are confidential information intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately.