

# MEETING MINUTES

## STATE OF WASHINGTON ~ BOARD OF PILOTAGE COMMISSIONERS

July 13, 2017

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### **REGULAR MEETING - Call to Order**

The regular meeting of the Board of Pilotage Commissioners was convened at 10:05 a.m. by Chair Sheri Tonn in the Alki Conference Room, 2901 Third Avenue, Seattle, Washington.

#### **Present:**

Chair: Sheri J. Tonn Vice Chair: Ned Kiley

Commissioners: Grant Stewart, Don Mayer, Ed Marmol, Chuck Adams, and Eleanor Kirtley

Administration: Jaimie Bever, Shawna Erickson

Assistant Attorney General: Albert Wang

Eric vonBrandenfels, Linda Styrk, Ivan Carlson, Peter Giese, J.R. Semler, Teresita Torres,

Majken Ryherd, Jack Beardsley: Puget Sound Pilots

Mike Moore, Jordan Royer: Pacific Merchant Shipping Association

Lou Paulsen: The Northwest Seaport Alliance

Mary Nelson (via phone): Port of Grays Harbor

Monique Webber: Pacific Yacht Management

Sean Hill: United States Coast Guard

Jennifer Harris: House Transportation Committee Staff

**Minutes.** Motion: Kirtley/Mayer – approve the June 15, 2017 Minutes as written – Carried.

### **BPC Staff Report.**

- The Board reviewed a letter from 2016 Exam successful candidate Jesse Pullin declining entry to the Puget Sound Pilot Training Program due to acceptance to the San Francisco training program.
- Puget Sound Pilot, Captain Mike Blake, submitted his retirement notification to Board. Captain Blake and Captain Stuart Mork are now retired from the Puget Sound Pilotage District. Chair Tonn offered thanks to both pilots for their outstanding service and the Board wishes them the best on their retirements.
- BPC Staff will be hiring an Administrative Coordinator. The Board reviewed a one-page job description that will be posted.
- The BPC Annual Report is drafted and will be provided to the Board, in draft form, at the August 17, 2017 Regular Monthly Meeting. PSP and PMSA will also be provided a draft for their review and comment before the draft is presented to the Board in August.
- Staff is working on 17-19 Biennial Budget Allotments and will provide the final documents to the Board at the August meeting.
- The BPC office space will be expanded. Staff will move out of the space on Monday July 17<sup>th</sup> and will move back in by August 1<sup>st</sup>. There will be no disruption to daily agency operations during this time.
- The Regular Monthly Meeting of the BPC will be held on August 17, 2017 at the Port of Grays Harbor. The meeting will start at 1000 hours and will likely be a shortened agenda to allow for a port tour afterwards.
- It has come to the attention of Board Staff that a search on an internet search engine for the agency website will lead to the old SharePoint website, which was recently replaced. Staff is working to have the old site decommissioned. Anyone looking for the Board website should use the address [www.pilotage.wa.gov](http://www.pilotage.wa.gov).

### **BPC Chair Report.**

- Chair Tonn has contacted fatigue expert Dr. Charles Czeisler.
- The next Joint Diversity Committee meeting is scheduled for August 8, 2017 at 1:00pm. Committee membership has expanded. Observers are welcome to the meetings. Meeting notes will be distributed to the Commissioners.
- Chair Tonn and Jaimie Bever will be meeting with USCG Captain of the Port Linda Sturgis in August to do introductions and discuss pilotage issues.

**Activity Reports.** Mary Nelson representing the Port of Grays Harbor; Mike Moore representing Pacific Merchant Shipping Association; Lou Paulsen representing The Northwest Seaport Alliance; and Eric vonBrandenfels and Linda Styrk representing Puget Sound Pilots offered current and projected statistical data as well as updates on current maritime activities. Sean Hill representing United States Coast Guard was standing in for Krysta Zangle to offer information relevant to the MSO/Incident reports, if needed. Beginning July 24, Bryan Watts will replace Krysta Zangle.

### **NEW BUSINESS**

**Approval of Pilot License Upgrade Program.** Captains Tom Coryell and Brian Jensen are nearing completion of their fourth and third license years, respectively.

Motion: Mayer/Kiley - approve the license upgrade programs for Captains Tom Coryell and Brian Jensen as drafted by the TEC – Carried.

**Approval of Training Program for Captain Ken Grieser.** Captain Ken Grieser is scheduled to begin training on August 1, 2017. The TEC had a phone conference with Captain Grieser regarding his experience. Captain Grieser's training orientation with the TEC and Puget Sound Trainee Rod Myers is scheduled for July 26, 2017. Captain Myers was recognized for his efforts in helping the TEC with new trainee document preparation and assistance.

Motion: Mayer/Marmol – approve the pilot Training Program for Captain Ken Grieser as drafted by the TEC – Carried.

**Update on Implementation of Engrossed Senate Bill 5096.** The Office of Financial Management (OFM) has been notified of Board activities surrounding the implementation of ESB 5096, including emergency action at the May 18, 2017 meeting to adopt WAC 363-116-301 *New Revenue Collection*, receipt of payment from Puget Sound Pilots, per the bill's directives, and direction to Puget Sound Pilots to add the \$16/assignment surcharge to their invoices. OFM will approve the agency allotments which include the State's portion of the self-insurance premium.

**PSP Presentation Regarding Fatigue Management and Dispatch System Overview - Discussion Concerning Setting the Number of Pilots in the Puget Sound Pilotage District as Provided in WAC 363-116-065.** PSP President, Eric vonBrandenfels, and Executive Director, Linda Styrk, gave a presentation regarding Fatigue Management and Dispatch Efficiency.

**Joint Transportation Committee (JTC) Study Update.** The BPC is scheduled to give a presentation to the JTC at the November 2017 JTC meeting.

**Consideration of Statement of Policy Regarding Development of Conning Quizzes and Local Knowledge Exams Under WAC 363-116-078(4).** Changes to the existing Board policy were presented to the Board. The changes include added timelines for completion of certain quizzes, addition of the Local Knowledge exams, and the percentage needed to pass the Local Knowledge exams.

Motion: Kiley/Adams – approve the revisions to the policy as drafted by the TEC – Carried.

**2017 Annual Tariff Hearing Preparation – Grays Harbor Pilotage District.** A draft timetable for Grays Harbor Pilotage District tariff document submission was reviewed.

Motion: Kiley/Adams – approve the submittal schedule as proposed – Carried.

### **Consideration of Request for Vessel Exemption:**

**Motor Yacht *ENDLESS SUMMER*** – 141', 499 gt, Cayman Islands registry, Captain Anthony Hodgson  
Motion: Marmol/Adams – Chair Tonn is authorized to grant an exemption upon receipt of the Cayman Islands Registry – Carried – Friendly Amendment: Kirtley/Stewart – an updated petition noting anticipated routing will be required as well – Carried.

**Motor Yacht *ANTARES*** – 130', 298 gt, Marshall Islands registry, Captain Angus Grey  
Motion: Kiley/Marmol – concur with Chair's granting of an interim 3 month exemption renewal – Carried.

**Motor Yacht *BIG EAGLE*** – 172', 399 gt, St. Vincent registry, Captains Featherstone and Virgilio  
Motion: Kiley/Marmol – concur with Chair's granting of an interim annual exemption renewal – Carried.

**Pilot's Report of Marine Safety Occurrence: *MOL EMPIRE*, 6-20-17**

Port Angeles, Pilot Station	Loss of propulsion was due to unavailability of the engine and bow thruster. The vessel was anchored in the PA harbor with the assistance of two tugs.	<u>Motion</u> : Marmol/Mayer File as a Marine Safety Occurrence – Carried.
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**Pilot's Report of Marine Safety Occurrence: *MOL EMPIRE*, 6-20-17**

Port Angeles, Anchor	Pilothouse control and engine room control were unavailable, leaving only local control. USCG approved sailing from PA to Ruston Anchor using local control with a tug escort. The trip was uneventful.	<u>Motion</u> : Marmol/Mayer File as a Marine Safety Occurrence – Carried.
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**Pilot's Report of Marine Safety Occurrence: *BBC NEW YORK*, 6-20-17**

Everett, Pier 1 North	Failure of the electric bow thruster was possibly due to overheating after running for several minutes.	<u>Motion</u> : Marmol/Mayer File as a Marine Safety Occurrence – Carried.
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A Safety Advisory Bulletin regarding electric bow thrusters will be issued by the Board.

**Pilot's Report of Marine Safety Occurrence: *ASTREA*, 7-6-17**

Strait of Juan de Fuca	Vessel did not have a 200 T bitt on the transom for the escort tug, as required for a vessel that size. A second tug escort was required.	<u>Motion</u> : Marmol/Mayer File as a Marine Safety Occurrence – Carried.
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**Pilot's Report of Incident: *PS Pilot Lowery – NEW FACE*, 6-10-17**

Port Angeles, T-Pier	Apparent damage to unsupported portion of the T-Pier after vessel landing.	<u>Motion</u> : Kiley/Adams Minimal damage with no pilot error – Carried.
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**Committee Reports.**

**Trainee Evaluation Committee:**

- The TEC met on July 11<sup>th</sup>.
- Captains Henderson and Rounds were licensed in early July.
- Training Program progress was reviewed for all current trainees: Captains Hunter, Myers, Vestal, Kridler and Bendixen.
- The next marine pilot exam is projected for late 2018 or early 2019.
- Captain Ken Grieser will begin training in the Puget Sound Pilotage District on August 1, 2017.
- The software used by the TEC for Conning Quizzes and Local Knowledge Exams, Atrixware, is scheduled for upgrade. Staff and TEC pilots will attend a user seminar.
- Work continues on the new Trainee Handbook.

**Legislative/WAC Committee:**

- The committee will meet to review the status of the whole WAC chapter and assess target areas.

**Diversity Committee:**

- The next meeting of the PSP/BPC Joint Diversity Committee (JDC) will be on August 8, 2017. Topics of that meeting will include the funding of internships/scholarships. While the committee is currently at a manageable size, those interested in attending the meetings are welcome to attend.

**Review of Pilot/Trainee Physical Examination Reports.**

Motion: Kirtley/Stewart – accept the physicians' reports for Captains J.Scragg, M.L. Anthony, S.T. Coleman, D.A. Brouillard, I.J. Carlson, B.F. Henshaw for annual pilot license renewal and Captains C.F. Rounds and J.D. Henderson for pre-licensing – Carried

Motion: Marmol/Stewart – accept the physician's report for Captain J.W. Sliker for annual pilot license renewal – Carried.

**Confirmation of Next Regular Meeting Dates.** The next regular meeting dates are set for August 17<sup>th</sup> (in Aberdeen at the Port of Grays Harbor) and September 21<sup>st</sup> (Public Hearing regarding WAC 363-116-301 *New Revenue Collection*).

There being no further business to come before the Board, Chair Tonn adjourned the regular session Board meeting at 1:15 p.m.

Respectfully submitted,

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Jaimie C. Bever, Executive Director (Interim)

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Sheri J. Tonn, Chair

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Edmund I. Kiley, Vice Chair

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Commissioner Charles F. Adams

**Absent**

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Commissioner Philip Morrell

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Commissioner J. Grant Stewart

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Commissioner Donald W. Mayer

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Commissioner Edmund Marmol

**Absent**

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Commissioner Eleanor Kirtley

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Commissioner Sara Thompson