

Blue Ridge Fire District

Blue Ridge Fire District Board of Directors Meeting

928-477-2751 <http://www.brfdaz.org/>
5023 Enchanted Lane Happy Jack, Arizona 86024

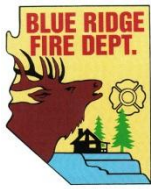
November 21, 2025

10:00 AM

Minutes

1. Call to Order: Meeting was called to order at 10:03 by Chair Mike Bourne
2. Pledge of Allegiance
3. Roll Call of Board Members: Mike Bourne, Laurie Hawke, Casey Samsill
Brian Alexander and Linda McDermott called in
4. Review and Adoption of the Agenda
Casey moved and Linda 2nd motion to adopt the agenda
Motion passed unanimously
5. Call to the Public
CALL TO THE PUBLIC: ARS 38-431.01 (H)
A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
Happy birthday to Chair Mike Bourne tomorrow
6. Review and Adoption of Minutes to October 17, 2025 Meeting
Linda Moved and Brian 2nd motion to adopt the agenda
Motion passed unanimously
7. Announcements
Christmas Tree lighting at BRCC 11/28 at 5:00 PM
BRCST 12/10 Christmas Party 5:00 PM for members and spouses, Pine Canyon Clubhouse
Christmas Cantata at BRCC at 3:00 PM
Thanksgiving Dinner at BRCC at 3:00 PM, Everyone welcome
8. Reports and Correspondence
 - a. Chairperson's Report:
Not much going on, Laughlin Conference in January, let Chief know if interested in attending.
If interested in running for the BRFD Fire Board in Nov. 2026, contact a current board member for information
 - b. Chief's Report: Presented by Battalion Chief Chester, who also answered questions
 - i. Personnel: 18 volunteers, 9 paid reserve, 7 full-time, and 1 part-time admin
 - ii. Apparatus Report: Medic 111 replacement ordered; all apparatus in service; Annual ADOT inspections complete, New BRAUN Medic 111 final inspection and delivery January 28-31st, New water tender 111 spring, 2026
 - iii. Incident Report: Total call volume for October was 23; 12 EMS, 0 fire, 5 MVC, 6 service calls
 - iv. Training Report: 187 hours of training in October including SCBA, search and rescue, mayday procedures, water supply, hydrant testing, patient triage, and mass casualty. Chief Paine attended National Fire Academy class in Rio Rico on Nov. 6&7 and recertified as a national registry paramedic.
 - v. Updates/Announcements: crew quarters still under construction; FF Mental Health online assessments are underway (in station scheduled for Dec. 2025); I-40 Response Group meeting with mutual aid agreement (under Navajo County legal review); Website transition underway

5023 Enchanted Lane, Happy Jack, AZ USA 86024
(928) 477-2751 www.brfdaz.org



Blue Ridge Fire District

(Thank you Ryan MacNeall!); System for Awards management (SAM) registration updated/renewed; Saunders audit completed; ISO accepted CCP Units 4&5 annexation documentation (3Y effective February 1, 2026; Communications project site plan approved (construction to begin Jan. 2026?); \$85,000 AFG grant award for 2-year follow-up firefighter cancer screenings; NAEMS update and EMR, ACLS, PALS trainings (Congratulations BC Billy Chester on the NAEMS Board of Directors); Registration for AFDA conference in Laughlin is now open (Jan. 14-16 2026)

9. Discussion and possible approval of the October 2025 Financial Report

Laurie Moved and Brian 2nd motion to adopt the October 2025 Financial Report

Motion passed unanimously

10. OLD BUSINESS

- a. Discussion with possible action to approve communication project proposal and begin work.

Discussion. Battalion Chief Chester and Communication Officer Kyle Chambliss answered questions.

One bid received, (@\$240,000 grand total, under budget; remainder might could be used for upgrades of handheld and mobile equipment for full functionality.)

Possible completion by spring, 2026, if approved.

Thank you to Don Wetter and Kyle Chambliss for 5 years of hard work and persistence for this project.

Casey Moved and Brian 2nd motion to approve the proposal and authorize the Chief to sign the proposal

Motion passed unanimously

9. NEW BUSINESS

- a. Discussion with possible action to accept the Clear Creek Pines Units 3&7 Boundary Change Impact Statement

Gail Lusk (Clear Creek Pines Unit 3) and Cammie McClennan (Clear Creek Pines Unit 7) are working together for annexation. (195 lots, combined, 7= 64, 3= 131)

Linda brochure, 3&7 info to be included in letter to property owners

Mike moved and Linda 2nd motion to accept CCP 3&7 Boundary Impact Statement.

Motion passed, Mike, Brian, Laurie, and Linda voted aye; Casey nay

Schedule Public Meeting:

Casey moved and Laurie 2nd motion to schedule the Public Hearing at 9:30 AM on Saturday December 20, 2025 and reschedule the regular Board Meeting to Saturday December 20, 2025 immediately following the Public Hearing.

10. Adjournment

Brian moved and Casey 2nd motion to adjourn at 11:21 am

Motion passed unanimously.

Respectfully Submitted,

Laurie Hawke,

Clerk of the Board