

2/11/2020

Board Present: David, Vann, Mike, Jon-Michael

Residents: Jen, Tiffany

Meeting Agenda

- Election of Officers
 - Slate proposal:
 - President: David Weinberg
 - Vice-President: Eric Staples
 - Secretary: Jon-Michael Durkin
 - Treasurer: Vann Hilty
 - At-Large: Mike Noonan
 - Motion: Vann
 - Vote result: Unanimous Approval
- Completion of opening high interest savings account:
 - CD rate 1.9%, transfer to to an FDIC insured institution with a significantly better rate and penalty environment
 - Vann needs everyone's email address to process document
- Outside independent fiscal record review of 2019 for FY 2019 - approval
 - At the previous board meeting, homeowners expressed an interest in raising a fiscal review.
 - Discussion at the annual meeting agreed on the board pursuing a homeowner independent of the board doing an initial review.
 - Tom (homeowner) offered a review of 2019 at the end of the annual meeting.
 - Motion: David
 - Vote result: Unanimous Approval
- Bookkeeper proposal
 - Main pain point for the treasurer is collecting and depositing checks.
 - Ancillary record keeping
 - Table to next meeting to review in coordination with Tom's book review
- "GoDaddy" account access
 - HOA Passwords are random long string
 - Passwords shared with relevant folks
 - If additional access required, Jen planning to stay on as web maintenance
- HOA Maintenance Manager
 - Firm taking care of lawn care, sprinkler maintenance are cutting back on service offerings.
 - Need to make a commitment in the next couple of weeks on whether we should go out for bids.
 - Need to name a maintenance manager
 - Mike Noonan
 - Connect with Bernie on the process, report at next meeting.
- Committee Chairs:

- Social: Jen Wawrzynczak
 - Maintenance: Mike Noonan
 - Architecture: Eric Staples
- Dues
 - Collection timeline:
 - Collection in June
 - Would like to discuss moving collection date to earlier in the year.
 - Tabled to next meeting
- Easter Social Schedule
 - Saturday, April 11
- Date for next board meeting
 - Next board meeting: Thursday, March 5, 6 PM
 - Location: Vann's house
- Topics for next meeting, might include:
 - a. Storage of permanent records
 - Should explore digitization of records
 - b. Review of fiscal controls
 - c. Review of bank accounts
 - d. Neighborhood standards
 - e. Covenant related complaints
 - f. Dues due date
 - g. Newsletter provider
 - h. Update on maintenance action items
 - I. Investigating a better financial reporting system (ie.. software system)
 - J. Island tree maintenance/ and disease (ash beetle) preparation
- Motion to Adjourn (7:24 PM)
 - Motion: David
 - Second: Jon-Michael
 - Vote: Unanimous approval