

Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell Oklahoma
Tuesday, March 14, 2017
6:00 P.M.

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval of Special Meeting Minutes: February 16, 2017
- b. Approval of Emergency Meeting Minutes: March 2, 2017
- c. Approval of Payment of Purchase Order Invoices-\$463,144.21
- d. Financial Reports
- e. Delinquent Customer Report

III. Regular Agenda

1. Update by Holloway, Updike and Bellen and discussion regarding Phase II of the Wastewater Treatment Plant Improvements.
2. Discussion and possible action to accept the Audit Report for Fiscal Year 2015-2016.
3. Discussion and possible action regarding Stilwell Utility Department/Stilwell Area Development Authority Cost Reduction Program, involving possible amendments thereto, which includes elimination and/or extension of such Program.
4. Discussion and possible action on Cost Reduction Program proposal submitted by Dewayne Palmer to offer an incentive for early retirement for employees approaching retirement age.
5. Discussion concerning potential retirement of Lyndon Black and possible action to approve or not approve an incentive for Mr. Black to take an early retirement, and possible action to accept Mr. Black's resignation. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307.B1.
6. Discussion and possible action to approve the purchase of redundant programmable logic controllers and other spares in an amount not to exceed \$13,500 to improve reliability and continuity of service for the water plant operation.
7. Discussion and possible action to approve the purchase of redundant automatic recloser(s) and other spares in an amount not to exceed \$10,000 to improve reliability and continuity of service for electric system substations.
8. Discussion and possible action concerning the selection of a vendor to conduct a rate study.
9. Discussion and possible action to amend budgeted income and expense in the amount of \$96,757 in connection with approved change orders no. 1 and no. 2 to the contract with Sandyland Environmental Services for Wastewater Treatment Plant Improvements and Aeration System Rehabilitation.

10. Discussion and possible action to amend budgeted income and expense in the amount of \$198,300 for the invoices submitted to date by Holloway, Updike and Bellen, Inc. and Shelldon Miggetto for contracted services related to the Phase II Wastewater Treatment Plant Improvements and grant funding for such improvements.
11. Discussion and possible action to amend budgeted income and expense in the amount of \$33,500 for legal and accounting professional services.
12. Discussion and possible action to amend budgeted income and expense in the amount of \$10,000 for repairs to Evansville Pump Station, Pump No. 2.
13. Discussion, consideration and possible action to standardize joint pole use agreements in connection with all joint pole users including current joint use by Cherokee Nation Industries, RECTec, OzarksGo, and Windstream.
14. Discussion and possible action to authorize re-execution of revised lease agreement with Pitney Bowes for postage machine.
15. Status report, discussion and consideration of possible legal action regarding City Lake Dam. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307.B4.
16. Discussion and possible action to approve a prescribed/controlled burn to manage vegetation at the City Lake in the vicinity of the dam.
17. Discussion and possible action concerning the Waterline Maintenance program and the customers still enrolled in the program.
18. Status report by Larry Eagleton.
19. Audit Committee Report.
20. Policy Committee Report.
21. Budget Committee Report.

IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)

V. Adjournment

Posted: 4:00 P.M. March 13, 2017
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer





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