

## Scanning Order Form

Today's Date: _								
Customer Info:	Name:							
	Address:							
			Zip:					
	Phone Numbers: (day)	(	(evening)					
	Email Address:		· · · · · · · · · · · · · · · · · · ·					
Shipping Info:	☐ I'll pick up my order	Check if same a	address as above					
	Name:							
	Address:							
	City:	State:	Zip:					
	Phone Numbers: (day)	(	evening)					
Referrer (How		-	ur a 25% fee, pending availability.					
	Mailing List (for special anno Yes No  Ur Order in Marketing Efforts		r use by Shoebox Memories LLC)  No					
may we use to	ui Order III Marketing Enorts	: ies 🗆	NO 🗀					
unde that proje acce	entering into an agreement wit erstand that full payment is due I have permission to use all ma ect, including any photographs, ept responsibility for any copyrig	th Shoebox Memories LLC for the before delivery of the complete aterials provided to Shoebox Meslides, negatives, videos, music pht liability. I acknowledge that I in the Order Agreement (http://b	d project. I am hereby confirming mories LLC to be used in this al works (as applicable) and have read and agree to the					
Signature:			Date:					
-								



## Scanning Order Form

Storage Choice (circle one):		<b>Download</b> (default)	<b>DVD-R USB E</b> (+\$0) (+\$0		e External Hard Drive (+\$80 or you provide)		
DVD Titl	e (if applicable):						
File Format (for Premium Film/Slides only): TIF JPG						lection)	
Total # c	of Copies of the Final	DVD:					
Notes/C	omments:						
ITEM					Ε.Δ	Other	Culatotal
ITEM Film N	logative / 25mm Slide	Scanning Service	SAS - STANDARD		<b>EA.</b> \$0.90	Qty.	Subtotal
Film Negative / 35mm Slide Scanning Services - STANDARD  Scan film and slides to JPG, 2000 dpi resolution, cropping, Digital ICE.							
Film Negative / 35mm Slide Scanning Services - PREMIUM Scan film and slides to JPG or TIF, 4000 dpi resolution, cropping, Digital ICE, photo adjustments.							
<u> </u>					\$0.75		
Photo Scanning Services - STANDARD Scan photos to JPG, cropping, 400 dpi resolution.							
	Scanning Services -				\$1.00		
Scan pl	notos to JPG or TIF, cropping	ı, 800 dpi resolution, pl	hoto adjustments.				
Optional Ex	tras:						
<b>Album or Airquipt Service Charge</b> If we need to remove photos from an album or slides from metal frames, there is an additional per affected photo/slide service charge.					\$0.25		
External Hard Drive We can purchase an external USB hard drive and provide your scanned photos / videos on it.							
Copies on USB Drive or DVD  Volume discounts available after 5 copies: 1-5 copies = \$10 ea; 6-10 = \$9 ea; 11-20 = \$8 ea							
Shipping & Handling We ship primarily by FedEx. Cost varies by weight and distance, but is typically \$12 - \$25.						S&H \$	
Rush Orders Turn around within 5 business days will incur a 25% fee, pending availability.					Rush Order (25%)		\$
					SI	UBTOTAL	\$
Sales Tax Virginia residents and clients planning to "pick up" finished orders must add 6.0% VA sales tax					Sales Tax		\$
					TOTAL ORDER		\$
* Minimum a	order size: \$30.00						

\*\* Payment methods: Credit Card, PayPal, Checks or Cash