

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 10

NOVEMBER 13, 2024

MEETING MINUTES

- 1) **Call the Bexar County Emergency Services District 10 meeting to order and establish a quorum.** – *Commissioner Kelley called the meeting to order at 7:12 PM (19:12). A quorum was established with Commissioner Kelly, Commissioner Yates, Commissioner Lazar, Commissioner Wallace, and Commissioner Hicks present.*
- 2) **Invocation: Pledge of Allegiance to the American Flag.** – *The pledge of allegiance was recited.*
- 3) **Discussion, consideration and possible action regarding the retention of any consultants and professional services by Sanchez & Wilson, PLLC and any other matter related thereto.** – *Commissioner Hicks motioned to enter closed session under Texas Government code 551.071 at 7:18 PM (19:18), with a second by Commissioner Yate. The motion carried with 5-Aye and 0-Ney. The meeting entered open session at 7:24 PM (19:24) with no action taken in closed session. Commissioner Yates motioned to approve the retention of the professional services of Texas ESD Consulting, LLC by Sanchez & Wilson retroactive to October 23, 2024, as discussed in closed session, with a second by Commissioner Hicks. The motion carried with 5-Aye and 0-Ney.*
- 4) **Discussion, consideration and possible action on personnel of the department, including all employees, officers, fire chief, Interim Chief, commissioners, appointed officials, and any other personnel of the department related to appointments, resignations, hiring, employment, vacation, duties, pay rates, benefits, reassignment, termination and District policies for the selection of chief, including agreements related to same.** – *Commissioner Hicks motioned to enter closed session under Texas Government Code 551.071 and 551.074 at 7:27 PM (19:27) for items 4, 5, 6, 7, 13b, 14c, and 14d, with a second by Commissioner Lazar. The motion carried with 5-Aye and 0-Ney. Commissioner Wallace left the meeting at 10:15 PM (22:14). The meeting entered open session at 10:27 PM (22:27) with no action taken in closed session. Commissioner Yates motioned to accept the resignation of Fire Chief Robert “Bobby” Hogan to be effective as of November 11, 2024, and the agreement with same as discussed in closed session, with a second by Commissioner Lazar. The motion carried with 4-Aye and 0-Ney. Commissioner Lazar motioned to confirm Tim Faktor as the Interim Fire Chief, with a second by Commissioner Yates. The motion carried with 4-Aye and 0-Ney. Commissioner Kelley motioned to appoint Commissioner Lazar as the Assistant Treasurer, with a second from Commissioner Yates. The motion carried with 4-Aye and 0-Ney. Commissioner Kelley motioned to have legal counsel proceed as directed in closed session in regard to coverage within the District, with a second by Commissioner Hicks. The motion carried with 4-Aye and 0-Ney.*
- 5) **Discussion, consideration and possible action regarding signatory and access for all financial institutions, auditors, insurance agencies, brokers, lenders, vendors and changes and revisions to same and any other matter related thereto.** – *Commissioner Kelley motioned for all Board members to have signatory authority on all financial accounts and that access to the financial accounts be provided as directed in closed session, with a second by Commissioner Hick. The motion carried with 4-Aye and 0-Ney.*

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- 6) **Discussion, consideration and possible action regarding 2022, 2023 and 2024 independent audit, the audit as performed by Bexar County, and deficiencies and findings related to same.**
– There was no action taken by the Board on Item 6.
- 7) **Discussion, consideration and possible action regarding status of tax anticipation note with Schertz Bank / Government Capital and restructure of same.** – *Item 7 was deferred to the next meeting.*
- 8) **Discussion, consideration and possible action on registration for the SAFED conference on Round Rock February 6-8, 2025.** – *Commissioner Lazar motioned to send up to 5 members and commissioners to the SAFE-D conference in February which include the Interim Fire Chief and Commissioners, with a second by Commissioner Yates. The motion carried with 4-Aye and 0-Ney.*
- 9) **Discussion, consideration and possible action for the consent agenda items:**
 - a. **Approval of meeting minutes for October 10, 2024 & October 17, 2024**
The item was deferred to the next meeting.
- 10) **Items of Interest by BCFMO – Chris Herrera** – *There was no action taken on Item 10.*
- 11) **Discussion on talks with Enterprise Leasing.** – *There was no action taken on Item 11.*
- 12) **Discussion and appropriate action on signing MOU with Allegiance Health for EMS units to stage at stations.** – *Item 12 was deferred to the next meeting.*
- 13) **Discussion, update and/or action of the following items:**
 - a. **Run report and any concerns** – *Item 13.a. was deferred to the next meeting.*
 - b. **Update on equipment repairs/purchases, including but not limited to apparatuses, trucks, and vehicles** – *Commissioner Hicks motioned to proceed as directed by legal counsel in closed session on the ladder trucks, with a second by Commissioner Lazar. The motion carried with 4-Aye and 0-Ney.*
 - c. **Updates on the ESD association meetings** – *There was no action taken on Item 13.c.*
- 14) **Financial Report and take any action as necessary**
 - a. **Review of tax revenues** – *There was no action taken on Item 14.a.*
 - b. **Review of 2024-2025 budget** – *There was no action taken on Item 14.b.*
 - c. **Discussion of 2023 and 2024 audit** – *There was no action taken on Item 14.c.*
 - d. **Payment of bills and payroll** – *Commissioner Hicks made a motion to approve payroll for the month, with a second by Commissioner Lazar. The motion carried with 4-Aye and 0-Ney.*
- 15) **Determine date, time and possible agenda items for next meeting. The next tentively scheduled meeting will be on December 12, 2024.** – *A special meeting was scheduled for November 20, 2024, at 7:00 PM (19:00).*

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- 16) **Adjourn** – *Commissioner Lazar motioned to adjourn the meeting at 10:53 PM (22:53), with a second by Commissioner Hicks. The motion carried with 4-Aye and 0-Ney.*

ATTEST:

Thomas P. Hicks, Treasurer
Name/Title

1-10-2025
Date

Dani Lujan, asst. Treasurer
Name/Title

1/10/2025
Date