

**TOWN OF ROCKFORD
RESOLUTION 21-12**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ROCKFORD, WASHINGTON, REPLACING RESOLUTION 21-03 AMENDING THE TOWN'S FEE SCHEDULE.

WHEREAS, the Town Council of the Town of Rockford has, by Ordinance 12-06, ordained that all administrative fees be set by Council Resolution, and

WHEREAS, the Town Council desires to set forth those rates and fees authorized by Ordinance 12-06, and

WHEREAS, to help pay the Town's increasing operating costs of its infrastructure, the Council has the authority to increase the lagoon, sewer and water rates up to 3% per year, and

WHEREAS, the Town Council desires to update the fee schedule when there are changes made, and

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Rockford the following amended fees shall be effective immediately,

Administrative Fees

Public document copies – b/w per page	\$0.15
<i>The Town does not provide color copies</i>	
Electric Document transfer (email, fax) - per page	\$0.10
Non-sufficient funds/disallowed electronic funds	\$40.00
<i>Cash/money order payment required for ONE year after date of NSF check</i>	
Business Licenses	
<i>Any entity conducting business in Rockford (grossing more than \$1000), including door-to-door. Payment and license through WA State BLS.</i>	\$15.00
Park Permit (tiered refundable deposit)	
<i>1-49 attendees</i>	\$25.00
<i>50-99 attendees</i>	\$50.00
<i>100-199 attendees</i>	\$100.00
<i>200+ attendees</i>	\$150.00
Alcohol Permit (parks) - must be approved by Town Council	\$100.00
Fireworks Permit– must be approved by council	\$100.00
Burn Permit (outside town limits)	\$20.00
Agriculture Burn Permit (outside town limits)	\$25.00
Composting Fees	
<i>Minimum for material ½ yard or less</i>	\$6.00
<i>Material over ½ yard</i>	\$12.00/per yard

Planning and Zoning

Building permits	\$90.00
Approach Permit (approach only)	\$50.00
Fence/Sign permit	\$30.00
Sign Permit	\$30.00
Conditional Use Permit	\$300.00
Temporary Use Permit	\$150.00
Variance	\$350.00
Administration exception	\$75.00
Subdivision (per acre)	\$350.00
Environmental review	\$350.00
Re-zone	\$500.00
Zoning Code Amendments	\$500.00
Comprehensive Plan Amendment	\$500.00
Boundary Line Adjustment (more than one party)	\$75.00
Engineering Fees	
<i>Plan review</i>	Actual cost/\$100 min
<i>Public Works plan review or inspection</i>	\$35/hour
Application to Vacate Public Right of Way	
<i>plus applicable costs of appraisal, land and recording fees</i>	\$300.00

UTILITY FEES

Residential (per single residential unit)

Water Base Rate	\$26.27
Operations and Maintenance	\$3.48
Per 100 gallons used	\$0.15
Sewer Base Rate	\$33.44
Operations and Maintenance	\$9.22
Lagoon Loan #1 Repayment	\$6.76
Lagoon Loan #2 Repayment Reserve	\$30.78

Business

Water Base Rate	\$26.27
Operations and Maintenance	\$3.48
Per 100 gallons used	\$0.25
Sewer Base Rate	\$35.44
Operations and Maintenance	\$9.22
Lagoon Loan #1 Repayment	\$6.76
Lagoon Loan #2 Repayment Reserve	\$30.78

Food and Beverage Establishment

Water Base Rate	\$26.27
Operations and Maintenance	\$3.48
Per 100 gallons used	\$0.25
Sewer Base Rate	\$39.39
Operations and Maintenance	\$9.22
Lagoon Loan #1 Repayment	\$6.76
Lagoon Loan #2 Repayment Reserve	\$30.78

Designated Mobile Home Park

Water Base Rate	\$26.27
Operations and Maintenance	\$3.48
Per 100 gallons used	\$0.25
Sewer Base Rate	\$35.44
Operations and Maintenance	\$9.22
Lagoon Loan #1 Repayment	\$6.76
Lagoon Loan #2 Repayment Reserve	\$30.78

Non-Profit

Water Base Rate	\$26.27
Operations and Maintenance	\$3.48
Per 100 gallons used	\$0.25
Sewer Base Rate	\$35.44
Operations and Maintenance	\$9.22
Lagoon Loan #1 Repayment	\$6.76
Lagoon Loan #2 Repayment Reserve	\$30.78

Seasonal Non-Profit

A non-profit may request their water be turned on and/or turned off at the meter one time during each calendar year. A fee will be charged for each turn on/shut off. When the water is off, no utility charges will be assessed. Non-profit fees will be charged for a full month for any portion of the month that the water is turned on.

\$10.00

Late Fee (assessed to any past due amount over \$20.00)

\$20.00

Outside Water Usage Fees

Water purchased in Town and transported outside of the Town limits per 1000 gallons used

\$15.00 residential
\$25.00 commercial

Other Water Fees

Unreadable meter or denied access to meter

\$150.00

Not submitting meter reading from inside meters

25,000 gallons/month

Non-compliance during a declared water shortage

First offence

\$50.00

Second offence

\$200.00

Third offence

\$500.00

Unauthorized water turn on/off

First offence

\$200.00

Second offence

\$500.00

Shut off due to non-payment

\$25.00

Turn on after payment is received

\$25.00

Meter placement (excludes new service)

Material/Labor Cost

for reasons other than Town approved maintenance

Seasonal or maintenance turn on and off (per occurrence)

\$10.00

Pack Meter (includes new materials)

\$25.00

Pack Meter (owner provides approved materials)

\$10.00

Unpack Meter

\$10.00

Pumping out or clearing around meter box

\$100.00

Furnishing water to other residents

\$200.00

Unauthorized usage of fire hydrants

\$5,000.00

Assessment Fees

Water \$2,000.00

Fee includes approval of access to Town's water system, water meter and meter box that meets Town standards.

Sewer \$5,100.00

Fee only includes approval of access to Town's sewer system.

This Resolution replaces Resolution 21-03.

PASSED by the Town Council of the Town of Rockford this 20th day of October 2021.

Carrie Roecks, Mayor

Attest:

Heidi Johnson, Clerk/Treasurer