



OFFICIAL NOTICE AND AGENDA

Pardeeville Village Board **Regular Meeting**

Pardeeville Village Hall – Board Room

114 Lake Street, Pardeeville, WI 53954

Tuesday, May 13, 2025 – 7:00 PM

1. **Call meeting to order:**
 - 1.1. Pledge of Allegiance
 - 1.2. Roll Call
 - 1.3. Approval of Agenda
2. **Approval of Minutes** – 11MAR25, 02APR25 08APR25, 15APR25, 23APR25.
3. **Proclamations:**
4. **Presentations:**
5. **Comments from the Floor** - *(Please be advised per State Statute Section 19.84(2), information will be received from the public. The comments made must remain respectful. The Chief Presiding Officer has the right to end an individual's time should an individual become disrespectful. It is policy of the Village that each individual may receive up to two (2) minutes to speak. More time may be granted by the Chief Presiding Officer. There may be limited discussion on the information received, however, no action will be taken under Comments from the Floor).*
6. **Communication & Reports:**
 - 6.1. Angie Cox Library Report
 - 6.2. Senior Center Update Report
 - 6.3. Rio Fire & EMS Report
 - 6.4. McMahon Report
 - 6.5. Pardeeville Fire District Report
 - 6.6. Sheriff Monthly Report
 - 6.7. Clerk Report
 - 6.8. Treasurer Report
 - 6.9. Administrator Report
7. **Presentation of Bills:**
 - 7.1. Monthly Bills
8. **Committee Meeting Report:**
 - 8.1. Community Development Authority
 - 8.2. Finance & Administration Committee
 - 8.3. Plan Commission
 - 8.4. Public Service & Infrastructure Commission
 - 8.5. Senior Center Commission
9. **Ordinances & Resolutions:**
10. **Old Business:**
 - 10.1. Regular Meeting Schedule
 - 10.2. SCLS Wyocena & Pardeeville Merger
 - 10.3. Adult Crossing Guard on Oak
 - 10.4. Boys Club Ball Diamond Project
11. **New Business:**
 - 11.1. Fire Siren
 - 11.2. Senior Center – Projector Equipment Purchase and Reimbursement
 - 11.3. Food Truck Permit Process
 - 11.4. Food Truck Permit Rules
 - 11.5. Pedal in Pardee Shelter Fees
 - 11.6. Liquor License – Surrender: Lucky Aces
 - 11.7. Liquor License – New: Badger Amusement Class B Beer/Class B Liquor Remainder of 2025
 - 11.8. Liquor License – New: Badger Amusement Class B Beer/Class B Liquor 2025 – 2026
 - 11.9. Liquor License – Renewal: Kwik Trip Class A Beer/Class A Liquor 2025 - 2026
 - 11.10. Liquor License – Renewal: Dollar General Class A Beer/Class A Liquor 2025 - 2026
 - 11.11. Liquor License – Renewal: Pardeeville One Stop/Mobil Class A Beer/Class A Liquor 2025 - 2026

- 11.12. Liquor License – Renewal: Pardeeville Piggly Wiggly Class A Beer/Class A Liquor 2025 - 2026
- 11.13. Liquor License – Renewal: Thee Upper Crust Class B Beer/Class B Liquor 2025 - 2026
- 11.14. Liquor License – Renewal: The Kitchen Table Diner Class C Wine/Class B Beer 2025 - 2026
- 11.15. Liquor License – Renewal: The Caddy Shack Class B Beer/Class B Liquor 2025 - 2026
- 11.16. Farmers Market Signage
- 11.17. 106 Roosevelt Street
- 11.18. Business Improvement Zero Interest Loan
- 11.19. Beach Floating Pier
- 11.20. Beach Shed Repurposing
- 11.21. Local Emergency Call-Out Policy
- 11.22. Goose Round-Up and Removal 2025
- 11.23. Food Truck – Side Street Burgers
- 11.24. Village Hall Relocation
- 11.25. West Side of Doug Hare Way
- 12. **Consideration of Motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Village Clerk Hiring.**
- 13. **Reconvene into Open Session.**
 - 13.1. Village Clerk Hiring
- 14. **Adjournment**

Angela Engelmann, Village President

Board Members: Michael Babcock, Kristie Chapman, Angela Engelmann, Fred Kocher, Justin Kopfhamer, Lloyd Miller, Tom Nakielski

For more details on reports and agenda items, please see the packet on the website: villageofpardeeville.net

The Village Hall is fully accessible. If you require additional assistance, please contact the Village Office (Phone 608-429-3121) 48 hours prior to the meeting. This is a public meeting. As such, all members or a majority of the members of any given Village Committee, Commission, or Board may be in attendance. While a majority of any given group may be present, only the above Board will take official action based on the above agenda.



Pardeeville Village Board
Regular Board Meeting Minutes
Tuesday, March 11th, 2025
7:00 pm

1. Call Meeting to Order

President Haynes called the meeting to order at 7:00pm.

1.1. Pledge of Allegiance

President Haynes led the pledge of allegiance.

1.2. Roll Call

Present: Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski and Pufahl (7)

Absent:

Staff: Austen Frederickson, Interim Administrator, Rhea McGee, Interim

Clerk/Treasurer and Taffy Rodriguez, Deputy Clerk Treasurer.

1.3. Approval of Agenda

Trustee Babcock made a motion to approve the agenda, seconded by Trustee Pufahl, and the motion passed by a voice vote of 7-0.

Yes: Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski and Pufahl (7)

No: None

Abstain: None

2. Approval of Minutes- 11FEB25- Trustee Pufahl made a motion to approve minutes, seconded by Trustee Kopfhamer, and the motion passed by a voice vote of 7-0.

Yes: Babcock, Chapman, Engelmann, Haynes, Kopfhamer, Nakielski and Pufahl (7)

No: None

Abstain: None

3. Presentation None

4. Comments from the Floor

Dave Price Shared his concern of the car show being removed from the board meeting; Staffed advised Car Show was removed for further review and will be on the April 8th Agenda.

Dustin Hoffman from the Pardeeville Boys Club shared interest in possible purchase of property at 106 Roosevelt St. for a Recreational Center.

Tyler Mosser 115 Washington St. spoke of concerns of sewer backup in basement and advised that other residents on Washington having sewer issues.

Margeret Worthington 116 Washington St. advised that she had a sewer backup twice in the past year and has witnessed her neighbors have a plumber come out three times in the past week.

Robert Illinski 614 Pondview Dr. stated upon review he was 100% in approval for the Easement.

Jessica Gillcrest in favor of Pondview Dr. being a public road.

5. Communication & Reports:

5.1. Angie Cox Library Report- None

5.2. Senior Center Update Report- Trustee Babcock advised that the Baquet Hall is almost 100% complete, it has been named “Pardeeville Event Hall”; Spring Projects will include power washing, outdoor maintenance. Reports the 3rd furnace is out of service and the control box was removed some time ago, will need repaired.

5.3. PDAS Commission Report Liabilities workforce development Reviewing three overtime claims may provide legal or financial assistance.

5.4. Rio Fire & EMS Report Ben Waldera reviewed report advised that Rio EMS had 14 calls for service and went to the scene for 10 calls. Their arrival times are still in the range between 12-15 minutes. The contract for the next three months has been signed.

5.5. McMahon Report Reviewed report and work done to date; Jerry reviewed EMS options

5.6. Pardeeville Fire District Report

5.7. Sheriff Monthly Report Sgt. Austin-Nash reviewed calls for service in the past month; Discussed that he will be upping staff during special events to follow the regulations set by the Department of Homeland Security. The Sheriffs Department plans to use more resources and less barricades for traffic control and ease of access for emergency vehicles in lieu of an emergency during special events. Sgt. Austin Nash Advised the board he was contacted by an individual that offered to donate concrete barricades to use for special events. He stated that the barricades will be dropped off and placement for barricade locations will be handled by Pardeeville DPW. He will check on the total barricades willing to donate and advise when known.

5.8. Clerk Report Interim Clerk/Treasurer shared the office has been very busy with the Audit and preparation for the upcoming Election in April. Approx 42 Absentee Ballots have gone out and advised that in person absentee ballot voting begins March 18th, 2025. She stated that there

is still a need for election inspectors and expects to have a large turnout during the April 1st election

5.9. Treasurer Report None

5.10. Administrator Report Applied for Innovation Grant, DOT Televised 2026

6. Presentation of Bills:

6.1. Monthly Bills

Trustee Pufahl made a motion to approve the monthly bills, seconded by Trustee Babcock, and the motion passed by Roll Call of 7-0.

Yes: Babcock, Chapman, Engelman, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

No: None (0)

Abstain: None (0)

7. Committee Meeting Report:

7.1. Community Development Authority- No minutes

7.2. Finance & Personnel Committee- No minutes

7.3. Plan Commission- NO minutes

7.4. Public Protection Committee- No minutes

7.5. Public Utility Commission- No minutes

7.6. Public Works, Parks, & Property Committee- No minutes

7.7. Senior Center Commission- Saturday May 4th Open House 11am-4pm (Same Day as Bull Dog Stomp) 10 confirmed vendors for open house. Trustee Babcock Reports there are 5 rental events scheduled, the senior center has serviced 5,066 people and has delivered 2,000 meals through the ADRC. Trustee Pufahl and Babcock noted that Fred has devoted a lot of time and hard work to the senior center to ensure things are running smoothly.

8. Ordinances & Resolutions: - No minutes

9. Old Business:

9.1. Pondview Drive- Passed Public Easement

Trustee Pufahl made a motion to approve Pondview Drive as a Public Road, seconded by Trustee Engleman, and the motion passed by Roll Call of 6-1.

Yes: Babcock, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None (0)

Abstain: Chapman (1)

9.2. Custodian Requisition- Board directed staff to proceed with internship from Northwoods.

10. New Business:

- 10.1. 115 Washington Street Sewer Backup-** Resident Tyler Mosser reviewed concern of sewer backup; Administrator Frederickson spoke with the plumber no concerns of what was found in the resident's line just paper and wipes. Administrator Frederickson reported no issues or problems with the village system, however there was a lot of sand, and a hand towel found in the village line. The board suggested to jet sewer more often in that area and directed staff to send out a newsletter with utility bills to advise residents to contact village hall first to report issue before contacting plumber.

Trustee Engleman made a motion to payback \$425 to 115 Washington St, seconded by Trustee Kopfhamer, and the motion passed by voice vote of 5-2.

Yes: Babcock, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: Chapman, Haynes (2)

Abstain:(0)

10.2. 217 Roosevelt Street Sewer Backup

Trustee Engleman made a motion to Deny payback 217 Roosevelt St, seconded by Trustee Chapman, and the motion passed by voice vote of 6-1.

Yes: Babcock, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: (0)

Abstain: Pufahl (1)

- 10.3. Sunrise Subdivision-** (Amended) Richard Lynn advised the village board that there was no violation of buildings only an oversight and his daughter failed to update after the inspection.

- 10.4. Columbia Pardeeville River Gauges MOU-** Chief Deputy Gregory Bisch Spoke on behalf of Emergency Management proposed to draft a formal MOU for river gauges located on Haynes Rd. to pre warn water level rises coming in from the Fox River. Stated the previous contract showed that the County would cover the cost of equipment and the village of Pardeeville is just for data usage.

Trustee Englemann made a motion to continue the contract second by Chapman; motion was withdrawn due to not having a contract.

Trustee Babcock made a motion to move forward with MOU with the Columbia County Sheriff's Office. Motion revised to move forward with Emergency management as it may no longer be under the Sheriff's office by the time formal MOU is drafted.

Trustee Kopfhamer made a motion to approve to move forward with MOU from Columbia County Emergency Management, seconded by Trustee Engleman, and the motion passed by voice vote of 7-0.

Yes: Babcock, Chapman, Engelman, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

No: None (0)

Abstain: None (0)

10.5. County HHS ADRC MOU

President Haynes made a Motion to Approve MOU with HHS ADRC seconded by Trustee Englemann, and the motion passed by Voice Vote of 7-0.

Yes: Babcock, Chapman, Engleman, Haynes, Kopfhamer, Pufahl and Nakielski (7)

No: None (0)

Abstain: None (0)

10.6. Ambulance District “Buyout” Agreement

Trustee Babcock made a motion to enter agreement to complete dissolution of Pardeeville EMS with confirmation of the attorney seconded by Trustee Nakielski, and the motion passed by Roll Call vote of 6-1.

Yes: Babcock, Engelman, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: Chapman (1)

Abstain: None (0)

Trustee Englemann made a motion to borrow \$1 Million from State Trust Fund seconded by Trustee Kopfhmer, and the motion passed by Roll Call vote of 6-1.

Yes: Babcock, Engelman, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: Chapman (1)

Abstain: None (0)

10.7. Pardeeville EMS Service Director – Approval to establish Gerry Kudek as Pardeeville EMS Director

Trustee Englemann made a motion to Establish Gerry Kudek as EMS Director seconded by Trustee Pufahl, and the motion passed by Voice Vote of 7-0.

Yes: Pufahl, Babcock, Chapman, Engleman, Haynes, Kopfhamer and Nakielski (7)

No: None (0)

Abstain: None (0)

10.8. Application – Special Event: Bulldog Stomp & Parade

Trustee Englemann made a motion to approve Bulldog Stomp, seconded by Trustee Kopfhamer, and the motion passed by voice vote of 7-0.

Yes: Babcock, Chapman, Engelman, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

No: None (0)

Abstain: None (0)

10.9. Application – Special Event: Farmer’s Market

Trustee Englemann made a motion to approve Farmer’s Market seconded by President Haynes, and the motion passed by Voice Vote of 7-0.

Yes: Babcock, Chapman, Engleman, Haynes, Kopfhamer, Pufahl and Nakielski (7)

No: None (0)

Abstain: None (0)

10.10. Application – Joses Authentic Food Truck

Trustee Englemann made a motion to Approve Joses Authentic Food Truck Contingent upon updated health permit prior to expiration seconded by Trustee Kopfhamer, and the motion passed by Voice Vote of 7-0.

Yes: Babcock, Chapman, Engleman, Haynes, Kopfhamer, Pufahl and Nakielski (7)

No: None (0)

Abstain: None (0)

10.11. Senior Center – Backup Generator discussed repairs needed to get generator to a running condition. Proposed getting rid of 500-gallon propane tank in courtyard and converting to natural gas.

Trustee Pufahl made a Motion to Convert Generator from propane to natural gas seconded by Trustee Babcock, and the motion passed by Voice Vote of 7-0.

Yes: Babcock, Chapman, Engleman, Haynes, Kopfhamer, Pufahl and Nakielski (7)

No: None (0)

Abstain: None (0)

10.12. Study for Stuck Regulators- (Stuck in “ON” position) Move to April meeting

10.13. CSM for Conveyance of Strip of Land to the Village- Consolidate all properties that meet with the treatment plant. Landowners are unable to do anything with property due to easement and would like to convey it to village.

Trustee Englemann made a motion to Accept seconded by Trustee Kopfhamer, and the motion passed by Voice Vote of 7-0.

Yes: Babcock, Chapman, Engleman, Haynes, Kopfhamer, Pufahl and Nakielski (7)

No: None (0)

Abstain: None (0)

10.14. Transformer Inventory

Trustee Pufahl made a Motion to approve purchase seconded by Trustee Babcock, and the motion passed by Voice Vote of 7-0.

Yes: Babcock, Chapman, Engleman, Haynes, Kopfhamer, Pufahl and Nakielski (7)

No: None (0)

Abstain: None (0)

10.15. Consideration of Renaming Industrial Drive- President Haynes spoke of a letter he received from family members of Mr. Spicer the inventor of the score board. Requesting to have a road renamed after him in his memory. (Open discussion, no motions made)

10.16. Hiring of EMS Director- Administrative director Frederickson advised he was informed as we move forward with the ambulance buyout agreement McMahon be their Service director to start operational plan.

Trustee Englemann made a motion to work with McMahon to post hire seconded by Trustee Kopfhamer, and the motion passed by Voice Vote of 7-0. Motion was Withdrawn

President Haynes made a motion to have Finance & Personnel review position seconded by Trustee Kopfhamer, and the motion passed by Voice Vote of 7-0.

Yes: Babcock, Chapman, Engleman, Haynes, Kopfhamer, Pufahl and Nakielski (7)

No: None (0)

Abstain: None (0)

10.17. Clerk Position- Advised to post position by board. Interim Clerk McGhee advised the bank will need minutes to remove bank access from exiting members of the board as well as herself.

Trustee Englemann made a motion to remove bank access for Interim-Clerk Mc Ghee, Trustee Pufahl and President Haynes as of 4.05.25 seconded by Trustee Kopfhamer, and the motion passed by Voice Vote of 7-0.

Yes: Babcock, Chapman, Engleman, Haynes, Kopfhamer, Pufahl and Nakielski (7)

No: None (0)

Abstain: None (0)

11. Consideration of Motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) for consideration of employment, promotion, compensation or performance

evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Finance Director/Treasurer Hiring, Public Works Foreman Hiring, Public Works Operator Hiring, Electric Utility Lineman Hiring, Financial Acknowledgement for Surpassed Job Duties, Stay Interview Review.

Trustee Pufahl made a motion to invite Deputy Clerk-Treasurers Renner and Rodriguez into Closed Session until 12.5 & 12.6 for training purposes seconded by Trustee Kopfhamer, and the motion passed by Voice Vote of 7-0.

Yes: Babcock, Chapman, Engleman, Haynes, Kopfhamer, Pufahl and Nakielski (7)

No: None (0)

Abstain: None (0)

President Haynes made a motion to relieve Clerk of statutory duty and appoint Administrator Fredrickson for closed session items: financial acknowledgements and stay interview reviews. Second, by Trustee Nakielski, and the motion passed by Voice Vote of 7-0.

Yes: Babcock, Chapman, Engleman, Haynes, Kopfhamer, Pufahl and Nakielski (7)

No: None (0)

Abstain: None (0)

12. Reconvene into Open Session.

12.1. Finance Director/Treasurer Hiring

Trustee Babcock made a motion to offer job contingent on background check with pay of \$34.79 and vacation not to exceed 3wks seconded by Trustee Kopfhamer, and the motion passed by Voice Vote of 7-0.

Yes: Babcock, Chapman, Engleman, Haynes, Kopfhamer, Pufahl and Nakielski (7)

No: None (0)

Abstain: None (0)

12.2. Public Works Foreman Hiring

Trustee Englemann made a motion to approve applicant A to foreman position with pay not exceed \$33.00 seconded by Trustee Kopfhamer, and the motion passed by Voice Vote of 7-0.

Yes: Babcock, Engleman, Haynes, Kopfhamer, Pufahl and Nakielski (6)

No: Chapman (1)

Abstain: None (0)

12.3. Public Works Operator Hiring- (None)

12.4. Electric Utility Lineman Hiring

Trustee Englemann made a motion to approve applicant I with pay not exceed \$50.00/hr contingent on background check seconded by Trustee Babcock, and the motion passed by Voice Vote of 7-0.

Yes: Babcock, Chapman, Engleman, Haynes, Kopfhamer, Pufahl and Nakielski (6)

No: None (0)

Abstain: None (0)

12.5. Financial Acknowledgement for Surpassed Job Duties

Trustee Englemann made a motion to purchase said items as recommended in closed in session second by President Haynes, and the motion passed by Voice Vote of 7-0.

Yes: Babcock, Chapman, Engleman, Haynes, Kopfhamer, Pufahl and Nakielski (6)

No: None (0)

Abstain: None (0)

12.6. Stay Interview Review (CLOSED SESSION)

13. Adjournment

President Haynes made a motion to adjourn, seconded by Trustee Engleman, and the motion passed by a voice vote of 7-0. The meeting was adjourned at 10:47 pm.

Yes: Babcock, Chapman, Engelman, Haynes, Kopfhamer, Nakielski, and Pufahl (7)

No: None (0)

Abstain: None (0)

Taffy Rodriguez

Deputy Clerk/Treasurer

**PARDEEVILLE VILLAGE BOARD MEETING
MINUTES**

April 02, 2025

Pardeeville Village Hall

6:30 PM

Call to Order: The meeting was called to order at 6:30 pm.

Roll Call:

Present: Michael Babcock, Kristie Chapman, Angela Engelmann, Michael Haynes, Justin Kopfhamer, Tom Nakielski, Barry Pufahl.

Absent: None.

Staff: Austen Frederickson, Village Administrator.

Guests: Matt Cira, Jim Schmitt

Approval of Agenda

Pufahl moved to approve the agenda. Second by Engelmann. Voice Vote All in favor. Motion carried 7:0:0.

Approval of the Minutes

None.

Comments from the Floor:

Matt Cira spoke regarding EMS.

4.1 Resolution: R25-02 Resolution Approving the Borrow from the State Trust Fund.

Pufahl motioned to approve the Resolution as presented. Second by Haynes. Roll call. Majority in favor. Motion carried 6:0:1. Chapman abstaining.

5.1 EMS Service Director Job Requisition.

Engelmann motioned to approve the requisition as presented. Second by Nakielski. Voice vote. All in favor. Motion carried 7:0:0.

5.2 EMS Service Director Job Description.

Pufahl motioned to approve the job description as presented. Second by Engelmann. Voice vote. All in favor. Motion carried 7:0:0.

Adjournment:

Engelmann motioned to adjourn. Second by Kopfhamer. The meeting was adjourned at 6:46 pm.

*Austen Frederickson
Village Administrator*



OFFICIAL NOTICE AND AGENDA

Pardeeville Village Board **Regular Meeting**

Pardeeville Village Hall – Board Room

114 Lake Street, Pardeeville, WI 53954

Tuesday, April 08, 2025 – 7:00 PM

1. Call meeting to order:

President Haynes called the meeting to order at 7:00 PM

1.1. Pledge of Allegiance

President Haynes led the Pledge of Allegiance.

1.2. Roll Call

Present: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

Absent: Chapman (1)

Staff: Austen Frederickson, Village Administrator, Julie Reis, Finance Director/Treasurer, Laramie Renner, Deputy Clerk-Treasurer, and Taffy Rodriguez, Deputy Clerk-Treasurer.

Guests: See Attached 4.08.25 Guest Log PDF

1.3. Approval of Agenda

President Haynes made a motion to approve the agenda, seconded by Trustee Engelmann, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

2. Approval of Minutes –

Trustee Pufahl made a motion to approve the 10SEP24 minutes, seconded by Trustee Engelmann, and the motion passed by a voice vote of 5-1.

Yes: Babcock, Engelmann, Haynes, Nakielski, and Pufahl (5)

No: None

Abstain: Kopfhamer (1)

Trustee Pufahl made a motion to approve the 08OCT24 minutes, seconded by Trustee Nakielski, and the motion passed by a voice vote of 5-1.

Yes: Babcock, Engelmann, Haynes, Nakielski, and Pufahl (5)

No: None

Abstain: Kopfhamer (1)

Trustee Pufahl made a motion to approve the 20FEB25 minutes, seconded by Trustee Engelmann, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

Trustee Pufahl made a motion to approve the 02APR2025 minutes, seconded by Trustee Engelmann, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

3. Proclamations:

3.1. Arbor Day

President Michael Haynes proclaimed April 25, 2025, as Arbor Day in the Village of Pardeeville. The proclamation encourages all citizens to celebrate the day by planting and caring for trees, supporting the health of future generations, and promoting the protection of local forests and natural environments.

4. Presentations: *None*

5. Comments from the Floor

Rachel Koehler, 206 Maple St., asked if the Pardeeville Farmer Market Special Events Application was approved. Administrator Frederickson confirmed the approval.

Darrel McGuire, Pardeeville Lakes Commission, commented that the handicap pier is expected to be resurfaced and redone this year, with or without grant funding. He noted that decoys and a beacon light have been ordered to deter geese and discourage nesting. He also shared that fish stocking paperwork has been filed with the DNR.

6. Communication & Reports:

6.1. Angie Cox Library Report

Library Director McGuire spoke of Wyocena Library concerns. Director McGuire made comment that she would like Shannon of South-Central Library System to be added to May Village board meeting Agenda.

President Haynes spoke that the committee has specific questions that need to be answered prior.

6.2. Senior Center Update Report

Fred Kocher spoke of March Programs and events. The March 25th health fair had many vendors. Euchre is well attended. Bingo had its highest record of attendees with 61 people. The quilters had 12 attendees. Reminder of the Senior Center Open House on May 3, 2025.

6.3. PDAS Commission Report

Trustee Babcock spoke about March 26th, 2025, meeting and dissolution of PDAS. On April 7th, 2025, a sign di meeting occurred and the PDAS commission is now put to rest.

6.4. Rio Fire & EMS Report

Ben Walderra of Rio Fire & EMS spoke of March statistics. Commented that there was no signed copy of extension of contract.

6.5. McMahon Report

Administrator Frederickson spoke of McMahon report included in packet. Trustee Babcock encourages board members to give dedicated thought about which ambulance to sell and how. Trustee Kopfhamer inquired about the ambulance titles.

Trustee Babcock responded that 2 of the 3 titles were in hand. Trustee Kopfhamer commented that he thought sale proceeds should go towards the loan.

6.6. Pardeeville Fire District Report – None

6.7. Sheriff Monthly Report

Sargent Austin-Nash reviewed the report provided in the packet.

6.8. Clerk Report

Deputy Clerk-Treasurer Renner spoke that Interim Clerk McGees last day was Thursday, April 3rd, 2025. Deputy Clerk-Treasurer Rodriguez and her are performing clerk duties until Clerk position is filled. Alcohol Beverage License Application and Tobacco License Application packets were delivered in March. The election was successful with 836 voters.

6.9. Treasurer Report

Finance Director Reis spoke about preparing for EMS accounting for payment of outstanding unpaid invoices. Donation checks written to the EMS in 2024 were found and donators were being contacted.

President Haynes asked how EMS donation checks should be written by potential donors. Finance Director Reis responded that it must say Ambulance Service in the memo. Trustee Babcock spoke that the Department of Workforce Development was still waiting for 2 settlements.

Administrator Frederickson officially introduced Finance Director Julie Reis.

6.10. Administrator Report

Administrator Frederickson reviewed the report included in the packet. Working to fill the vacant Village Clerk Position. President Haynes spoke asked when the 2024 Audit will conclude.

7. Presentation of Bills:

7.1. Monthly Bills

Trustee Pufahl made a motion to approve the monthly bills, seconded by Trustee Nakielski, and the motion passed by a roll call vote of 5-0-1

Yes: Babcock, Engelmann, Haynes, Kopfhamer, and Pufahl (5)

No: None

Abstain: Nakielski (1)

8. Committee Meeting Report:

8.1. Community Development Authority - None

8.2. Finance & Personnel Committee - None

8.3. Plan Commission - None

8.4. Public Protection Committee - None

8.5. Public Utility Commission - None

8.6. Public Works, Parks, & Property Committee - None

8.7. Senior Center Commission

Trustee Babcock said that there were no further updates.

9. Ordinances & Resolutions - None

10. Old Business:

10.1. Study for Stuck Regulators

Administrator Frederickson commented that there was nothing to report at this time.

10.2. Electric Lineman Hiring

Administrator Frederickson commented that the current Pardeeville Publics Utilities Linemen will not be here forever, and alternative options are being explored. Working with Alliant to see if an apprentice could work.

Trustee Babcock suggested looking into the possibility of 2 apprentices.

10.3. Consolidation of Committees & Commissions

Administrator Frederickson explained the mockup for efficiency for combining committees that would include more public input. Prior to Interim Clerk McGee's last day, she had contacted all members of commissions and committees to see what members wanted to keep their appointments or to withdraw.

Trustee Babcock made comments about supporting the consolidation but there is no value if committees aren't going to meet.

Trustee Engelmann made a motion to consolidate committees and commissions, seconded by President Haynes, and the motion passed by a roll call vote of 6-0-0

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

11. New Business:

11.1. Spring Clean Up – Large Item Disposal

Administrator Frederickson spoke about Columbia County Solids Waste time requirements and past Village Large Item Disposal days. Trustee Babcock commented with interest in pursuing a Shred it day for residents.

Trustee Engelmann made a motion to approve the scheduling of a Village Large Item Disposal Day with two large dumpsters, seconded by Trustee Kopfhamer, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

11.2. Special Event: Pardeeville Car Show

Trustee Babcock made a motion to approve the Pardeeville Car Show Special Event, seconded by Trustee Engelmann, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

11.3. Special Event: Pedal and Party in Pardeeville

Trustee Engelmann made a motion to approve the Special Event: Pedal and Party in Pardeeville, seconded by Trustee Pufahl, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

11.4. Special Event: 4th of July

Trustee Engelmann made a motion to approve the Special Event: 4th of July, seconded by Trustee Pufahl, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

11.5. Sewer Credit for 102 S. Main Street

Administrator Frederickson reviewed the resident at 102 S. Main St. petition for sewer usage credit relating to water leak.

Trustee Engelmann made a motion to approve the sewer credit for 102 S. Main St., seconded by President Haynes, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

11.6. Sewer Credit for 112 N. Main Street

Trustee Engelmann made a motion to approve the sewer credit for 112 N. Main St., seconded by Trustee Nakielski, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

11.7. Petition for Abandonment of Public Alleyway

Robert Illinski made comment on the petition for abandonment.

Trustee Pufahl made a motion to approve this specific petition for Abandonment of Public Alleyway., seconded by President Haynes, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

11.8. Columbia County Humane Society Agreement

Trustee Pufahl made a motion to approve the Columbia County Humane Society Agreement, seconded by Trustee Engelmann, and the motion passed by a vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

11.9. Columbia County River Gauges MOU

Trustee Babcock made a motion to approve the Columbia County River Gauges MOU, seconded by Trustee Kopfhamer, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

11.10. Columbia County River Gauges Back-Payment

Administrator Frederickson spoke about paying outstanding invoices related to the Columbia County River Gauges.

Trustee Babcock made a motion to approve the Back-Payment of Invoices related to the Columbia County River Gauges, seconded by President Haynes, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

11.11. Senior Center: East Wing Door Replacement

President Haynes spoke of improvements/replacements being completely covered by donations. Lucas Berg Construction will donate labor.

Trustee Pufahl made a motion to approve the using Senior Center Donation fund to replace the East Wing Senior Center Door, seconded by Trustee Engelmann, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

11.12. Senior Center: Gazebo Repair

Trustee Babcock spoke of quotes from different companies for repair of the gazebo lower lattice and pvc light in pergola.

Trustee Pufahl made a motion to approve the repair of Senior Center Gazebo using Senior Center Donation funds, seconded by Trustee Nakielski, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

11.13. Senior Center: Gazebo Beautification

President Haynes spoke of quotes received for power washing and painting of the gazebo. One quote was for \$1,985 and another was for \$5,100

Trustee Babcock made a motion to accept the quote from Jams Painting LLC to power wash & paint the gazebo in the amount of \$1,985.00, seconded by Trustee Kopfhamer, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

11.14. Crossing Guard Requisition

Administrator Frederickson spoke of the vacant crossing guard position. There are two interested persons. Also spoke that Oak St is becoming a concern and the potential of opening a 3rd crossing guard position.

Trustee Babcock made a motion to approve the requisition of one crossing guard, seconded by Trustee Pufahl, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

11.15. Dam Inspection and Report

Administrator Frederickson spoke about DNR acceptance of 2023 Dam Inspection and report. DNR is requiring the Village of Pardeeville to complete another Dam Inspection and Report in 2025. The packet includes multiple DNR stated deadlines including maintenance work to both Dam and Hydro dam. Administrator Frederickson filed a petition to extend the deadlines and is currently in talks with MSA and DNR

President Haynes asked if the Village of Pardeeville would be able to apply for grants in concurrent years.

President Haynes made a motion to approve the 2025 dam inspection, seconded by Trustee Engelmann, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

12. Consideration of Motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Public Works Operator Hiring.

At 8:12 PM Trustee Babcock made a motion to enter into closed session pursuant to Wis. Stat. §19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Public Works Operator Hiring, seconded by Trustee Engelmann, and the motion passed by a roll call vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

13. Reconvene into Open Session.

At 8:20 PM Trustee Babcock made a motion to return to open session, seconded by Trustee Kopfhamer, and the motion passed by a roll call vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

13.1. Public Works Operator Hiring

Trustee Engelmann made a motion to hire Candidate C within a range that was discussed with Administrator Frederickson, seconded by President Haynes, and the motion passed by a voice vote of 6-0.

Yes: Babcock, Engelmann, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

14. Adjournment

President Haynes made a motion to adjourn, seconded by Trustee Nakielski, and the motion passed by a voice vote of 6-0. The meeting was adjourned at 8:23 pm.

Yes: Babcock, Engelmänn, Haynes, Kopfhamer, Nakielski, and Pufahl (6)

No: None

Abstain: None

Laramie Renner

Deputy Clerk / Treasurer



PARDEEVILLE VILLAGE BOARD MEETING MINUTES

April 15, 2025

Pardeeville Village Hall

6:00 PM

Call to Order: The meeting was called to order at 6:00 pm.

Roll Call:

Present: Michael Babcock, Kristie Chapman, Angela Engelmann, Michael Haynes, Justin Kopfhamer, Tom Nakielski, Barry Pufahl.

Absent: None.

Staff: Austen Frederickson, Village Administrator; Laramie Renner, Deputy Clerk; Taffy Rodriguez, Deputy Clerk.

Guests: Steve Arkin, Linda Arkin, Fred Kocher, Lindsey Tabot, Jim Schmitt, Sarah Killoran, Rick Wendt

Approval of Agenda

Pufahl moved to approve the agenda. Second by Kopfhamer. Voice Vote All in favor. Motion carried 7:0:0.

Approval of the Minutes

None.

Comments from the Floor:

Lindsey Tabot spoke about sewer backups.

Rick Wendt spoke on the siren and about policy revisions

4.1 Special Event: Memorial Day Parade.

Pufahl motioned to approve the special event as presented. Second by Engelmann. Voice vote. All in favor. Motion carried 7:0:0.

4.2 Special Event: Wine Walk.

Pufahl motioned to approve the special event as presented. Second by Kopfhamer. Voice vote. All in favor. Motion carried 7:0:0.

4.3 Special Event: Sidewalk Sales.

Kopfhamer motioned to approve the special event as presented. Second by Nakielski. Voice vote. All in favor. Motion carried 7:0:0.

4.4 Special Event: Holiday on the Lake.

Engelmann motioned to approve the special event as presented. Second by Kopfhamer. Voice vote. All in favor. Motion carried 7:0:0.

4.5 Special Event Process.

Babcock motioned to grant staff ability to approve regular special events. Second by Pufahl. Voice vote. All in favor. Motion carried 7:0:0.

4.6 Commissions & Committees.

Frederickson explained this was accidentally put on. Item was skipped.

5.1 Recognition of Outgoing Trustees: Michael Haynes.

Haynes spoke regarding his time and service. The Village Board thanked Haynes for his service.

5.2 Recognition of Outgoing Trustees: Barry Pufahl.

Pufahl spoke regarding his time and service. The Village Board thanked Haynes for his service.

Adjournment Sine Die:

Haynes adjourned sine die.

Brief recess as new members are seated

Roll Call:

Present: Michael Babcock, Kristie Chapman, Angela Engelmann, Fred Kocher, Justin Kopfhamer, Lloyd Miller, Tom Nakielski.

Absent: None.

2.1 President Pro-Tempore

Nakielski nominated Michael Babcock as President Pro-Tempore.

Voice vote. All in favor. Nomination carried. 7:0:0.

3. Committee & Commission Appointments:

3.1 Plan Commission: *Justin Kopfhamer, Chair; Lloyd Miller, Trustee; Connie Pease, Resident; Steve Woxland, Resident; Steve Arkin, Resident; Sara Berger, Resident; Carol Ziehmke, Resident*

3.2 Public Service & Infrastructure Commission: *Kristie Chapman, Chair; Tommy Nakielski, Trustee; Leonard Knadle, Resident; Steve Woxland, Resident; Katrina Cira, Resident; Jonathan Parker, Resident; Sarah Killoran, Resident*

3.3 Senior Center Commission: *Fred Kocher, Chair; Michael Babcock, Trustee; Jim Buckley, Resident; Lori Burbach, Resident; Sandra Hosig, Resident; Jayne Nakielski, Resident; Connie Pease, Resident; Kate Stoll, Resident; Barry Pufahl, Resident*

3.4 Finance & Administration Committee: *Angela Engelmann, Chair; Tommy Nakielski, Trustee; Jonathan Parker, Resident; Mary Percifield, Resident; Linda Arkin, Resident*

3.5 Community Development Authority: *Angela Engelmann, Chair; Kristie Chapman, Trustee; Connie Pease, Resident; Ryan Seichter, Resident; Steve Woxland, Resident; Jonathan Parker, Resident; Sarah Killoran, Resident*

3.6 Board of Review: *Angela Engelmann, Village President; Michael Babcock, Trustee; Lloyd Miller, Trustee; Robin Wendt, Resident; Steve Arkin, Resident; Laramie Renner, Deputy Clerk; Taffy Rodriguez, Deputy Clerk*

3.7 Public Library Board: *Justin Kopfhamer, Trustee; Maude Bortz, Village Representative; Joan Foster, Village Representative; Sally Olson, Village Representative; Judy Skaar, Village Representative; Linda Arkin, Village Representative; Benjamin Heninger, School Superintendent or Designee; Troy Becker, County Representative; James Kelly, County Representative*

3.8 Zoning Board of Appeals: *Ryan Seichter, Resident; Jack Smith, Resident; Doug Nedeza, Resident; Jace Seely, Resident; VACANT, Resident*

Babcock motioned to approve the assignments as designated by the Village President. Second by Kopfhamer. Voice vote. All in favor. Motion carried. 7:0:0.

4. Representative Appointment:

4.1 Pardeeville Area Business Association: *Angela Engelmann, Village President*

4.2 Pardeeville Lake Management District: *Darrell McGuire, Village Representative*

4.3 Joint Municipal Court: *Michael Babcock, Trustee*

4.4 Fire Protection District: *Justin Kopfhamer, Trustee*

Kopfhamer motioned to approve the appointments as presented. Second by Chapman. Voice vote. All in favor. Motion carried. 7:0:0.

Adjournment:

Nakielski motioned to adjourn. Second by Engelmann. Voice vote. All in favor. Motion carried. Meeting adjourned at 6:31 pm.

*Austen Frederickson
Village Administrator*

**PARDEEVILLE VILLAGE BOARD MEETING
MINUTES**

April 23, 2025

Pardeeville Village Hall

6:00 PM

Call to Order: The meeting was called to order at 6:00 pm.

Roll Call:

Present:

Michael Babcock, Kristie Chapman, Angela Engelman, Fred Kocher, Justin Kopfhamer, Lloyd Miller, Tom Nakielski.

Absent:

None.

Staff: Austen Frederickson, Village Administrator; Julie Reis, Village Treasurer; Taffy Rodriguez, Deputy Clerk.

Guests: Sheryl Trumbower

Approval of Agenda

Kopfhamer moved to approve the agenda. Second by Nakielski. Voice Vote All in favor.
Motion carried 7:0:0.

Approval of the Minutes

None.

Comments from the Floor:

None.

4.1 National Exchange Bank Signers.

Babcock motioned to approve the Bank Signers as presented with the National Exchange drafted resolution. Second by Nakielski. Roll call. All in favor. Motion carried 7:0:0.

4.2 Special Event: National Night Out.

Engelmann motioned to approve the Special Event. Second by Kopfhamer. Voice vote. All in favor. Motion carried 7:0:0.

4.3 Pardeeville Dam Project Decisions.

Babcock motioned to approve do a complete asphalt replacement. Second by Miller. Roll call vote. Majority in favor. Motion carried 6:1:0. Engelmann dissenting.

Engelmann motioned to disapprove of the dam capping. Second Nakielski. Voice vote. All in favor. Motion carried 7:0:0.

4.4 Cintas Contract.

Chapman motioned to withdraw from the Cintas contract. Second by Miller. Voice vote. All in favor. Motion carried 7:0:0.

4.5 Arcade Permit.

Engelmann motioned to not enforce the Arcade permit ordinance and take steps to eliminate it from our ordinances. Second by Nakielski. Voice vote. All in favor. Motion carried 7:0:0.

4.6 Liquor License: Lucky Aces to Badger Amusements East LLC.

Item tabled due to new information.

4.7 Food Truck: OverCakeland LLC.

Engelmann motioned to approve the food truck application. Second by Chapman. Voice vote. All in favor. Motion carried 7:0:0.

Adjournment:

Nakielski motioned to adjourn. Second by Engelmann. The meeting was adjourned at 6:43 pm.

Austen Frederickson
Village Administrator



ANGIE W. COX PUBLIC LIBRARY

119 N. Main Street, P.O. Box 370
Pardeeville, WI 53954
608-429-2354

NEWSLETTER

MAY
2025

Crafty Classes

MAINLY CRAFTS

ADULT CRAFTING GROUP

Thursday, May 8th at 5:00pm

Tin Can Pocket

Thursday, May 22nd at 5:00pm

Necktie Flowers

Stop in or call the library to register

KNITTERVENTION

Whether you're a seasoned knitter or a newbie, join us for our Knitting Club! Crochet enthusiasts welcome but no assistance will be provided for those looking to learn crochet.

No Registration Needed.

Knitting Club meets on 2nd and 4th Monday of the month.

Monday, May 12th

Starting at
4:30 pm

Farmer's Market

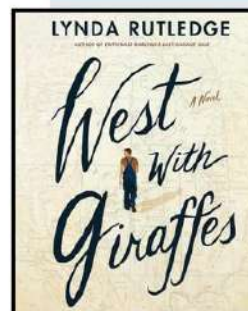
Saturdays
8am - Noon

Located on the
library lawn

May - September



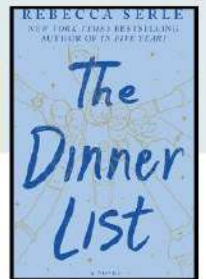
R.E.A.D Adult Book Club



We will be discussing
the book **West with
Giraffes** by Lynda
Rutledge. Come join us!

June's Pick

**Tuesday,
May 13th at
5:30pm**



DINO HUNT!

There are
16 Dinosaur Skeletons
hiding in the library...

Stop in to find
them all!



We will be **Closed** on
Monday, May 26th



ANGIE W. COX PUBLIC LIBRARY

119 N. Main Street, P.O. Box 370
Pardeeville, WI 53954
608-429-2354

NEWSLETTER

MAY
2025

MEET THE AUTHOR

**CHRISTOPHER
SLUSAR**

SATURDAY

MAY 10 AT 10:00 AM



**EARLY
WISCONSIN
FISHING LURES,
HOOKS, AND HARNESSES**



AN ILLUSTRATED HISTORY OF WISCONSIN
FISHING LURES AND THEIR MAKERS

Christopher Slusar

Join us as local author

Christopher Slusar

talks about his book and how he got started fishing and interested in old fishing tackle. He will also talk about collecting fishing tackle and the history of early Wisconsin lures.

If you have a lure you have a question on, bring it with you!



ANGIE W. COX PUBLIC LIBRARY

119 N. Main Street, P.O. Box 370
Pardeeville, WI 53954
608-429-2354

NEWSLETTER

MAY
2025

Ongoing Programs

Exercise Classes



FREE YOGA

Join Dianna for a free
yoga lesson every
Thursday morning
at 9:00am.

ESSENTRICS

Lead by Erin Walton, this fitness
class is focused on rebalancing
your muscles, restoring
mobility, and improving balance
and posture.
Held every **Saturday morning**
at 10:00am.

PRESCHOOL

Mondays
at 10am



SCHOOL AGE

Wednesdays
at 3:30pm

Children's
Time

No registration need. Call or visit our website for more information.

Quilt-A-Long

Pick up a pattern
every month to
create your own
bookshelf quilt!

If you create two patterns, and donate the
extra 10x10 book shelf quilt block to the
library, you could enter for a chance to win
a **Janome Travel Mate 30 sewing machine!**
Call or stop in for more information.



Book Subscription

Can't decide what to read next?
Let us help!

Every month, we will choose 3
books that we think you'll enjoy.
Just tell us your favorite books,
authors, or genres!

**Stop in, or go to our
website to learn more.**



Rio EMS Average Response Times

Average Dispatch to Enroute Time in Minutes	Average Enroute to Scene Time in Minutes	Average Scene to Left Scene in Minutes	Average Left Scene to Arrived at Destination in Minutes	Average Arrived at Destination to Back in Service in Minutes	Average Time on Task in Minutes (Dispatch-Quarters)	Number of Runs
4.73	9.82	22.65	23.17	24.30	82.29	47

Report Filters

Incident Date: is between '1/1/2025' and '4/30/2025'

Scene Incident Zone/District Number (Itscene.025): is in 'Village of Pardeeville'

Pardeeville EMS Response Report

Scene Incident Zone/District Number (itScene.025)	Response EMS Response Number (eResponse.04)	Incident Complaint Reported By Dispatch/Dispatch Reason (eDispatch.01)	Unit Disposition (3.4=itDisposition.099/3.5=eDisposition.27)	Transport Disposition (3.4=itDisposition.102/3.5=eDisposition.30)	Disposition Destination Name Delivered Transferred To (eDisposition.01)
Incident Date Time: 04/03/2025 12:02:48					
Village of Pardeeville	RIO25-153	Chest Pain	Patient Contact Made	Patient Refused Transport	
Count: 1					
Incident Date Time: 04/08/2025 15:23:00					
Village of Pardeeville	RIO25-158	Traffic Crash	Patient Contact Made	Patient Refused Transport	
Count: 1					
Incident Date Time: 04/09/2025 15:48:00					
Village of Pardeeville	RIO25-159	Falls	Patient Contact Made	No Transport	
Count: 1					
Incident Date Time: 04/12/2025 14:15:00					
Village of Pardeeville	RIO25-162	Chest Pain	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	UW Health-American Center - Madison
Count: 1					
Incident Date Time: 04/12/2025 16:07:00					
Village of Pardeeville	RIO25-163	Abdominal Pain/Problems	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	Prairie Ridge Health
Count: 1					
Incident Date Time: 04/13/2025 01:58:38					
Village of Pardeeville	RIO25-164	Unknown Problem/Person Down	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	Aspirus Divine Savior Hospital and Clinics
Count: 1					
Incident Date Time: 04/17/2025 02:16:49					
Village of Pardeeville	RIO25-168	Chest Pain	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	Aspirus Divine Savior Hospital and Clinics
Count: 1					
Incident Date Time: 04/19/2025 00:35:00					
Village of Pardeeville	RIO25-173	Seizure	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	UW Health-American Center - Madison
Count: 1					
Incident Date Time: 04/20/2025 05:57:25					
Village of Pardeeville	RIO25-175	Seizure	Patient Contact Made	Patient Refused Transport	
Count: 1					
Incident Date Time: 04/21/2025 12:50:00					
Village of Pardeeville	RIO25-178	Falls	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	Aspirus Divine Savior Hospital and Clinics
Count: 1					
Incident Date Time: 04/22/2025 00:25:52					
Village of Pardeeville	RIO25-179	Stroke/CVA	Patient Contact Made	No Transport	
Count: 1					
Incident Date Time: 04/22/2025 23:15:00					
Village of Pardeeville	RIO25-181	Sick Person	Patient Contact Made	Transport by This EMS Unit (This Crew Only)	Aspirus Divine Savior Hospital and Clinics
Count: 1					
Count: 12					

Report Filters

Incident Date: is between '4/1/2025' and '4/30/2025'

Scene Incident Zone/District Number (Itscene.025): is equal to 'Village of Pardeeville'



Village of Pardeeville

114 Lake Street
Pardeeville, WI 53954

1-608-429-3121
FAX 1-608-429-3714

CLERK REPORT

May 13th, 2025

- Dog Tag Reconciliation
 - Submitted the 1st half reconciliation and payment to the county clerk's office.
 - 149 dogs were licensed in Pardeeville for 2025.
- All except for 2 businesses submitted liquor license renewal applications in the time required by the State Statutes.
 - Bob's Olde Chicago & the Curling Club will be brought for approval at the June Village Board meeting.
- Operators' Licenses
 - 43 operator license applications/renewals have been processed for the 2025-2026 license period.
- Cigarette, Tobacco, and Electronic Vaping Device Retail License Renewal Applications for the 2025-2026 license period are being reviewed.
- April Utility Notes
 - Mailed on March 28th.
 - 173 2nd notices were mailed out on April 4th totaling an outstanding \$104,007.14.
 - Able to guide residents in need of financial assistance to programs such as Wisconsin Home Energy & Energy Services of Wisconsin in Portage.
 - \$7,254 in assistance was provided by WHEAP.
 - If Trustees would like copies of the assistance programs recommended to residents by staff, we can provide them in paper format.
- A total of 37 hours and 59 minutes of phone time was logged.
- National Night Out attractions/events are being considered, and agencies are being contacted.
- No shelter reservations in the month of April and 3 total shelter reservations scheduled so far in May.
- Upcoming Special Events
 - **Pardeeville Farmers Market** every Saturday until September 27th is located at Angie-Cox Library
 - Saturday, May 24th, **Pardeeville Fire Department Annual Pancake Breakfast**
 - Saturday, May 24th, **VFW Brat Fry** at Veterans Park

- Monday, May 26th, **Memorial Day Program** at Veterans Park
- Saturday, May 31st, **Bike Rodeo/Safety Event**, sponsored by Pardeeville PTO at Elementary School
- Friday, July 4th, **Pardeeville 4th of July Parade**
- Friday & Saturday, July 4th and July 5th, **Pardeeville 4th of July Chandler Park**
- Saturday, July 12th, **40th Annual Pardeeville Triathlon**
- Saturday, July 19th, **Pedal and Party in Pardeeville with a Purpose**
- Tuesday, August 5th, **Pardeeville National Night Out**
- Saturday, August 9th, **PABA Sidewalk Sales**, in Downtown Pardeeville
- Saturday, August 30th, **Pardeeville Community Car & Truck Show**, located at Chandler Park
- Saturday, October 24th, **PABA Wine Walk**
- Saturday, November 9th, **Holiday on The Lake**

Laramie Renner & Taffy Rodriguez

Deputy Clerk / Treasurers



Pardeeville Patrol Report
April 2025

Columbia County Sheriff's Office
Sheriff Roger Brandner

Contract Supervisor
Lieutenant Jordan Haueter

Contract Liaison
Sergeant Wesley Austin-Nash

April 2025

**The following deputies worked in the Village of
Pardeeville during this month:**

3328 – Sergeant W. Austin-Nash	137.50
3334 – Deputy A. Fazi	150.50
3340 – Deputy Savannah Barten	101.25
Other Deputies	23.75

PARKING ENFORCEMENT: 0 hours
OVERTIME HOURS (4.75 x 1.5): 7.13 hours
INVESTIGATION HOURS: 0 hours

TRAFFIC CITATIONS: 21
ORDINANCE CITATIONS: 3
PARKING CITATIONS: 0

Mutual Aid
2.00 hours



Columbia County Sheriff's Office Pardeeville Monthly Report

Call Type:

911 HANG UP	2
ACCIDENT-PDO	3
AGENCY ASSIST	3
ALARM-BURGLAR	1
ALARM-FIRE	1
ANIMAL	4
ANIMAL BITE	1
CITIZEN ASSIST	7
CIVIL	2
CIVIL PROP DAMG	1
COMMUNITY COMPI	2
CONTROLLED	4
CP	1
DARE	12
DC	2
DOMESTIC	4
DPW	1
DRIVE	6
EMS	5
EXTRA PATROL	4
FOOT PATROL	2
HARASSMENT	1
HAZ RDWY	2
INTOX	1
JUVENILE	12
K9	1
KEEP PEACE	1
LOST/FOUND	1
O/W PERSON	5
OPEN DOOR	1
PARKING VIOL	6
SCHOOL RESOURC	16
SECURITY	107
SPECIAL EVNT	3
SUSPICIOUS	2
THEFT	2
THREAT	1
TIPS/LEADS	2
TRAFFIC STOP	38
TRESPASS	1
WELFARE	3

Total Calls:274

- The four animal calls were for loose dogs, lost cats, and animals in vehicles.
- The animal bit was for a dog that bit a visitor.
- The civil calls were for missing money and questions on eviction processes.
- The four controlled calls resulted in THC, paraphernalia, and Rx without an prescription.
- There were 12 Dare lessons in April.
- The disorderly conduct events occurred at the schools and Everbrite.
- Out of the 12 juvenile calls, 11 originated from the schools.
- There were 16 additional times a school resource officer was needed.
- The two thefts were from Dollar General and the DPW garage.
- The threat was from a student at the schools. The juvenile was located, interviewed, and warned.
- The trespass was to land. The subject was warned.
- The three welfare checks were investigated with proper services rendered.

DATE	Day Deputy	Hours	PM Deputy	Hours	Mid Deputy	Hours	Parking Deputy	Hours	OT Deputy	Hours	Drug Invest. (Case#)	Total Deputy Hours	Mutual Aid Case # (15 mins +)	Hours
Tuesday, April 1, 2025	3323	7.00	3348	12.00	3344	0.75								
Wednesday, April 2, 2025	3323	7.00	3348	12.00	3340	0.50								
Thursday, April 3, 2025	3323	7.00	3340	9.00									MULIT	0.50
Friday, April 4, 2025	3323	7.00	3338	1.50										
Saturday, April 5, 2025														
Sunday, April 6, 2025														
Monday, April 7, 2025	3323	6.00	3359	12.00										
Tuesday, April 8, 2025	3323	5.00	3359	12.00					3323/3359	3.75				
Wednesday, April 9, 2025	3323	7.00	3348	12.00	3343	0.50								
Thursday, April 10, 2025	3323	3.00	3348	12.00										
Friday, April 11, 2025	3323	6.50	3359	9.25										
Saturday, April 12, 2025			3359	12.00										
Sunday, April 13, 2025														
Monday, April 14, 2025	3323	7.50	3348	11.00	3335	0.25							25-12045	1.00
Tuesday, April 15, 2025	3323	5.00	3348	12.00	3340	0.50								
Wednesday, April 16, 2025	3323	7.00	3359	12.00	3354	0.50								
Thursday, April 17, 2025	3323	6.00	3359	12.00										
Friday, April 18, 2025	3323	6.50	3348	12.00	3338	0.50								
Saturday, April 19, 2025			3348	12.00										
Sunday, April 20, 2025														
Monday, April 21, 2025	3323	7.00	3340	5.50	3331	0.50								
Tuesday, April 22, 2025	3323	5.00	3348	12.00	3340	0.50								
Wednesday, April 23, 2025	3323	4.50	3348	12.00	3325	1.25			3341	0.50				
Thursday, April 24, 2025	3323	7.00	3348	12.00	3344	0.50			3341	0.50				
Friday, April 25, 2025	3323	6.50	3359	12.00										
Saturday, April 26, 2025			3359	12.00										
Sunday, April 27, 2025														
Monday, April 28, 2025	3323	7.00	3348	12.00	3338	0.50								
Tuesday, April 29, 2025	3323	6.00	3348	7.50	3344	0.50							25-13798	0.50
Wednesday, April 30, 2025	3323	7.00	3359	8.00	3354	0.50								
	Days Total	137.50	PM Total	267.75	Mids Total	7.75	Parking	0.00	OT Total	4.75	Invest. Total	0.00	Mutual	2.00

April 2025**Totals**

Monthly Hours Goal (6036 hour per year divided by 12 months)	503
Regular Hours Worked	413.00
Overtime Hours Worked = 4.75 Multiplied by 1.5	7.13
Training Hours	21.00
Benefit Hours Used	65.50
Court Hours	0.00
Parking Enforcement	0.00

Mutual Aid Hours Subtracted	2.00
Number of Hours Above Schedule Time	1.63
Banked Hours From Previous Months	55.56

Total Banked Contract Hours at End of Month	57.19
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Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
39463									
04/25	04/03/2025	39463	1289	ALLIANT ENERGY	2032300000 3.	Village-Hall Maint. Exp	100-51-5160-340	71.14	71.14
04/25	04/03/2025	39463	1289	ALLIANT ENERGY	2032300000 3.	Public Works-Village Garage Utilities	100-51-5161-340	71.14	71.14
04/25	04/03/2025	39463	1289	ALLIANT ENERGY	2032300000 3.	E-Misc. General Expense	601-53-9305-340	71.14	71.14
04/25	04/03/2025	39463	1289	ALLIANT ENERGY	2032300000 3.	W-Office Supplies & Expenses	602-53-6400-000	71.14	71.14
04/25	04/03/2025	39463	1289	ALLIANT ENERGY	2032300000 3.	S-Other Operating Supp. & Exp.	603-53-8270-000	71.12	71.12
04/25	04/03/2025	39463	1289	ALLIANT ENERGY	3706820000 3.	W-Office Supplies & Expenses	602-53-6400-000	48.39	48.39
04/25	04/03/2025	39463	1289	ALLIANT ENERGY	3706820000 3.	S-Other Operating Supp. & Exp.	603-53-8270-000	48.39	48.39
04/25	04/03/2025	39463	1289	ALLIANT ENERGY	6911200768 3.	SENIOR CENTER UTILITIES	100-51-5140-420	397.29	397.29
Total 39463:									849.75
39464									
04/25	04/03/2025	39464	3429	CHARTER COMMUNICATIONS	001308803252	senior center phone line	100-51-5140-420	35.27	35.27
04/25	04/03/2025	39464	3429	CHARTER COMMUNICATIONS	001446603202	senior center internet	100-51-5140-420	120.27	120.27
04/25	04/03/2025	39464	3429	CHARTER COMMUNICATIONS	00897032925	INTERNET/PHONE GARAGE SPECTR	100-51-5160-340	175.94	175.94
Total 39464:									331.48
39465									
04/25	04/03/2025	39465	166	COLUMBIA CO HUMANE SOCIETY	10199	2025 SERVICE AGREEMENT	100-54-5410-391	2,856.00	2,856.00
Total 39465:									2,856.00
39466									
04/25	04/03/2025	39466	3598	COLUMN SOFTWARE PBC	E8BFE445-00	E8BFE445-0003	100-51-5142-360	76.70	76.70
04/25	04/03/2025	39466	3598	COLUMN SOFTWARE PBC	E8BFE445-00	E8BFE445-0004	100-51-5142-360	52.74	52.74
Total 39466:									129.44
39467									
04/25	04/03/2025	39467	2698	LAKES GAS CO.	3993165	33# CYLINDER REFILL	100-53-5324-331	34.60	34.60
Total 39467:									34.60
39468									
04/25	04/03/2025	39468	3578	DAVID PRICE	2.27.25 REFU	REFUND OF DUMPSTER FEES	100-46-4676-000	50.00	50.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 39468:									50.00
39469									
04/25	04/03/2025	39469	3578	BRITNEY ALEXANDER	3.11.25 REIMB	VB APPROVED REIMBURSEMENT FO	100-53-5331-750	425.00	425.00
Total 39469:									425.00
39470									
04/25	04/03/2025	39470	3578	HUNTER SCHULTE	4.03.2025	REFUND OF ELECTRIC OVERCHARR	100-111102	174.59	174.59
Total 39470:									174.59
39471									
04/25	04/03/2025	39471	2365	PERMAR SECURITY SERVICES	3524517	Access Control	100-51-5160-120	371.22	371.22
Total 39471:									371.22
39472									
04/25	04/03/2025	39472	317	PUBLIC SERVICE COMMISSION	2410-I-04540	Water Utility	602-53-6400-000	282.44	282.44
Total 39472:									282.44
39473									
04/25	04/03/2025	39473	2341	QUADIENT POSTAGE FUNDING	3.16.25 79000	POSTAGE	100-51-5160-340	384.47	384.47
04/25	04/03/2025	39473	2341	QUADIENT POSTAGE FUNDING	3.16.25 79000	POSTAGE	601-53-9030-340	384.47	384.47
04/25	04/03/2025	39473	2341	QUADIENT POSTAGE FUNDING	3.16.25 79000	POSTAGE	602-53-6810-310	384.47	384.47
04/25	04/03/2025	39473	2341	QUADIENT POSTAGE FUNDING	3.16.25 79000	POSTAGE	603-53-8510-310	384.47	384.47
Total 39473:									1,537.88
39474									
04/25	04/03/2025	39474	3615	RHEA MCGEE	4.3.2025	ELECTION MILEAGE	100-51-5143-330	142.98	142.98
Total 39474:									142.98
39475									
04/25	04/03/2025	39475	2188	ROY C. WHITE	3.30.2025	CONTRACTED SERVICES	602-53-8520-000	1,421.75	1,421.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 39475:									1,421.75
39476									
04/25	04/03/2025	39476	104	SECURIAN FINANCIAL GROUP INC.	JANUARY 202	Life Ins. Prem.	100-156220	130.63	130.63
Total 39476:									130.63
39477									
04/25	04/03/2025	39477	3621	SpectrumVoIP	557283	VILLAGE HALL TELEPHONE	100-51-5160-340	26.63	26.63
Total 39477:									26.63
39478									
04/25	04/10/2025	39478	462	Amazon Capital Services, Inc	13PJ-FKHW-Q	OFFICE SUPPLIES	100-55-5511-310	1,196.47	1,196.47
04/25	04/10/2025	39478	462	Amazon Capital Services, Inc	13PJ-FKHW-Q	Book/Library Materials	100-55-5511-340	575.78	575.78
04/25	04/10/2025	39478	462	Amazon Capital Services, Inc	13PJ-FKHW-Q	Adult PROGRAMMING	100-55-5511-394	81.02	81.02
04/25	04/10/2025	39478	462	Amazon Capital Services, Inc	13PJ-FKHW-Q	child PROGRAMMING	100-55-5511-395	119.03	119.03
Total 39478:									1,972.30
39479									
04/25	04/10/2025	39479	42	BAKER & TAYLOR	2038958707	Adult Fiction books	100-55-5511-340	54.24	54.24
Total 39479:									54.24
39480									
04/25	04/10/2025	39480	3545	BankFirst	3.31.25 LIBRA	POSTAGE & PHONE	100-55-5511-311	33.75	33.75
04/25	04/10/2025	39480	3545	BankFirst	3.31.25 LIBRA	BOOKS/LIBRARY MATERIALS	100-55-5511-340	10.54	10.54
Total 39480:									44.29
39481									
04/25	04/10/2025	39481	26	BLIFFERT LUMBER & FUEL CO.	2503-642036	METAL FLUSH LEVER	100-51-5160-350	8.29	8.29
04/25	04/10/2025	39481	26	BLIFFERT LUMBER & FUEL CO.	2503-645752	MARKING PAINT	601-53-9030-340	70.74	70.74
04/25	04/10/2025	39481	26	BLIFFERT LUMBER & FUEL CO.	2503-645752	MARKING PAINT	602-53-6400-000	65.94	65.94
04/25	04/10/2025	39481	26	BLIFFERT LUMBER & FUEL CO.	2503-646307	FLOOR CLEANER	100-53-5330-390	13.99	13.99
04/25	04/10/2025	39481	26	BLIFFERT LUMBER & FUEL CO.	2503-646307	SQ. UBOLT	100-53-5330-390	7.98	7.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
39487									
04/25	04/10/2025	39487	3490	Dianna Dallman	0024	ADULT PROGRAMMING	100-55-5511-394	180.00	180.00
Total 39487:									180.00
39488									
04/25	04/10/2025	39488	13	FRONTIER	608429235401	Phone AND FAX LIBRARY	100-55-5511-311	275.33	275.33
Total 39488:									275.33
39489									
04/25	04/10/2025	39489	3622	Ilyana Mc Guire	3.31.25 MARC	LIBRARY CLEANING SERVICES	100-55-5511-290	500.00	500.00
Total 39489:									500.00
39490									
04/25	04/10/2025	39490	2239	LMS CONSTRUCTION INC.	10251	WATER MAIN REPAIR- JUSTICE DR	602-53-8520-000	7,484.25	7,484.25
Total 39490:									7,484.25
39491									
04/25	04/10/2025	39491	890	MGD WELDING LLC	9404	Park Lake Pier Welding	100-55-5510-303	250.00	250.00
Total 39491:									250.00
39492									
04/25	04/10/2025	39492	1298	MSA PROFESSIONAL SERVICES INC.	014639	LaFollette Street Area Development - Ph	100-57-5755-875	3,322.50	3,322.50
04/25	04/10/2025	39492	1298	MSA PROFESSIONAL SERVICES INC.	014750	GIS MAINTENANCE	100-51-5140-250	612.50	612.50
Total 39492:									3,935.00
39493									
04/25	04/10/2025	39493	293	PARDEEVILLE ELECTRIC COMM	MARCH 2025	UTILITY BILLS - WELLS/TOWERS/LIFT	603-53-8210-000	4,418.89	4,418.89
04/25	04/10/2025	39493	293	PARDEEVILLE ELECTRIC COMM	MARCH 2025	UTILITY BILLS - WELLS/TOWERS/LIFT	602-53-6200-000	664.90	664.90
Total 39493:									5,083.79
39494									
04/25	04/10/2025	39494	69	PARDEEVILLE PUBLIC UTILITIES	MARCH 2025	Village HALL	100-51-5160-340	349.61	349.61
04/25	04/10/2025	39494	69	PARDEEVILLE PUBLIC UTILITIES	MARCH 2025	POLICE	100-52-5210-310	81.20	81.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
04/25	04/10/2025	39494	69	PARDEEVILLE PUBLIC UTILITIES	MARCH 2025	SENIOR CENTER EXPENSES	100-51-5140-420	68.45	68.45
04/25	04/10/2025	39494	69	PARDEEVILLE PUBLIC UTILITIES	MARCH 2025	SENIOR CENTER EXPENSES	601-53-5695-340	68.45	68.45
04/25	04/10/2025	39494	69	PARDEEVILLE PUBLIC UTILITIES	MARCH 2025	SENIOR CENTER EXPENSES	602-53-6000-350	68.45	68.45
04/25	04/10/2025	39494	69	PARDEEVILLE PUBLIC UTILITIES	MARCH 2025	SENIOR CENTER EXPENSES	603-53-8270-340	68.44	68.44
04/25	04/10/2025	39494	69	PARDEEVILLE PUBLIC UTILITIES	MARCH 2025	STREET LIGHTS	100-53-5342-340	2,179.71	2,179.71
04/25	04/10/2025	39494	69	PARDEEVILLE PUBLIC UTILITIES	MARCH 2025	Village Garage	100-51-5161-340	80.01	80.01
04/25	04/10/2025	39494	69	PARDEEVILLE PUBLIC UTILITIES	MARCH 2025	Village Garage	601-53-5695-340	168.01	168.01
04/25	04/10/2025	39494	69	PARDEEVILLE PUBLIC UTILITIES	MARCH 2025	Village Garage	602-53-6000-350	168.01	168.01
04/25	04/10/2025	39494	69	PARDEEVILLE PUBLIC UTILITIES	MARCH 2025	Village Garage	603-53-8270-340	168.01	168.01
04/25	04/10/2025	39494	69	PARDEEVILLE PUBLIC UTILITIES	MARCH 2025	Parks - Operating	100-55-5520-340	539.13	539.13
Total 39494:									4,007.48
39495									
04/25	04/10/2025	39495	3505	Registration Fee Trust	4.09.2025 201	PDAS CLEANUP - AMBULANCE LICEN	201-52-5230-391	169.50	169.50
04/25	04/10/2025	39495	3505	Registration Fee Trust	4.09.2025 202	PDAS CLEANUP - AMBULANCE LICEN	201-52-5230-391	169.50	169.50
04/25	04/10/2025	39495	3505	Registration Fee Trust	4.9.25 2022 F	PDAS CLEANUP - AMBULANCE LICEN	201-52-5230-391	169.50	169.50
Total 39495:									508.50
39496									
04/25	04/10/2025	39496	31	RHYME SUPPLY COMPANY INC	38807650	COPY MACHINE	100-55-5511-291	233.49	233.49
Total 39496:									233.49
39497									
04/25	04/10/2025	39497	31	RHYME SUPPLY COMPANY INC	AR821413	CONTRACT FOR COPY MACHINE	100-51-5142-390	1,336.00	1,336.00
Total 39497:									1,336.00
39498									
04/25	04/10/2025	39498	181	SOUTH CENTRAL LIBRARY SYSTEM	25-339	LIBRARY BARCODES	100-55-5511-340	44.17	44.17
Total 39498:									44.17
39499									
04/25	04/10/2025	39499	2062	SPM PEST MANAGEMENT	61144	PEST CONTROL	100-51-5160-350	60.00	60.00
04/25	04/10/2025	39499	2062	SPM PEST MANAGEMENT	61148	PEST CONTROL	100-51-5160-350	60.00	60.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
39512									
04/25	04/17/2025	39512	13	FRONTIER	262159008503	Public utilities	603-53-8510-310	163.42	163.42
04/25	04/17/2025	39512	13	FRONTIER	262159008503	Village	100-51-5142-390	163.41	163.41
04/25	04/17/2025	39512	13	FRONTIER	608429481511	WWTP INTERNET	603-53-8510-310	106.17	106.17
Total 39512:									433.00
39513									
04/25	04/17/2025	39513	245	GENERAL ENGINEERING CO INC.	I11-171 INSP-	MONTHLY INSPECTION FEES	100-52-5240-250	580.00	580.00
Total 39513:									580.00
39514									
04/25	04/17/2025	39514	294	Madison Media Partners	190-60007646	Type B Spring Election & Ballots	100-51-5144-390	390.80	390.80
Total 39514:									390.80
39515									
04/25	04/17/2025	39515	470	MEUW INC.	021525-19	Electric Utility Safety Training Program F	100-51-5110-153	2,310.00	2,310.00
Total 39515:									2,310.00
39516									
04/25	04/17/2025	39516	1127	MID-AMERICAN RESEARCH CHEMICA	0844747-IN	WRITE OFF VANDALISM MARK REMO	100-53-5330-390	233.00	233.00
04/25	04/17/2025	39516	1127	MID-AMERICAN RESEARCH CHEMICA	0844747-IN	STOMP VANILLA INSECTICIDE	100-53-5330-390	470.00	470.00
Total 39516:									703.00
39517									
04/25	04/17/2025	39517	2375	POWER SYSTEM ENGINEERING INC.	9057959	Pardeeville KWIK TRIP LINE MOVE	601-53-9230-000	7,055.15	7,055.15
Total 39517:									7,055.15
39518									
04/25	04/17/2025	39518	2368	QUADIENT LEASING	Q1806083	LEASE PAYMENT FOR POSTAGE MAC	100-51-5140-325	697.23	697.23
Total 39518:									697.23
39519									
04/25	04/17/2025	39519	89	QUILL CORP	43341583	OFFICE SUPPLIES	100-51-5140-325	31.58	31.58

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
04/25	04/17/2025	39519	89	QUILL CORP	43361291	OFFICE SUPPLIES	100-51-5140-325	19.47	19.47
04/25	04/17/2025	39519	89	QUILL CORP	43364301	Mens Restroom Signage	100-51-5140-325	26.99	26.99
04/25	04/17/2025	39519	89	QUILL CORP	43372943	OFFICE SUPPLIES	100-51-5140-325	1,245.86	1,245.86
04/25	04/17/2025	39519	89	QUILL CORP	43376859	OFFICE SUPPLIES	100-51-5140-325	20.29	20.29
04/25	04/17/2025	39519	89	QUILL CORP	43399505	OFFICE SUPPLIES	100-51-5140-325	29.18	29.18
Total 39519:									1,373.37
39520									
04/25	04/17/2025	39520	315	RESCO	3065903	Inventory/supplies for electric	601-53-5735-340	2,310.00	2,310.00
Total 39520:									2,310.00
39521									
04/25	04/17/2025	39521	3625	Rio Community Fire Association	RIO25-008	EMS Responsees - Pardeeville EMS Co	100-52-5230-000	8,000.00	8,000.00
Total 39521:									8,000.00
39522									
04/25	04/17/2025	39522	2188	ROY C. WHITE	04.14.2025	CONTRACTED SERVICES	602-53-8520-000	1,844.75	1,844.75
Total 39522:									1,844.75
39523									
04/25	04/17/2025	39523	201	USA BLUE BOOK	INV00654369	CHEMICALS	602-53-6400-000	207.89	207.89
Total 39523:									207.89
39524									
04/25	04/17/2025	39524	135	WISCONSIN DEPT OF JUSTICE	MARCH 2025	BACKGROUND CHECKS	100-51-5142-390	7.00	7.00
Total 39524:									7.00
39525									
04/25	04/29/2025	39525	50	DEMCO INC	7628953	Books/Library Materials	100-55-5511-340	91.42	91.42
Total 39525:									91.42
39526									
04/25	04/29/2025	39526	3593	Erin Walton	MARCH 2025	ADULT PROGRAMMING-ESSENTRICS	100-55-5511-394	200.00	200.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 39526:									200.00
39527									
04/25	04/29/2025	39527	2002	MITZI MANTHEY	4.15.2025 AD	ADULT PROGRAMMING	100-55-5511-394	68.55	68.55
Total 39527:									68.55
39528									
04/25	04/29/2025	39528	3578	JOHN PIERCE	4.21.25	CHAIRS FOR LIBRARY	100-55-5511-340	180.00	180.00
Total 39528:									180.00
39529									
04/25	04/29/2025	39529	396	WAL-MART COMMUNITY	1662138336	CHILDRENS PROGRAMMING	100-55-5511-395	25.34	25.34
04/25	04/29/2025	39529	396	WAL-MART COMMUNITY	1662138336	adult programming	100-55-5511-394	31.77	31.77
04/25	04/29/2025	39529	396	WAL-MART COMMUNITY	1662138336	BOOKS/LIBRARY MATERIALS	100-55-5511-340	91.06	91.06
Total 39529:									148.17
39530									
04/25	04/29/2025	39530	831	ACCURATE APPRAISAL LLC	5310	ASSESSORS CONTRACT	100-51-5153-290	675.00	675.00
Total 39530:									675.00
39531									
04/25	04/29/2025	39531	1289	ALLIANT ENERGY	2032300000 4.	Village-Hall Maint. Exp	100-51-5160-340	38.26	38.26
04/25	04/29/2025	39531	1289	ALLIANT ENERGY	2032300000 4.	Public Works-Village Garage Utilities	100-51-5161-340	38.26	38.26
04/25	04/29/2025	39531	1289	ALLIANT ENERGY	2032300000 4.	E-Misc. General Expense	601-53-9305-340	38.26	38.26
04/25	04/29/2025	39531	1289	ALLIANT ENERGY	2032300000 4.	W-Office Supplies & Expenses	602-53-6400-000	38.26	38.26
04/25	04/29/2025	39531	1289	ALLIANT ENERGY	2032300000 4.	S-Other Operating Supp. & Exp.	603-53-8270-000	38.24	38.24
04/25	04/29/2025	39531	1289	ALLIANT ENERGY	3706820000 4.	W-Office Supplies & Expenses	602-53-6400-000	33.40	33.40
04/25	04/29/2025	39531	1289	ALLIANT ENERGY	3706820000 4.	S-Other Operating Supp. & Exp.	603-53-8270-000	33.40	33.40
04/25	04/29/2025	39531	1289	ALLIANT ENERGY	6911200768 4.	SENIOR CENTER UTILITIES	100-51-5140-420	198.84	198.84
04/25	04/29/2025	39531	1289	ALLIANT ENERGY	8328810000 4.	PURCHASED POWER	601-53-5450-000	141,957.94	141,957.94
Total 39531:									142,414.86
39532									
04/25	04/29/2025	39532	103	BOARDMAN & CLARK LLP	300052	GENERAL MATTERS	100-51-5110-220	150.00	150.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
04/25	04/29/2025	39532	103	BOARDMAN & CLARK LLP	300052	MUNICIPAL PROSECUTIONS	100-52-5210-220	175.00	175.00
04/25	04/29/2025	39532	103	BOARDMAN & CLARK LLP	300052	SUNRISE SUBDIVISION	100-51-5110-220	100.00	100.00
04/25	04/29/2025	39532	103	BOARDMAN & CLARK LLP	300052	EMS Intergovernmental Agreement	201-52-5230-391	1,375.00	1,375.00
04/25	04/29/2025	39532	103	BOARDMAN & CLARK LLP	300052	Pondview Plat	100-51-5110-220	450.00	450.00
Total 39532:									2,250.00
39533									
04/25	04/29/2025	39533	3429	CHARTER COMMUNICATIONS	000901104202	INTERNET CHARGES	100-51-5142-390	56.31	56.31
04/25	04/29/2025	39533	3429	CHARTER COMMUNICATIONS	000901104202	INTERNET CHARGES	100-52-5210-310	18.77	18.77
04/25	04/29/2025	39533	3429	CHARTER COMMUNICATIONS	000901104202	INTERNET CHARGES	601-53-9210-310	37.54	37.54
04/25	04/29/2025	39533	3429	CHARTER COMMUNICATIONS	000901104202	INTERNET CHARGES	602-53-6810-310	37.54	37.54
04/25	04/29/2025	39533	3429	CHARTER COMMUNICATIONS	000901104202	INTERNET CHARGES	603-53-8510-310	37.55	37.55
04/25	04/29/2025	39533	3429	CHARTER COMMUNICATIONS	001444660420	senior center internet	100-51-5140-420	120.27	120.27
Total 39533:									307.98
39534									
04/25	04/29/2025	39534	2209	CINTAS CORP#446	4226453696	Weekly Uniforms/Mats	100-51-5160-350	38.35	38.35
04/25	04/29/2025	39534	2209	CINTAS CORP#446	4226453696	BEAU	100-53-5324-390	26.05	26.05
04/25	04/29/2025	39534	2209	CINTAS CORP#446	4226453696	JOSH	100-53-5324-390	18.83	18.83
04/25	04/29/2025	39534	2209	CINTAS CORP#446	4226453696	PAUL	601-53-9030-340	19.17	19.17
04/25	04/29/2025	39534	2209	CINTAS CORP#446	4227193406	Weekly Uniforms/Mats	100-51-5160-350	38.35	38.35
04/25	04/29/2025	39534	2209	CINTAS CORP#446	4227193406	BEAU	100-53-5324-390	26.05	26.05
04/25	04/29/2025	39534	2209	CINTAS CORP#446	4227193406	JOSH	100-53-5324-390	18.83	18.83
04/25	04/29/2025	39534	2209	CINTAS CORP#446	4227193406	PAUL	601-53-9030-340	19.17	19.17
04/25	04/29/2025	39534	2209	CINTAS CORP#446	4227940251	Weekly Uniforms/Mats	100-51-5160-350	38.35	38.35
04/25	04/29/2025	39534	2209	CINTAS CORP#446	4227940251	BEAU	100-53-5324-390	26.05	26.05
04/25	04/29/2025	39534	2209	CINTAS CORP#446	4227940251	JOSH	100-53-5324-390	18.83	18.83
04/25	04/29/2025	39534	2209	CINTAS CORP#446	4227940251	PAUL	601-53-9030-340	19.17	19.17
Total 39534:									307.20
39535									
04/25	04/29/2025	39535	539	COLUMBIA COUNTY ACCOUNTING OF	2024-003	RIVER GAUGE	100-53-5344-390	120.43	120.43
Total 39535:									120.43
39536									
04/25	04/29/2025	39536	167	COLUMBIA COUNTY CLERK'S OFFICE	2025 SPRING	DOG TAGS	100-54-5415-393	479.75	479.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 39536:									479.75
39537									
04/25	04/29/2025	39537	5	COLUMBIA COUNTY HIGHWAY COMM	43682	CoLD PATCH	100-53-5330-390	318.37	318.37
04/25	04/29/2025	39537	5	COLUMBIA COUNTY HIGHWAY COMM	43682	SALT/SAND	100-53-5331-340	418.85	418.85
Total 39537:									737.22
39538									
04/25	04/29/2025	39538	2170	CORE & MAIN	W812671	WATER - supplies	602-53-6400-000	140.74	140.74
Total 39538:									140.74
39539									
04/25	04/29/2025	39539	349	COUNTRY PLUMBER INC	0248048	Grease Trap Pumping	100-53-5371-341	165.00	165.00
Total 39539:									165.00
39540									
04/25	04/29/2025	39540	1247	CT LABORATORIES	194523	WATER testing	603-53-8270-340	100.00	100.00
Total 39540:									100.00
39541									
04/25	04/29/2025	39541	2109	DAVIS CONSTRUCTION	23309	MSHA Training Parks Staff	100-53-5311-340	100.00	100.00
Total 39541:									100.00
39542									
04/25	04/29/2025	39542	1439	ELECTRICAL TESTING LABORATORY	43060	TEST ELECTRIC GLOVES	601-53-9030-340	68.54	68.54
Total 39542:									68.54
39543									
04/25	04/29/2025	39543	13	FRONTIER	4.06.25 60842	VILLAGE INTERNET	100-51-5142-390	112.21	112.21
Total 39543:									112.21

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
39544									
04/25	04/29/2025	39544	3632	HD ELECTRONICS, INC	7290	CALIBRATION OF LOCATOR	601-53-9030-340	292.22	292.22
Total 39544:									292.22
39545									
04/25	04/29/2025	39545	3604	LANTECH SERVICES	0001622	IT SERVICES	100-51-5140-210	1,852.50	1,852.50
Total 39545:									1,852.50
39546									
04/25	04/29/2025	39546	3032	MARTELLE WATER TREATMENT	28985	BULK SODIUM HYPOCHLORITE	602-53-6301-000	399.30	399.30
Total 39546:									399.30
39547									
04/25	04/29/2025	39547	3628	MCPMAHON ASSOCIATES, INC.	00400932	EMS MANAGEMENT	100-53-5310-211	13,910.15	13,910.15
Total 39547:									13,910.15
39548									
04/25	04/29/2025	39548	3578	TIM'S SERVICE	4.10.2025 TR	RESEATED LEFT INNER REAR TIRE	100-53-5324-390	50.00	50.00
Total 39548:									50.00
39549									
04/25	04/29/2025	39549	293	PARDEEVILLE ELECTRIC COMM	APRIL 2025 BI	UTILITY BILLS - WELLS/TOWERS/LIFT	602-53-6200-000	749.10	749.10
04/25	04/29/2025	39549	293	PARDEEVILLE ELECTRIC COMM	APRIL 2025 BI	UTILITY BILLS - WELLS/TOWERS/LIFT	603-53-8210-000	3,639.25	3,639.25
Total 39549:									4,388.35
39550									
04/25	04/29/2025	39550	69	PARDEEVILLE PUBLIC UTILITIES	APRIL 2025 BI	Village HALL	100-51-5160-340	362.08	362.08
04/25	04/29/2025	39550	69	PARDEEVILLE PUBLIC UTILITIES	APRIL 2025 BI	POLICE	100-52-5210-310	82.38	82.38
04/25	04/29/2025	39550	69	PARDEEVILLE PUBLIC UTILITIES	APRIL 2025 BI	SENIOR CENTER EXPENSES	100-51-5140-420	68.73	68.73
04/25	04/29/2025	39550	69	PARDEEVILLE PUBLIC UTILITIES	APRIL 2025 BI	SENIOR CENTER EXPENSES	601-53-5695-340	68.73	68.73
04/25	04/29/2025	39550	69	PARDEEVILLE PUBLIC UTILITIES	APRIL 2025 BI	SENIOR CENTER EXPENSES	602-53-6000-350	68.73	68.73
04/25	04/29/2025	39550	69	PARDEEVILLE PUBLIC UTILITIES	APRIL 2025 BI	SENIOR CENTER EXPENSES	603-53-8270-340	68.72	68.72
04/25	04/29/2025	39550	69	PARDEEVILLE PUBLIC UTILITIES	APRIL 2025 BI	STREET LIGHTS	100-53-5342-340	2,135.24	2,135.24
04/25	04/29/2025	39550	69	PARDEEVILLE PUBLIC UTILITIES	APRIL 2025 BI	Village Garage	100-51-5161-340	83.92	83.92

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
04/25	04/29/2025	39550	69	PARDEEVILLE PUBLIC UTILITIES	APRIL 2025 BI	Village Garage	601-53-5695-340	156.56	156.56
04/25	04/29/2025	39550	69	PARDEEVILLE PUBLIC UTILITIES	APRIL 2025 BI	Village Garage	602-53-6000-350	156.56	156.56
04/25	04/29/2025	39550	69	PARDEEVILLE PUBLIC UTILITIES	APRIL 2025 BI	Village Garage	603-53-8270-340	156.56	156.56
04/25	04/29/2025	39550	69	PARDEEVILLE PUBLIC UTILITIES	APRIL 2025 BI	Parks - Operating	100-55-5520-340	780.98	780.98
Total 39550:									4,189.19
39551									
04/25	04/29/2025	39551	2375	POWER SYSTEM ENGINEERING INC.	9058158	Pardeeville - Substation CA Application	601-53-9230-000	390.00	390.00
Total 39551:									390.00
39552									
04/25	04/29/2025	39552	3537	Precision Water Meter & Backflow LLC	026-25	Test of well meters	602-53-6553-000	1,615.00	1,615.00
Total 39552:									1,615.00
39553									
04/25	04/29/2025	39553	3001	PW CONCRETE SERVICES LLC	2025-010	SIDEWALK, patch, curb and work compl	100-53-5346-390	1,850.00	1,850.00
Total 39553:									1,850.00
39554									
04/25	04/29/2025	39554	2341	QUADIENT POSTAGE FUNDING	4.14.25 79000	POSTAGE	100-51-5160-340	438.36	438.36
04/25	04/29/2025	39554	2341	QUADIENT POSTAGE FUNDING	4.14.25 79000		601-53-9030-340	438.36	438.36
04/25	04/29/2025	39554	2341	QUADIENT POSTAGE FUNDING	4.14.25 79000		602-53-6810-310	438.36	438.36
04/25	04/29/2025	39554	2341	QUADIENT POSTAGE FUNDING	4.14.25 79000		603-53-8510-310	438.37	438.37
Total 39554:									1,753.45
39555									
04/25	04/29/2025	39555	315	RESCO	3069079	Inventory/supplies for electric	601-53-9030-340	449.40	449.40
04/25	04/29/2025	39555	315	RESCO	3069238	Inventory/supplies for electric	601-53-9030-340	403.00	403.00
04/25	04/29/2025	39555	315	RESCO	3069254	Inventory/supplies for electric	601-53-9030-340	514.20	514.20
Total 39555:									1,366.60
39556									
04/25	04/29/2025	39556	2188	ROY C. WHITE	4.28.25	CONTRACTED SERVICES	602-53-8520-000	1,821.25	1,821.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 39556:									1,821.25
39557									
04/25	04/29/2025	39557	3621	SpectrumVoIP	578331	VILLAGE HALL TELEPHONE	100-51-5160-340	26.65	26.65
Total 39557:									26.65
39558									
04/25	04/29/2025	39558	3014	ULINE SHIPPING SUPPLY	191621254	BLACK STEEL DOME LID - 55 GALLON	100-55-5510-301	639.14	639.14
Total 39558:									639.14
39559									
04/25	04/29/2025	39559	201	USA BLUE BOOK	INV00675635	DISPOSABLE WIPES	603-53-8270-000	34.22	34.22
Total 39559:									34.22
39560									
05/25	05/06/2025	39560	42	BAKER & TAYLOR	2039034081	BOOKS - LIBRARY	100-55-5511-340	39.39	39.39
Total 39560:									39.39
39561									
05/25	05/06/2025	39561	2380	COLLABORATIVE SUMMER LIBRARY	313095	BOOKS/LIBRARY MATERIALS	100-55-5511-340	163.44	163.44
Total 39561:									163.44
39562									
05/25	05/06/2025	39562	3490	Dianna Dallman	0025	ADULT PROGRAMMING	100-55-5511-394	240.00	240.00
Total 39562:									240.00
39563									
05/25	05/06/2025	39563	3622	Ilyana Mc Guire	4.30.25 APRIL	LIBRARY CLEANING SERVICES	100-55-5511-290	500.00	500.00
Total 39563:									500.00
39564									
05/25	05/06/2025	39564	3578	ARDYCE PIEHL	4.16.25	CHILDRENS PROGRAMMING	100-55-5511-395	18.75	18.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 39564:									18.75
39565									
05/25	05/06/2025	39565	3578	WHOLE CHOICE LIVING	WHOLE CHOI	ADULT PROGRAMMING	100-55-5511-394	58.00	58.00
Total 39565:									58.00
39566									
05/25	05/06/2025	39566	31	RHYME SUPPLY COMPANY INC	39031833	CONTRACT FOR COPY MACHINE	100-51-5142-390	233.49	233.49
Total 39566:									233.49
Grand Totals:									302,451.36

Report Criteria:

Report type: GL detail



Generic Month 2025

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
		1st <i>6:00 PM – Comm. Dev. Authority</i>	1st <i>6:00 PM – Finance & Administration</i>	1st	1st	1st
1st	1st <i>6:00 PM – Public Service & Infrastructure</i>	2nd	2nd	2nd	2nd	2nd
2nd	2nd	3rd	3rd <i>6:00 PM – Village Board</i>	3rd	3rd	3rd
3rd	3rd	4th	4th <i>6:00 PM – Plan Commission</i>	4th	4th	4th
4th	4th					

Village of Pardeeville

Application for Mobile Food Establishment Permit

\$50.00 quarterly non-refundable

Date of Application: _____

License Expiration Date: _____, _____

It shall be unlawful for any Mobile Food establishment to engage in sales within the Village of Pardeeville without being licensed for that purpose.

I further understand that this license is not transferable and that a copy of my driver license is required.

Conditions of permit:

1. Permit will be for one day per week per vendor (week is defined as Sunday – Saturday)
2. Vendor must be located on private property with owners' approval or Municipal Park/Lot with Village approval
3. Village may deny permits for dates that fall on the date(s) registered special events in the Village.
4. Permit can be revoked for violating any provisions of the permit or issues that arise.

Name of Firm, Association, or Corporation		Telephone Number	
Manager's Name			
Business Address	City	State	Zip

Name of Applicant – Include Middle Initial		Date of Birth	
Permanent Address	City	State	Zip
Temporary Address (if applicable)	City	State	Zip
Telephone Number		Temporary Telephone Number (if applicable)	
Vehicle Make	Model	License Plate Number	
Driver License Number (copy required)		State Issued	

Description of all food items to be offered for sale:

Address or location of sales **in the Village of Pardeeville** and telephone number, if applicable:

Dates and times of sales:

Required document copies (please submit with application):

- ☐ Wisconsin driver license or other proof of identity containing a photograph of the applicant.
- ☐ Wisconsin certificate of examination and approval from the sealer of weights and measures for each device utilized, if applicable.
- ☐ Current, valid Wisconsin Seller's Permit.
- ☐ Current auto insurance declaration page for coverage in force for the entire license period.
- ☐ Current proof of liability insurance in an amount no less than \$300,000 per incident.
- ☐ Current mobile food establishment permit issued by the *Wisconsin Department of Health Services.
- ☐ Current service base permit issued by the *Wisconsin Department of Health Services.
*Or its designated agent such as Dane County Public Health Department or WI Department of Agriculture, Trade and Consumer Protection.

Have you ever been convicted of any crime or ordinance violation related to food service within the last five (5) years

No _____ Yes _____ If yes, describe nature of offense:

Place of conviction: _____

The undersigned declares the above information is true and complete. If the Village subsequently learns the information provided is untrue or incomplete, the license is subject to revocation.

Signature of Applicant

Date

If selling at a fixed, private location, signature of property owner or manager giving applicant permission to be at location:

Signature of Village of Pardeeville Property Owner/Manager

Date

If selling at a public location, signature of Village Staff giving applicant permission to be at location:

Signature of authorized Village Staff

Date

Payment Received : _____

Information checked: _____

Approval of Village Clerk

Date

License Issue Date: _____

License Number: _____



Village of Pardeeville

114 Lake Street
Pardeeville, WI 53954

1-608-429-3121

BUSINESS IMPROVEMENT ZERO INTEREST LOAN PROGRAM

**Community Development Authority
Business Revitalization
Zero Interest Loan Program**
Manual January 2025
(Approved by the Village Board – January 2025)

T. Tull

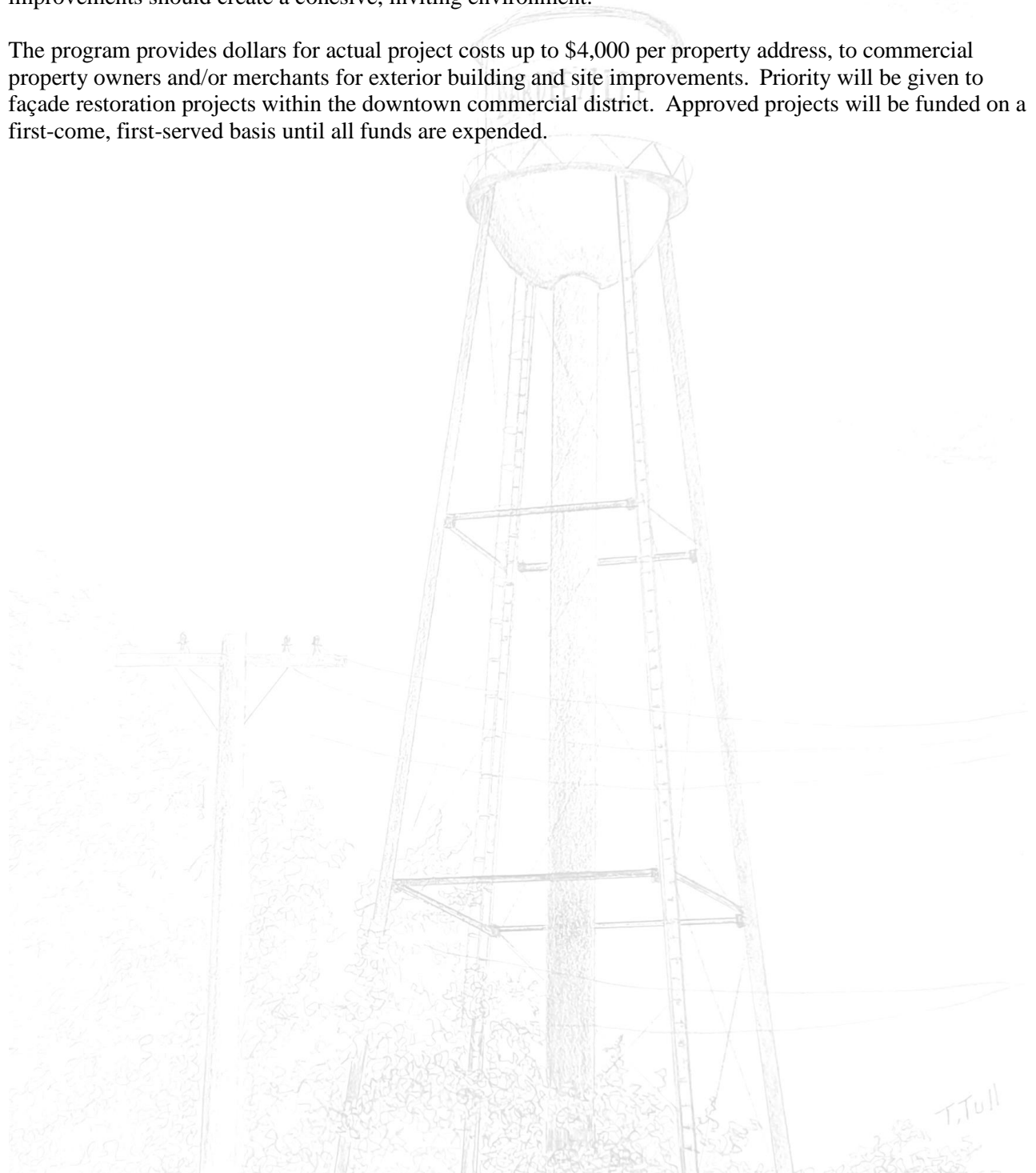
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FOREWORD

The Village of Pardeeville has developed a Business Revitalization Zero-Interest Loan Program. This loan program provides incentives to stimulate visible reinvestment in Village of Pardeeville businesses. Property owners are encouraged to consider improvements that incorporate the surrounding community. These improvements should create a cohesive, inviting environment.

The program provides dollars for actual project costs up to \$4,000 per property address, to commercial property owners and/or merchants for exterior building and site improvements. Priority will be given to façade restoration projects within the downtown commercial district. Approved projects will be funded on a first-come, first-served basis until all funds are expended.



SECTION 1. GENERAL PROVISIONS

PURPOSE

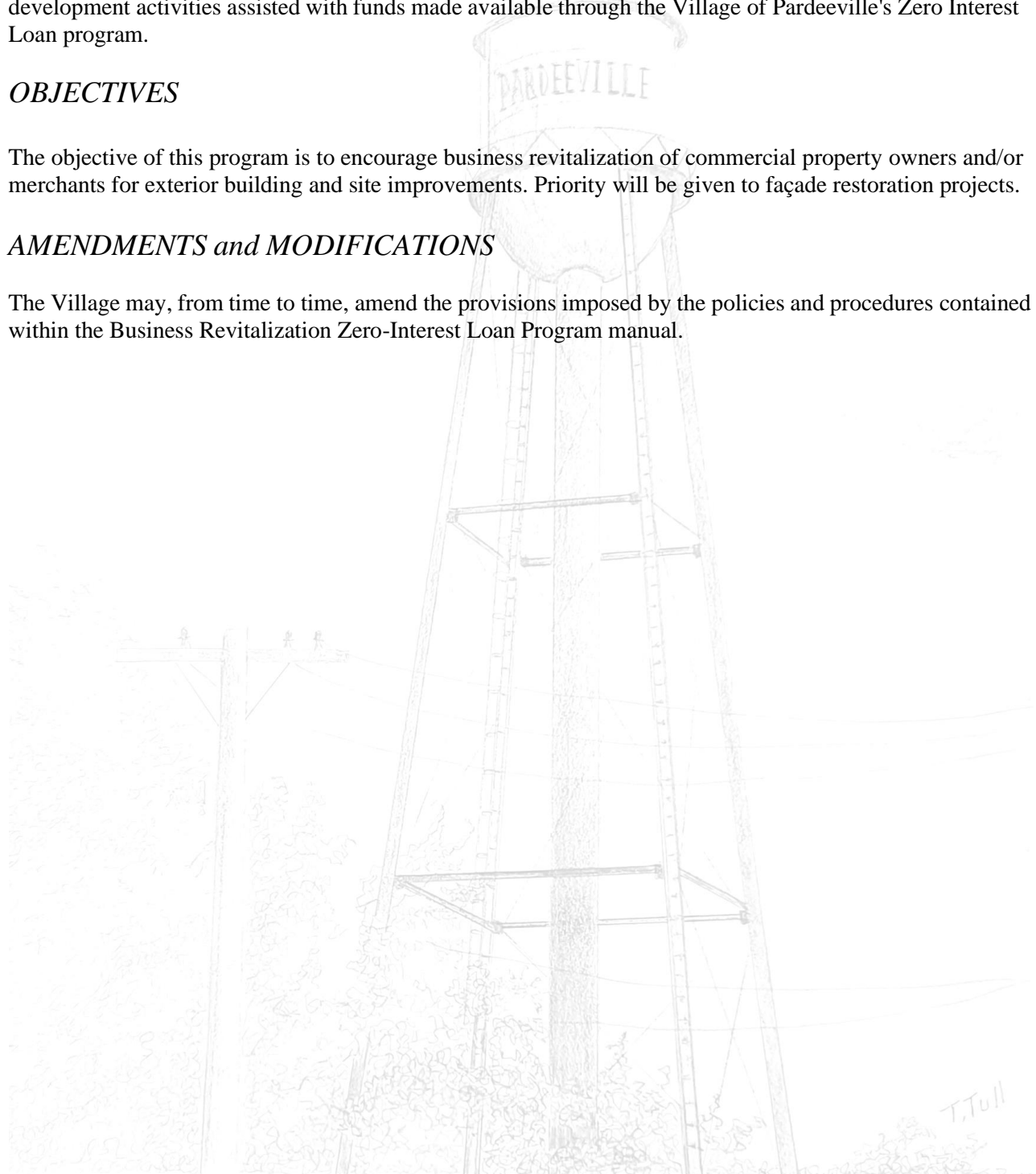
The purpose of the policies and procedures contained within this manual, hereafter referred to as the Business Revitalization Loan (BRL) Program, is to present the criteria which governs the economic development activities assisted with funds made available through the Village of Pardeeville's Zero Interest Loan program.

OBJECTIVES

The objective of this program is to encourage business revitalization of commercial property owners and/or merchants for exterior building and site improvements. Priority will be given to façade restoration projects.

AMENDMENTS and MODIFICATIONS

The Village may, from time to time, amend the provisions imposed by the policies and procedures contained within the Business Revitalization Zero-Interest Loan Program manual.



SECTION 2. ADMINISTRATION

LOAN REVIEW PROCESS

Specific steps in the review process include the following:

Preliminary Review. The Village Administrator/Public Works Director will review the application (make sure there is an application prepared by your office before you start taking applications) for completeness and verify that the proposed project meets the minimum requirements. If the application is not complete, the applicant will be informed of the deficiencies.

Formal Review. The Village of Pardeeville Community Development Authority will meet to review an application at their next regularly scheduled meeting upon receipt of a completed application, if one-week prior notice is given. Once the review is completed and the proposal is acceptable for funding, the Community Development Authority will forward the proposal to the governing body for final approval.

Negotiation of Terms. Upon the tentative acceptance of the governing body, the Administrator will contact the business in writing to review and explain the terms of the loan.

Notice of Award. If the application is approved, closing will be scheduled to execute the necessary loan documents (it would be a good idea to identify the closing documents that will be required so the applicant knows what it is getting itself into right off the bat).

Rejection of Award. If the application is not approved, the Administrator will send a letter to the applicant stating the reasons for rejection.

MEETINGS

Loan review meetings shall be held on an as-needed basis. Pursuant to Section 19.84, Wisconsin Statutes, all Commission members shall be given prior notice of each meeting. A majority of the Commission in attendance at a meeting constituting a quorum shall be required for official Commission action. Official actions must have the support of the majority of the total Commission.

RECORDS (add a clause that states all records provided and created are subject to the WI Open Records law. There may not be as much confidential information as an applicant desires)

Written records of all program activities, including program meetings, loan applications, and related documents, shall be maintained in appropriate files. All files should be maintained in a secure place with limited access by authorized personnel. The Village's legal counsel shall be consulted in regard to compliance with state and municipal open records laws.

SECTION 3. ELIGIBILITY CONSIDERATIONS

ELIGIBLE AREA

The area served by the Business Revitalization Zero-Interest Loan program shall generally be within the business district of the Village (need to define the Business District by street or block), but exceptions may be granted by the Community Development Authority.

ELIGIBLE APPLICANTS

Applications may be submitted by the sole proprietor or Chief Executive Officer (I think it is important for the owner of the property to sign the application. If a mortgage is going to be offered as collateral, it will need to be given by the owner) of any business wishing to enhance their property.

No member of the governing body, review Commission, or any other official, employee, or agent of the Village who exercises decision-making functions or responsibilities in connection with the implementation of this program is eligible for financial assistance under this program.

No program loans will be made which are in conflict with Section 946.13 of the Wisconsin State Statutes.

Program loans may be utilized as downpayment for larger projects; however, these projects must maintain compliance with all other requirements of this program. Applicants looking to utilize this program for downpayment must include documentation of the private loan. (this is confusing to me)

Applicants shall not be disqualified based on age, race, religion, color, handicap, sex, physical condition, development disability as defined in s. 51.01(5), Stats, sexual orientation or national origin.

PROJECT REQUIRMENTS

Program loans may be available to eligible applicants with the following requirements:

- 1) A substantial portion of the project must be done on the exterior of the building/property and result in a publicly visible improvement. These uses include, but are not limited to:
 - Exterior Building Materials
 - Paint
 - Awnings
 - Windows
 - Doors
 - Landscaping
 - Fencing
 - Lighting

- Signs (cannot be more than 50% of total project expenditures)

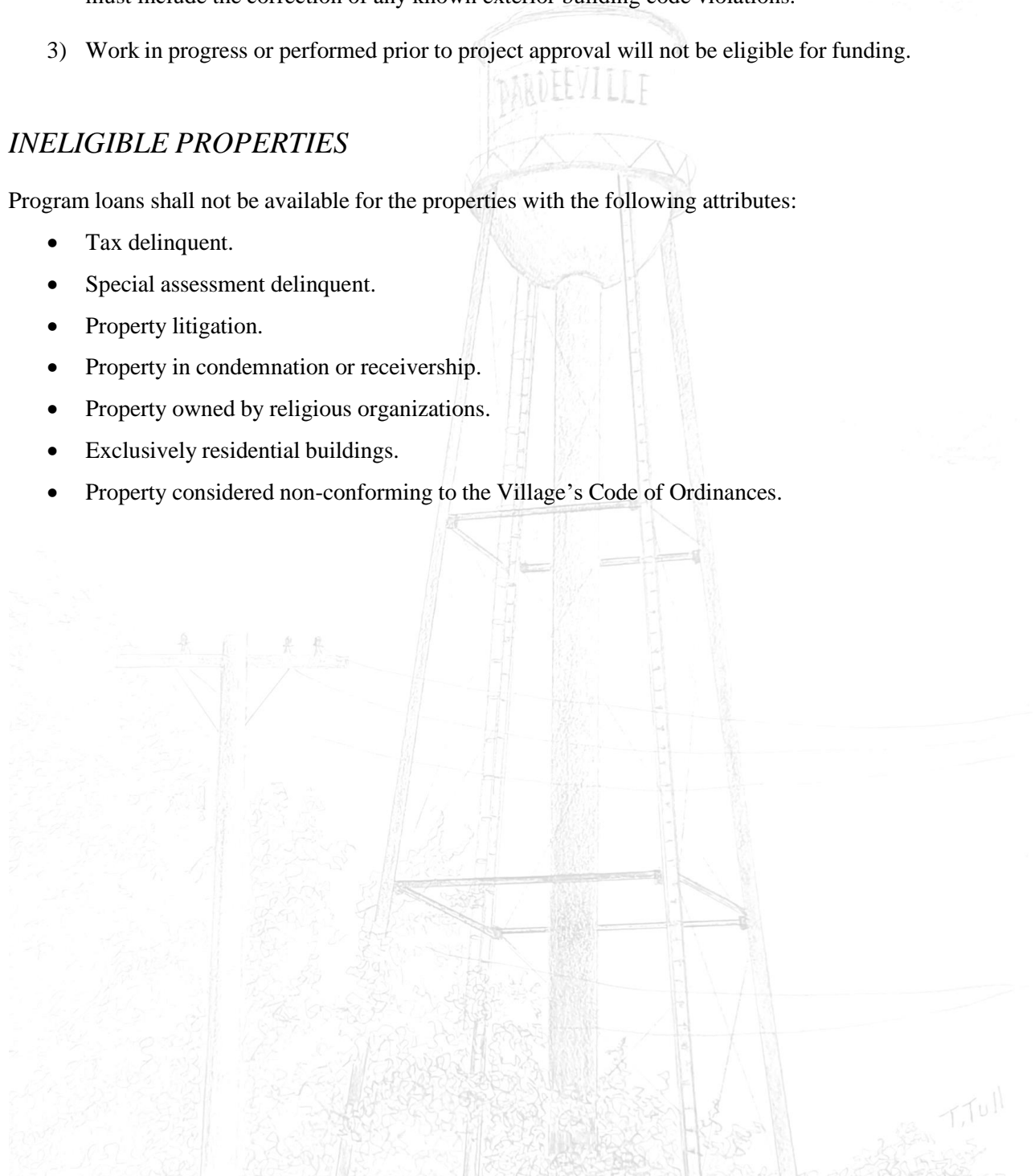
Note: If work is to be performed by owner, funds will only be provided for materials.

- 2) All work done must be in accordance with the Village of Pardeeville Code of Ordinances, State Statutes, and the Uniform Dwelling Code, as well as all required permits must be obtained. Work must include the correction of any known exterior building code violations.
- 3) Work in progress or performed prior to project approval will not be eligible for funding.

INELIGIBLE PROPERTIES

Program loans shall not be available for the properties with the following attributes:

- Tax delinquent.
- Special assessment delinquent.
- Property litigation.
- Property in condemnation or receivership.
- Property owned by religious organizations.
- Exclusively residential buildings.
- Property considered non-conforming to the Village's Code of Ordinances.



SECTION 4. TERMS AND CONDITIONS

TERMS AND CONDITIONS

Loan terms and conditions shall be structured on need and ability to repay. Minimum standards shall include the following:

Loan Amount: This business/commercial oriented program allows up to \$4,000 of Village funds per business property.

Interest Rate: The interest rate shall be at 0%. (The IRS doesn't like zero interest loans but on a \$4000 loan it is probably not a big deal)

Terms of Loan: Loans shall have a payback period based on the amount of loan.

\$1,000 - \$2,000	3 yrs
\$2,000 - \$4,000	5 yrs
\$4,000 - \$8,000	7 yrs <u>(if the max loan is 4k, don't need this</u>

Period of Payment: Terms may include amortization schedules to be set up for monthly payments.

Repayment: Loans shall become due and payable when: maximum term of the loan is reached, when the business no longer occupies the premises, when the business owner transfers any legal or equitable interest in the mortgaged premises to another individual*, or if insurance coverage lapses.

* Heirs are not required to immediately repay the loan should the business stay in existence. (I suggest either a monthly repayment or a lump sum due in one year. Th longer you drag out the payments, the more chance for default or forgetting)

Collateral: Collateral requirements shall be determined on an individual basis by the ~~Commission~~ Village Board and may include: mortgages on land and buildings, liens on equipment, accounts receivable and inventory; guarantees from, or liens on the assets of, affiliated businesses; assignments of leases and rents; and assignments of key-person life insurance naming the Village as a beneficiary. This collateral may be subordinated to private sector financial institutions, if required. Unlimited personal guarantees from the principals of the business may be required, when appropriate.

(I suggest simplifying this a lot. The max loan is 4k, I don't think you need to be this thorough)

SECTION 5. APPLICATION PROCEDURES

DISCUSSION OF REQUIREMENTS

Prior to submitting an application, the applicant shall discuss the program with the Village Administrator. The Village Administrator shall assist the applicant, as is reasonably necessary, in completing the application.

TIMING

Applications may be submitted at any time during the calendar year.

PRIORITY

Applications shall be reviewed in the order received and based on readiness for the proposed project to proceed. In the event that loan funds requested exceed available funds, the following criteria will be used to determine which business(es) will be awarded the loan(s):

- Eligibility of the applicant.
- Eligibility of the project to be undertaken.
- The extent to which private funds are to be leveraged.
- Evidence of ability to repay the loan.
- Size of the loan requested.
- Timing of the proposed expenditures.
- Completeness of application.
- Other factors as deemed appropriate.

LOAN APPLICATION

Applicants shall submit an application using the form available from the Village, titled Business Revitalization Loan Application, that includes the following:

Business Information. A written description of the business, including the following:

- Property owner information
- A brief history of the existing or proposed business.
- On the Village's request after application is made, three years of financial history including balance sheets, profit/loss statements, cash flow statements and accountant notes. (do you really need this for a 4K loan?)

Project Description. A description of how the business plans to use the requested funds.

Project Costs. A detailed ledger of the project costs. If the project cost comes in at, or exceeds the estimate, a narrative on how private funds be readily available to cover applicants financial portion of the project.

Commitments from Private Lenders. This consists of commitments from all private lenders making loans to the project. Lender commitment letters should include:

Description of the type of loan being made by the lender (first mortgage, permanent financing, construction financing, etc.)

The amount of the loan, interest rate, term, and security, availability, and repayment schedule and amounts. These commitments shall be obtained concurrently with the negotiation of the terms and conditions of the Business Revitalization Loan to ensure the interest of the Community are secured.

Project Timeline and Completion. The project must be completed within 120 days from official project approval. The project time frame will be broken out in two (2) separate phases.

Phase #1	Design & Bid	45 days
Phase #2	Construction	75 days

Additional Information. Additional information may be required by the Community Development Authority, or the Village Administrator.

PROJECT APPROVAL GUIDELINES

Program oversight is delegated to the Village Administrator/Public Works Director. All loan applications will be reviewed and recommended for approval based on the following guidelines:

A project application will only be reviewed if it is filled out completely and accompanied by photographs illustrating building(s) and property.

Any business owner under a lease who submits an application must obtain and provide written consent of the property owner.

Preference will be given to projects which:

- Will positively contribute to the Village's revitalization effort.
- Will eliminate blighting influence.
- Will result in a viable improvement that would not be made otherwise.
- Ratio of private investment to public investment (to be determined by Commission).
- Conforms to the efforts of the CDA, when applicable.
- Property/project is determined to have "no significant impact" based on an environmental review prepared by the Village of Pardeeville.

Project must be completed within 120 days from the date of official project approval, such as indicated in 5.5 (5) (check your numbering) project and timeline completion. Requests for extensions will be considered only if made in writing and progress towards completion has been demonstrated.

SECTION 6. DISTRIBUTION OF FUNDS

LOAN PROCEDURES

Prior to releasing funds, the following documentation must be in place or provided at the appropriate time during the term of the loan.

Notice of Award. The Community Development Authority must have reviewed and approved a complete application for an eligible applicant. Final approval is awarded by the Village Board.

Loan Agreement. The Village attorney shall prepare a loan agreement, which shall be executed by the Village's Chief Elected Official, Clerk and the property owner of the business.

Promissory Note. A promissory note shall be prepared by the Village attorney and signed by the property owner at the time of loan closing. The note must be dated; it must reference the agreement between the Village and the property; and it must specify the amount and terms of the loan funds delivered.

Security. Mortgage or lien instruments or personal guarantees provided as security for all loans shall be prepared by the Village Attorney and executed at the time of the loan closing. The Village Attorney or Village Administrator, shall record the instrument and place a copy in the project file to include:

- Mortgage and/or security agreement.
- UCC searches and filing.
- Guarantee agreement.
- Title insurance or Abstract.
- Assignment of Life Insurance.
- Casualty Insurance binder.
- Personal guarantee.
- Other documentation as may be appropriate.

Repayment Schedule. A loan repayment or amortization schedule shall be prepared by the Administrator after the loan proceeds are fully disbursed. The repayment schedule shall be dated and signed by both the Village's Chief Elected Official and the property owner of the business property. At that time, the repayment schedule shall be attached to both parties' copies of the agreement. (the security and repayment schedule is already covered in other places)

Evidence of Permits, etc. Documentation must be provided by the applicant that all necessary permits, licenses, and any other registration required have been obtained by the applicant prior to the release of program funds.

Evidence of Program Expenditures. Documentation must be provided by the business property owner to evidence program expenditures. Documentation shall include bills and invoices or receipts for materials, final bills of sale or canceled checks. All documentation shall be reviewed and approved by the Village's Loan Administrator.

SECTION 7. POST APPROVAL REQUIREMENTS

OBLIGATION OF LOAN RECIPIENT

In addition to the terms and conditions of the loan, all borrowers shall agree to comply with the following:
To use the loan money only to pay for the project as agreed to in the application.
All improvements must be in accordance with the Village of Pardeeville Code of Ordinances and all required permits must be obtained. Work must include the correction of any known exterior building code violations.

Work in progress or performed prior to project approval will not be eligible for funding.

The applicant must provide design drawings, material specifications, and a cost estimate for the project.

PROPERTY OWNER REQUIREMENTS

The building owner/applicant must provide design drawings, material specifications, and a cost estimate for the project. The applicant must also provide evidence of additional financing to complete the project.

Below are items that will be required as part of the application process.

A program informational meeting with the Village Administrator to outline the entire project procedure.

Property owners **must attend** Community Development Authority meetings which pertain to the review their project.

The property owner **must sign** an Owner Satisfaction Form when the work has been done to their approval and obtain a lien waiver from the contractor upon payment and completion. Photographs of the completed project shall be provided to the Commission upon completion.

All work to be done on the project shall be the sole responsibility of the property owner. The Village of Pardeeville administers the loan program herein and the Village is not responsible for any work undertaken under the loan. The owner hereby holds the Village harmless for any and all liability commencing out of any work paid for by the loan herein.

SECTION 8. PERFORMANCE MONITORING

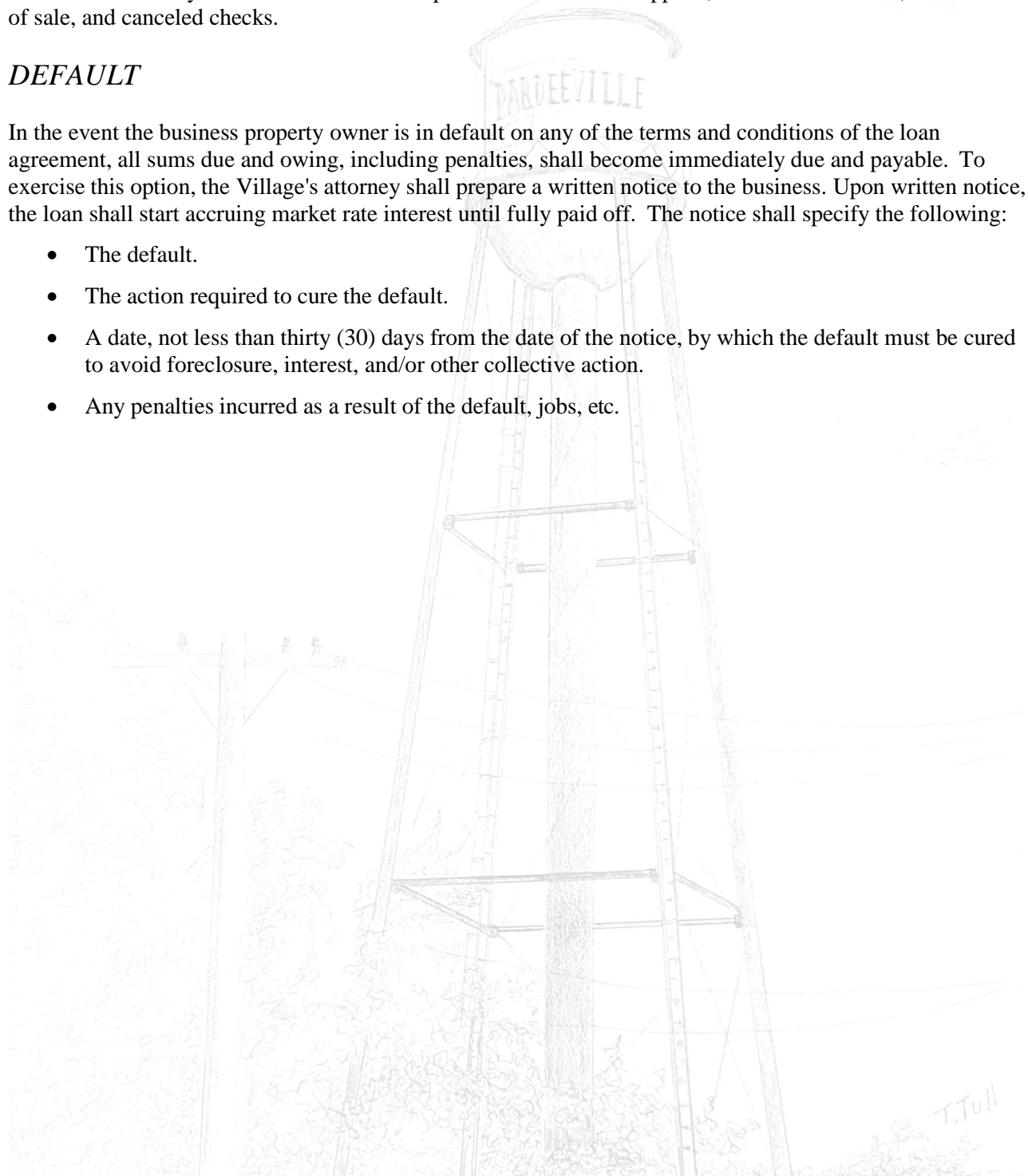
PRIVATE LEVERAGE COMMITMENTS

The Administrator shall monitor the use of the funds and expenditure of private leverage commitments. Documentation may include invoices or receipts for materials and supplies, letters from lenders, final bills of sale, and canceled checks.

DEFAULT

In the event the business property owner is in default on any of the terms and conditions of the loan agreement, all sums due and owing, including penalties, shall become immediately due and payable. To exercise this option, the Village's attorney shall prepare a written notice to the business. Upon written notice, the loan shall start accruing market rate interest until fully paid off. The notice shall specify the following:

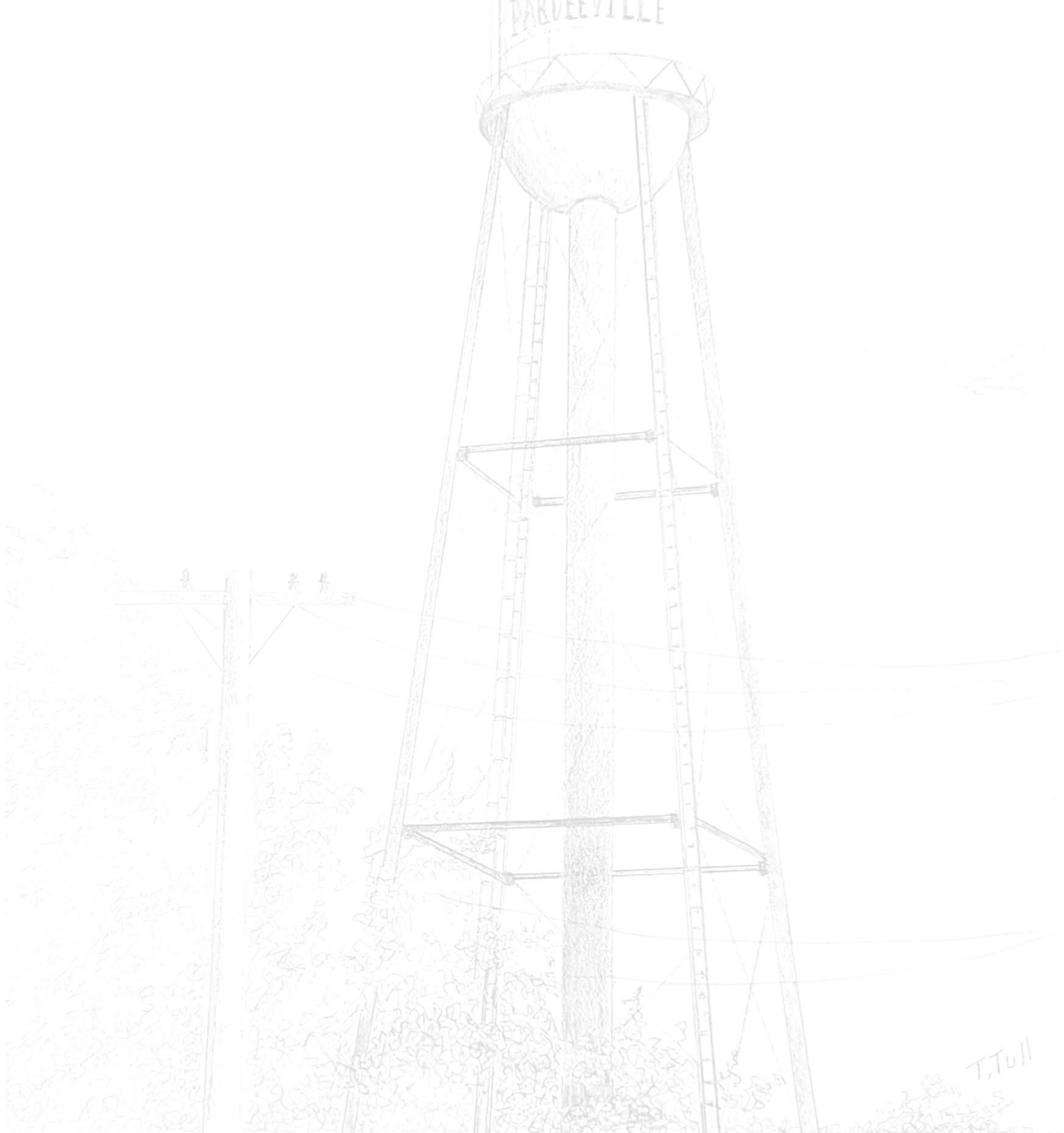
- The default.
- The action required to cure the default.
- A date, not less than thirty (30) days from the date of the notice, by which the default must be cured to avoid foreclosure, interest, and/or other collective action.
- Any penalties incurred as a result of the default, jobs, etc.



SECTION 9. USE OF LOAN REPAYMENTS AND REPORTING

ZERO INTEREST LOAN PROGRAM

Repaid loans shall be re-deposited into the Business Revitalization Loan Program account and used in a manner consistent with the policies and procedures identified in the program manual. A separate accounting record for each loan shall be kept to account for all funds loaned. The Business Revitalization Zero Interest Loan account shall be audited on an annual basis and the Village Administrator shall provide annual reports to Village Council by June 30, regarding the use of program income.

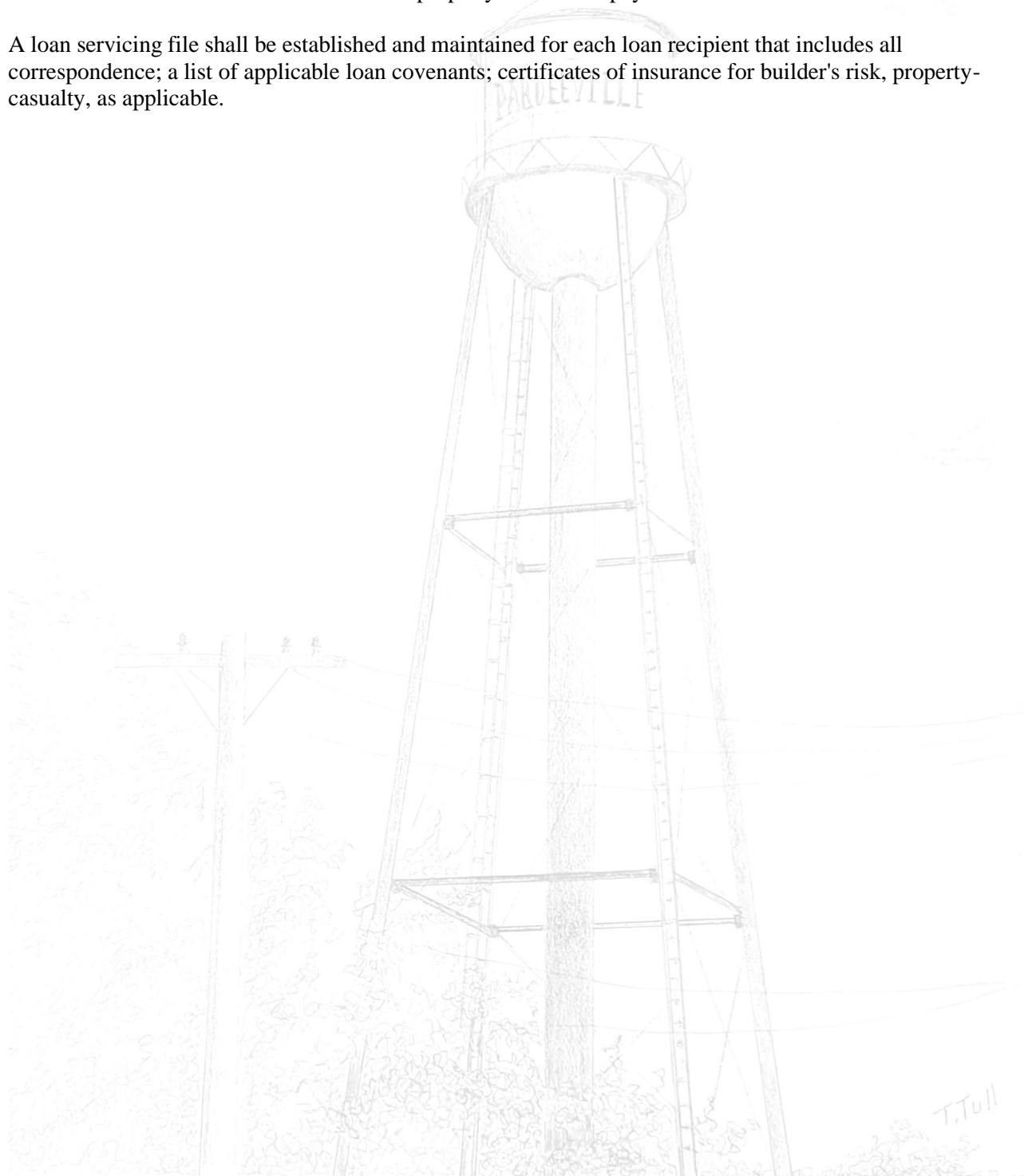


SECTION 10. LOAN SERVICING

MONITORING

The Administrator shall monitor each loan to ensure compliance with the loan terms and conditions and to monitor the financial health of the business property to ensure repayment of the loan.

A loan servicing file shall be established and maintained for each loan recipient that includes all correspondence; a list of applicable loan covenants; certificates of insurance for builder's risk, property-casualty, as applicable.



From: [Village President](#)
To: [Austen Fredrickson](#); [Laramie Renner](#); [Julie Reis](#); [Taffy Rodriguez](#)
Subject: PS&I meeting (notes)
Date: Saturday, May 3, 2025 9:20:41 PM
Attachments: [original-182A0BDE-BBBC-471D-92ED-EE049BC63E4C.jpeg](#)
[processed-0A1684C3-FA6C-4577-90F5-7A2CEF941196.jpeg](#)
[processed-FE915409-4E56-4431-BBCE-0767ED7B1456.jpeg](#)
[processed-EC441EA5-12B9-4ACC-B273-9439839C5E57.jpeg](#)
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[processed-C1AE3B0E-5BC0-4E9D-AC0D-8D75A3A61018.jpeg](#)

Good Afternoon;

Please feel free to change the format for the “memo” purpose of the meeting:

Old Business: Boys Club Ball diamond

- would like to start on the batting cages -need approval
- remove old playground equipment (the old; wooden/metal truck)-need approval
- removal volleyball court-need approval

Field work to start in the Fall; after the Car show. Boy’s Club already has quotes for fencing and field crew (excavating)...is there a specific date the Board wants the Boy’s Club to start?

Can a contract be drafted; by either the Village Attorney or the Boy’s Club; that ensures, after all the money and work is paid and completed by Boy’s Club, there will never be a charge for Boy’s Club to use the ball diamonds?

This is the feedback I received from Boy’s Club.

Regarding the New Business:

Attached is the beach float-needs approval to complete the purchase with donations only

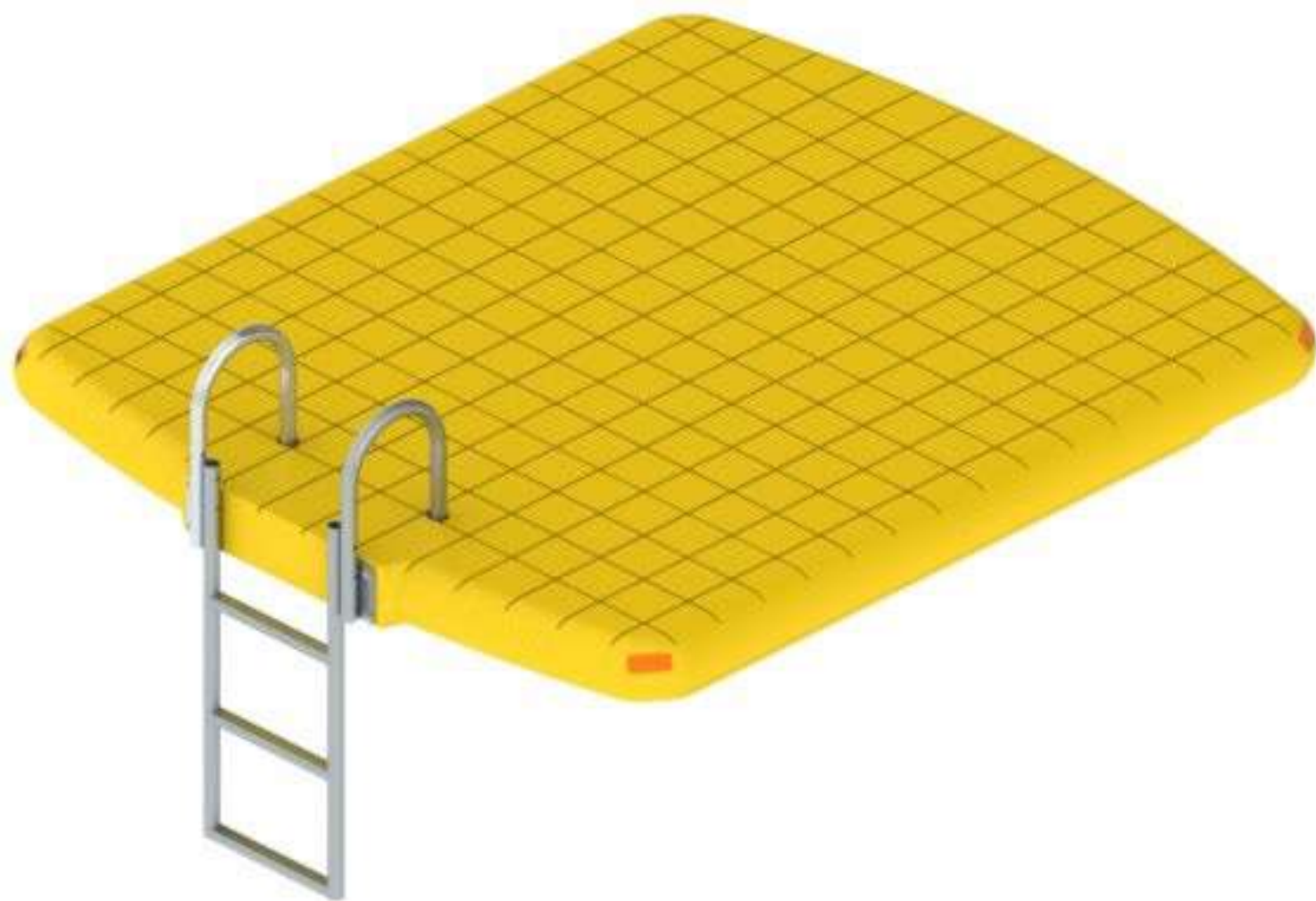
Cost: \$2035

Donations: \$1000-Dan Babler, \$200 Jason Larson

Beach Hut; not suitable for plumbing. Many offered labor and materials to update/clean out to transform into a changing room. -needs approval to complete with donations only

-Angie

Get [Outlook for iOS](#)







Summer of 2002

Angela
Pamela
to name her
Aisha
Gangneung
(Pine)

YE AH!

KARLI
+
LOR
SUMMERS
88-97-90

TO ALL
FUTURE
GUARDS-
NEVER
PAINT
THESE WALLS-
LET THE
MEMORIES
LIVE ON !!







basis at the supervisor's discretion. Only Full-time, Part-time I and Administrative employees are eligible for Immediate Family Illness paid leave.

Military Leave:

Military leave shall be allowed as provided by applicable law. Affected employees shall be entitled to a supplementary payment for the first ten (10) working days in an amount equal to the difference between military pay and the current pay.

Leave of Absence:

A leave of absence of up to ninety (90) days without pay may be granted for good reason when approved by the Village Administrator and the Village of Pardeeville Board. Health insurance and all other benefits will be continued during this period. (The employee will be responsible for health insurance premiums during time off). The employee will not accrue sick time while on a leave of absence and does not have to use accrued time off benefits. Procedure: Employees shall make written application for leave of absence to the Village Administrator or Village of Pardeeville Board and shall, except in the case of illness or injury, make application thirty (30) days prior to the desired starting date of the leave.

Time Off Without Pay:

An employee may request, in writing, time off without pay. Such request must be made at least one (1) week in advance and be approved by the Department Head and Village of Pardeeville Administrator. Time off without pay will be granted only after vacation days and employee personal holidays have been exhausted.

Voluntary Local Emergency Services (Call-Outs):

Full-time employees who are called for services relating to local emergency services shall not be compensated for their time. They may or may not use their personal time. All calls shall be handled on a case-by-case basis and approved by the Village Administrator/Director of Public Works.

(06/2022)

Jury Duty:

Full-time employees and Part-time I who are called to jury duty shall receive full salary during the period of their absence for jury duty, provided that the employee shall remit to the employer an amount equal to the compensation paid him/her for such jury service, excluding mileage, no later than the close of the pay period following receipt of such compensation. Employees shall notify their supervisor immediately upon receipt of the summons for jury duty.

Witness Service:

Full-time and Part-time I employees who are subpoenaed as a witness shall receive full salary during the period of their absence for witness service, provided that the employee shall remit to the employer an amount equal to the compensation paid him/her for such witness service, excluding mileage, no later than the close of the pay period following receipt of such compensation.

Unauthorized Absence:

Unauthorized absence of an employee from duty shall be grounds for disciplinary action. Any employee who is absent for three (3) or more days without authorization shall be deemed to have resigned. When extenuating circumstances are found to have existed, however, such

Village of Pardeeville

Local Emergency (Call-Out) Policy:

Full-time employees, who volunteer or are employed by an emergency service that benefits the Village, may respond to emergency calls during their normal work hours. The employee shall not be permitted to respond should there be an acting emergency within the Village, i.e. watermain break, lift station failure, etc. Employees who respond shall be granted a maximum of ten (10) hours per month at which they shall be compensated normally. The employee shall indicate on their timesheet the time of departure and time of return for each emergency response. The employee must also notify their immediate supervisor when responding, at the next safe and reasonable time. Responding to calls for emergency services exceeding the monthly allotted ten (10) hours, shall not be compensated. The employee may use their personal time should they choose to be compensated. Should the employee respond, whenever possible, the employee shall return to work when the situation has been stabilized.

(Enacted 13MAY2025)

