



# Hardship Loan Application

The Hardship Loan is available to all CUPE Local 116 members who have experienced a recent, hardship that has resulted in an unexpected financial shortfall that impacts food and housing. This is an interest free loan, up to \$1,500.00, and any member in good standing may apply. The repayment of the loan to be completed within 15 months with post dated cheques.

## Selection Considerations

- Must be in good standing, having passed probation
- No outstanding Society Hardship Loans within the last year
- Brief written explanation outlining the unexpected event causing the hardship
- Provide clear documentation pertaining the circumstances of the expenses being impacted
  - Examples may include: any proof of payment, incident documents, quotes or insurance claims
- Eligible expenses may include emergencies resulting from theft, fire, sudden death or illness or hospitalization within member's immediate family, that impact food and housing.

## Ineligible Expenses

- Tuition fees, Replacement of non-assistive technology (e.g.: computers/tablets/phones), school supplies
- Moving or Rental fees with the exception of moves related to an unexpected reason not covered by compensation in the Residential Tenancy Act.
- Loan Repayments
- Expenses of any type not incurred by the member
- Monthly telecommunications / internet bills

## Applicant Details

Member Name: \_\_\_\_\_

Employee # & Department: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_

Check preferred method of contact above \_\_\_\_\_

Amount requested: \$ \_\_\_\_\_

Hardship details: Please give a brief but sufficiently details reason for this request and attach appropriate supporting documentation

Date of Application: \_\_\_\_\_ Signature \_\_\_\_\_

I certify that all information presented herein is accurate to the best of my knowledge.

## For Society Use

Approved Amount: \$ \_\_\_\_\_ Date: \_\_\_\_\_ Denied: \_\_\_\_\_

President's Signature: \_\_\_\_\_ Treasurer \_\_\_\_\_

Email or drop off your application to: UBC Employee's Society No. 116, c/o CUPE Local 116  
 #206-2389 Health Sciences Mall, Vancouver BC, V6T 1Z3  
 cupe116@cupe116.com.

