

# Shelby E. Knispel

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## EDUCATION

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**Roger Williams University School of Law** Bristol, RI  
*Juris Doctor, passed 2019 Connecticut UBE, pending admission* May 2019

Honors: CALI Award; Law Alumni Association Scholarship; Law Jurisprudence Scholarship;  
Outstanding Commitment to Pro Bono Legal Service

Certificates: Rule 9 Certified; Mediation Certification; VITA/TCE- Tax Return Certified; LexisNexis  
Legal Research Certification, LexisNexis Professional Research Certification

Activities: Member, Phi Alpha Delta Law Fraternity; Member, Family Law Society; Student  
Ambassador; Volunteer, Volunteer Income Tax Assistance (VITA) program

**University of Wisconsin- Eau Claire** Eau Claire, WI  
*Bachelor of Arts in Criminal Justice* May 2016

Honors: Excellence in Service to Students Award

Activities: Fundraising Chair, National Society of Leadership and Success; Member, Future Lawyers of  
America; Member, Criminal Justice Association

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## LEGAL EXPERIENCE

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**Oakley Law Offices, LLC** Middletown, CT  
*Law Clerk* September 2019-Present

Prepare and file various documents in child protection and family cases. Attend client meetings and court proceedings. Communicate extensively with clients, DCF staff and providers, and court personnel. Assist with general office management and organization.

**Rhode Island Department of Children, Youth, and Families** Providence, RI  
*Legal Intern* May 2017-August 2018

Conducted legal research on family law issues including abuse and neglect. Reviewed and analyzed trial records and transcripts to identify relevant facts for motions. Drafted and revised legal memoranda for supervising attorney. Attended client meetings and hearings with attorneys. Met regularly with supervising attorney to discuss client cases.

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## PROFESSIONAL EXPERIENCE

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**University of Wisconsin-Eau Claire** Eau Claire, WI  
*Resident Assistant* August 2015-May 2016

Explained, interpreted, and enforced UW-Eau Claire regulations and policies to over 700 students. Served as an advisor to the hall government. Met regularly with the hall director to discuss events, programs, committee actions, and problems. Completed and returned forms promptly to the Housing Office. Attended weekly wing meetings, hall council meetings, and residence hall functions and activities.

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## COMMUNITY SERVICE

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**Big Brothers Big Sisters** Eau Claire, WI  
*Mentor* October 2013-February 2016

Mentored at-risk youth weekly during activities. Arranged a variety of activities to develop a good rapport and encourage community involvement. Supervised youth while at community and social events to ensure safety.

**Restorative Justice** Eau Claire, WI  
*Mentor* October 2013-January 2015

Met with youth individually to establish rapport and develop critical thinking skills to help reduce their involvement with the juvenile justice system. Maintained confidentiality to maintain trust and follow professional ethical standards.