

The following requirements to maintain “ISO” or “AS” have been determined by ANAB. We at Advantage International Registrar, Inc. will work with all of our clients to get through this together.

Ref. ANAB Heads-Up 445, 448, 449

ANAB has issued guidance for continued registration in regard to the COVID-19 (Coronavirus) Outbreak

### ISO 9001 and ISO 14001

If your next audit is a Reregistration Audit (certificate expiring in 2020) we can extend your certificate by 6 months as long as we do an off-site 1 - 2 day Virtual Audit Assessment Preparedness Review similar to that as what we did for the ISO 9001:2015 upgrade process back in 2017 and 2018.. The balance of the audit time would still need to be completed prior to the 6 month expiration in order to extend the certification for the full 3 year duration. The surveillance audits for 2021 would then be scheduled to follow the regular timing since the initial registration. **Where possible, the entire reregistration audit can be completed remotely as long as the client can demonstrate full conformance with the standard via remote audit methods (WebEx, GoToMeeting, etc).**

If your next audit is a First Surveillance following initial registration the audit must be completed within 12 months of the certification date. If the audit cannot be completed due to the COVID-19 Coronavirus Outbreak, we would be able to maintain certification by doing a 1 day Virtual Audit ½-day Assessment Preparedness Review and then schedule the remainder (if required) of the on-site audit to be completed in 2020 **or carry over the missed audit time to the next audit in 2021.**

If your next audit is a Second Surveillance following initial registration or re-registration then the audit can be delayed and completed in this calendar year (2020) provided that the following recertification audit occur 3 months prior to the expiration date on the current certificate.

Or

we would be able to maintain certification by doing a 1 day Virtual Audit and then schedule the remainder (if required) of the on-site audit to be completed in 2020. If an audit is only 1 day in duration, then no additional time would need to be spent in 2020/2021. **Where possible, the entire reregistration audit can be completed remotely as long as the client can demonstrate full conformance with the standard via remote audit methods (WebEx, GoToMeeting, etc).**

**Continued .....**

**AS 9100 and AS 9120**

To date, no certificate extensions are allowed.

If your recertification audit cannot be completed in time, then certificates will be allowed to expire. Certificates can be re-instated by following ISO 17021/1, paragraph 9.6.3.2.5 that states that certificates can be re-instated following the successful completion of a Stage 2 following the re-registration audit day requirements with 12 ~~6~~ months of the expiration date.

First surveillance audits must be completed within 18 months of the issue date on your certificate

Second surveillance audits must be completed in the 2<sup>nd</sup> calendar year following the initial certification date.

A delayed surveillance audit will not be grounds for suspension unless it is not rescheduled at the time of delay.

Virtual auditing (video, live streaming, Zoom, etc.) is allowed up to 100 % of the audit time.

Activities that cannot be audited virtually, will be carried over and audited in 2021 with additional time added to the audit.

NCRs are now allowed to be extended for an additional 90 days. A client will now have 150 days in which to close a nonconformance.