

*Authority Budget of:*

*Adopted*

*Warren County Pequest River Municipal Utilities Authority*

State Filing Year

2021

*Adopted*

*For the Period:*

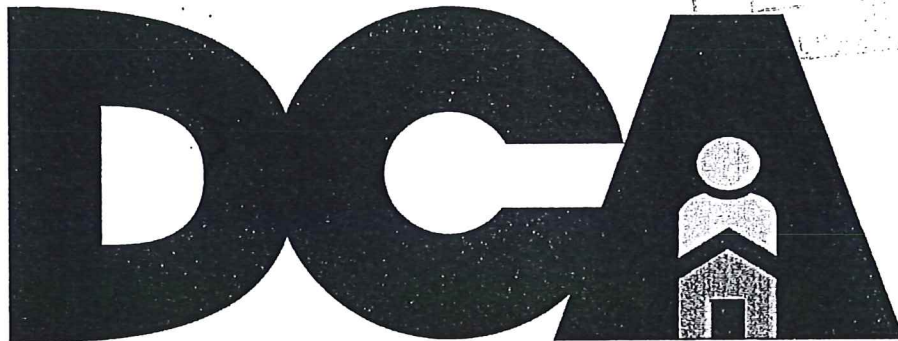
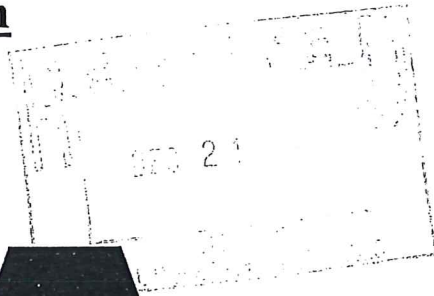
*January 1, 2021*

*to*

*December 31, 2021*

[www.prmua.com](http://www.prmua.com)

Authority Web Address



NJ DEPARTMENT OF  
**Community Affairs**

*Division of Local Government Services*

RECEIVED

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Warren County  
(P.R.) M.U.A.

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Warren County  
(P.R.) M.U.A.

**2021 (2021-2022) AUTHORITY BUDGET**

**Certification Section**

2021 (2021-2022)

Warren County (Pequest River)  
Municipal Utilities Authority

**AUTHORITY BUDGET**

FISCAL YEAR: FROM January 1, 2021 TO December 31, 2021

For Division Use Only

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By: Paul D. Cwert CPA, RMA Date: 11/2/2020

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By: \_\_\_\_\_ Date: \_\_\_\_\_

2021 (2021-2022)

Warren County (Pequest River)  
Municipal Utilities Authority

**AUTHORITY BUDGET**

FISCAL YEAR: FROM January 1, 2021 TO December 31, 2021

*For Division Use Only*

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*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cvet CPA, RMA Date: 1/7/2021

# 2021 (2021-2022) PREPARER'S CERTIFICATION


## Warren County (Pequest River) Municipal Utilities Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Kim Francisco		
Title:	Chief Financial Officer		
Address:	199 Foul Rift Road, PO Box 159 Belvidere, NJ 07823		
Phone Number:	908-475-6540	Fax Number:	908-475-6554
E-mail address	kfrancisco@co.warren.nj.us		

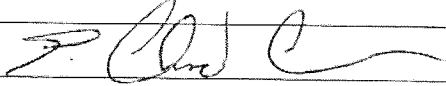
# 2021 (2021-2022) APPROVAL CERTIFICATION

## Warren County (Pequest River) Municipal Utilities Authority AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Warren County (Pequest River) Municipal Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 20th day of October, 2020.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	E. Chad Chamberlain		
Title:	Secretary		
Address:	199 Foul Rift Road, PO Box 159 Belvidere, NJ 07823		
Phone Number:	908-475-5412	Fax Number:	908-475-5873
E-mail address			

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.prmua.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

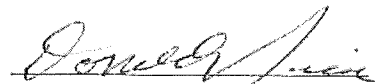
Name of Officer Certifying compliance

Donald Niece

Title of Officer Certifying compliance

Chairman

Signature



# 2021 (2021-2022) AUTHORITY BUDGET RESOLUTION Warren County (Pequest River) Municipal Utilities Authority

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

WHEREAS, the Annual Budget and Capital Budget for the Warren County (Pequest River) Municipal Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 has been presented before the governing body of the Warren County (Pequest River) Municipal Authority at its open public meeting of October 20, 2020; and

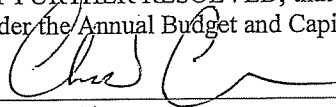
WHEREAS, the schedule of rents, fees and other charges, shown on Budget Page F-2 in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves shown on Budget Page F-4, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program shown on Capital Budget Page CB-3, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Warren County (Pequest River) Municipal Authority, at an open public meeting held on October 20, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Warren County (Pequest River) Municipal Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Warren County (Pequest River) Municipal Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 15, 2020.



October 20, 2020

(Secretary's Signature)

Governing Body Member:	Recorded Vote				Motion by	Second By
	Aye	Nay	Abstain	Absent		
E. Chad Chamberlain	X					
Sidney Deutsch	X					
Drew Kiszonak	X					
Laurel Napolitani	X					
Robert Nyland				X		
Everdina O'Connor	X					X
Robert Piazza	X					
Morris Scott, Jr.	X				X	
Donald Niece	X					



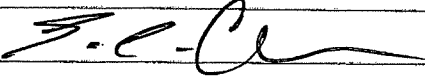
# 2021 (2021-2022) ADOPTION CERTIFICATION

## Warren County (Pequest River) Municipal Utilities Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Warren County (Pequest River) Municipal Authority, pursuant to N.J.A.C. 5:31-2.3, on the 15<sup>th</sup> day of, December, 2020

Officer's Signature:			
Name:	E. Chad Chamberlain		
Title:	Secretary		
Address:	199 Foul Rift Road, PO Box 159 Belvidere, NJ 07823		
Phone Number:	908-475-5412	Fax Number:	908-475-5873
E-mail address			

# 2021 (2021-2022) ADOPTED BUDGET RESOLUTION

## Warren County (Pequest River) Municipal Utilities Authority

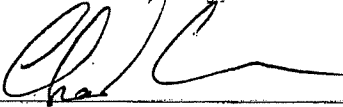
FISCAL YEAR: FROM: January 1, 2021 TO: Dec. 31, 2021

WHEREAS, the Annual Budget and Capital Budget/Program for the Warren County (Pequest River) Municipal Authority for the fiscal year beginning January 1, 2021 and ending, December 31, 2021 has been presented for adoption before the governing body of the Warren County (Pequest River) Municipal Authority at its open public meeting of December 15, 2020; and

WHEREAS, the Annual Budget Page F-1 and Capital Budget page CB-3 as presented for adoption reflects each item of revenue Budget page F-2 and appropriation budget page F-4 in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Warren County (Pequest River) Municipal Authority, at an open public meeting held on December 15, 2020 that the Annual Budget and Capital Budget/Program of the Warren County (Pequest River) Municipal Authority for the fiscal year beginning, January 1, 2021 and, ending, December 31, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



December 15, 2020

(Secretary's Signature)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
E. Chad Chamberlain	X			
Sidney Deutsch	X			
Drew Kiszonak	X			
Laurel Napolitani	X			
Robert Nyland	X			
Everdina O'Connor	X			
Robert Piazza	X			
Morris Scott, Jr.	X			
Donald Niece	X			

**2021 (2021-2022) AUTHORITY BUDGET**

**Narrative and Information Section**

# 2021 (2021-2022) AUTHORITY BUDGET MESSAGE & ANALYSIS

## Warren County (Pequest River) Municipal Utilities Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

The proposed total 2021 operating budget appropriations are decreasing by \$45,000 in 2021. The reduction is due to a reduction of \$25,000 in debt service and a \$20,000 reduction in the cost of the Authority's Consultant contract. Some other budget line items had minor increases or decreases.

The 2021 revenues will decrease by \$77,300. Residential, Governmental and other revenues will remain the same. However we are expecting a significant reduction (90%) in interest income of \$77,300. During the past year, interest rates on our surplus funds have decreased from over 2% down to about .15%.

This loss of revenue will be offset by using an additional \$32,300 from our rate stabilization fund. We will use a total of \$592,300 from our rate stabilization fund in 2021. As reflected in our most recent audit, unrestricted net position as of 12/31/19 is \$2,644,002 (page 10 of 2019 audit).

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)

The local economy continues to recover. There have been no formal request for service. However, there has been interest regarding housing and commercial development. The use of the rate stabilization fund will be a relief to the service users.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Authority continues to have a healthy cash reserve and plans to use \$592,300 in 2021 to offset the budget. The Authority plans on using a portion of this cash reserve over the next 2 years which coincides with a \$350,000 reduction in debt payments in 2023.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police

services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

**(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?**

Even with the implementation of GASB 68, the Authority's net position remains solid. Total net position increase by \$282,781 over the 2018 amount as stated in Schedule 1 of the 2019 audit.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (Answer as "Rates Are Staying the Same")

**Rates are staying the same.**

## AUTHORITY CONTACT INFORMATION 2021 (2021-2022)

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Warren County (Pequest River) Municipal Utilities Authority		
<b>Federal ID Number:</b>	22-2235427		
Address:	199 Foul Rift Road , P.O. Box 159		
City, State, Zip:	Belvidere	NJ	07823
Phone: (ext.)	908-475-5412	Fax:	908-475-5873

<b>Preparer's Name:</b>	Kim Francisco, CFO		
Preparer's Address:	199 Foul Rift Road, P.O. Box 159		
City, State, Zip:	Belvidere	NJ	07823
Phone: (ext.)	908-475-6540	Fax:	908-475-6554
E-mail:	kfrancisco@co.warren.nj.us		

<b>Chief Executive Officer:(1)</b>	Kevin Shoudt		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	908-475-5412	Fax:	908-475-5873
E-mail:			

<b>Chief Financial Officer(1)</b>	Kim Francisco, CFO		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	908-475-6540	Fax:	908-475-6554
E-mail:			

<b>Name of Auditor:</b>	Man Lee		
Name of Firm:	Nisivoccia, LLP		
Address:	200 Valley Road, Suite 300		
City, State, Zip:	Mt. Arlington	NJ	07856
Phone: (ext.)	973-328-1825	Fax:	973-328-0507
E-mail:	mlee@nisivoccia.com		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Warren County (Pequest River) Municipal Utilities Authority

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2019 or 2020) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 12
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2019 or 2020) Transmittal of Wage and Tax Statements: \$357,417.20
- 3) Provide the number of regular voting members of the governing body: 9 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (Regional Authorities may have more than 7 members) s per statute for your Authority)
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee?  
No
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2).*

A resolution setting the compensation of board members was previously sent and should be on file. A review was made of the compensation of board members in similar entities. The current employee salaries are set through board approval. The salary increases of county non-bargaining employees is used as a guide in establishing Authority employee salaries.

- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel No
  - b. Travel for companions No
  - c. Tax indemnification and gross-up payments No
  - d. Discretionary spending account No
  - e. Housing allowance or residence for personal use No
  - f. Payments for business use of personal residence No
  - g. Vehicle/auto allowance or vehicle for personal use No
  - h. Health or social club dues or initiation fees No
  - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A not required If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.



*(This page is directions for filling in page (N-4 (2-of 2) (No answers should be entered on this page)*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS  
Warren County (Pequest River) Municipal Utilities Authority**

**FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2019 or 2020. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Warren County Pequest River Municipal Utilities Authority

For the Period January 1, 2021

To December 31, 2021

A B C D E F G H I J K L M N O P Q R S T

Position (Can Check more than 1 Column for each person)

Reportable Compensation from Authority (W-2/ 1099s)

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099s)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
1 Donald Nice	Chairperson		X					4,000			306	4,306	None					4,306
2 Sierney Duetsch	Member		X					2,000			153	2,153	None					2,153
3 Drew Kizzonak	Member		X					2,000			153	2,153	None					2,153
4 Laurel Napolitani	Member		X					2,000			153	2,153	Belvidere	Council Member	varies	2,400	183	4,736
5 Robert Wyland	Member		X					2,000			153	2,153	Okford	Mayor	varies	3,500	267	5,920
6 Everdina O'Connor	Vice Chair		X					3,500			267	3,767	None					3,767
7 Robert Piazza	Treasurer		X					3,500			267	3,767	None					3,767
8 A. Morris Scott, Jr.	Member		X					2,000			153	2,153	None					2,153
9 E. Chad Chamberlain	Secretary		X					3,500			267	3,767	None					3,767
10 Kim Francisco	CFO			X				12,000			0	12,000	Warren County	CFO	40	127,796	44,028	181,824
11 Kevin Shoudt	Consultant			X				65,000			0	65,000						65,000
12								0			0	0						0
13								0			0	0						0
14								0			0	0						0
15								0			0	0						0
Total:								\$ 101,500	\$ -	\$ -	\$ 1,872	\$ 103,372			\$ 131,696	\$ 44,478	\$ 275,546	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

# Schedule of Health Benefits - Detailed Cost Analysis

Warren County Pequest River Municipal Utilities Authority  
 For the Period January 1, 2021 to December 31, 2021

If Not Applicable X this box Below

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Employee Proposed Budget	Proposed Budget	Employee Proposed Budget						
<b>Active Employees - Health Benefits - Annual Cost</b>										
Single Coverage	2	\$ 12,500	\$ 25,000	2	\$ 25,000		\$ 12,500	\$ 25,000	\$ -	0.0%
Parent & Child	1	24,500	24,500	0			0	-	24,500	#DIV/0!
Employee & Spouse (or Partner)	1	24,500	24,500	2	49,000		24,500	49,000	(24,500)	-50.0%
Family	2	30,137	60,274	2	60,274		30,137	60,274	-	0.0%
Employee Cost Sharing Contribution (enter as negative - )			(14,000)		(14,000)			(14,000)	-	0.0%
Subtotal	6		120,274	6	120,274			120,274	-	0.0%
<b>Commissioners - Health Benefits - Annual Cost</b>										
Single Coverage										#DIV/0!
Parent & Child										#DIV/0!
Employee & Spouse (or Partner)										#DIV/0!
Family										#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )										#DIV/0!
Subtotal	0			0						#DIV/0!
<b>Retirees - Health Benefits - Annual Cost</b>										
Single Coverage	2	4,000	8,000	2	13,200		6,600	13,200	(5,200)	-39.4%
Parent & Child										#DIV/0!
Employee & Spouse (or Partner)	1	17,000	17,000						17,000	#DIV/0!
Family										#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )			(1,000)		(1,000)			1,000	(2,000)	-200.0%
Subtotal	3		24,000	2	14,200			14,200	9,800	69.0%
<b>GRAND TOTAL</b>	<b>9</b>		<b>\$ 144,274</b>	<b>8</b>	<b>\$ 134,474</b>			<b>\$ 134,474</b>	<b>\$ 9,800</b>	<b>7.3%</b>

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  Yes  No  
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  Yes  No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**





# **2021 (2021-2022) AUTHORITY BUDGET**

## **Financial Schedules Section**

# SUMMARY

Warren County Pequest River Municipal Utilities Authority  
January 1, 2021 to December 31, 2021

For the Period

	FY 2021 Proposed Budget					FY 2020 Adopted Budget		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Operation #2	N/A	N/A	N/A	Total All Operations	Total All Operations		
<b>REVENUES</b>									
Total Operating Revenues	\$ 2,184,744	\$ -	\$ -	\$ -	\$ 2,184,744	\$ 2,184,744	\$ -	0.0%	
Total Non-Operating Revenues	7,700	-	-	-	7,700	85,000	(77,300)	-90.9%	
Total Anticipated Revenues	2,192,444	-	-	-	2,192,444	2,269,744	(77,300)	-3.4%	
<b>APPROPRIATIONS</b>									
Total Administration	271,980	-	-	-	271,980	286,352	(14,372)	-5.0%	
Total Cost of Providing Services	1,390,684	-	-	-	1,390,684	1,395,909	(5,225)	-0.4%	
Total Principal Payments on Debt Service in Lieu of Depreciation	977,643	-	-	-	977,643	984,423	(6,780)	-0.7%	
Total Operating Appropriations	2,640,307	-	-	-	2,640,307	2,666,684	(26,377)	-1.0%	
Total Interest Payments on Debt	144,437	-	-	-	144,437	163,060	(18,623)	-11.4%	
Total Other Non-Operating Appropriations	144,437	-	-	-	144,437	163,060	(18,623)	-11.4%	
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	2,784,744	-	-	-	2,784,744	2,829,744	(45,000)	-1.6%	
Less: Total Unrestricted Net Position Utilized	592,300	-	-	-	592,300	560,000	32,300	5.8%	
Net Total Appropriations	2,192,444	-	-	-	2,192,444	2,269,744	(77,300)	-3.4%	
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	

# Revenue Schedule

Warren County Pequest River Municipal Utilities Authority  
 For the Period January 1, 2021 to December 31, 2021

	<b>FY 2021 Proposed Budget</b>						<b>FY 2020 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>
	Sewer	Operation #2	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
<b>OPERATING REVENUES</b>									
<i>Service Charges</i>									
Residential	2,080,244					\$ 2,080,244	\$ 2,080,244	\$ -	0.0%
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental	94,500					94,500	94,500	-	0.0%
Other						-	-	-	#DIV/0!
<b>Total Service Charges</b>	<b>2,174,744</b>					<b>2,174,744</b>	<b>2,174,744</b>	<b>-</b>	<b>0.0%</b>
<i>Connection Fees</i>									
Residential						-	-	-	#DIV/0!
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
<b>Total Connection Fees</b>						<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Parking Fees</i>									
Meters						-	-	-	#DIV/0!
Permits						-	-	-	#DIV/0!
Fines/Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
<b>Total Parking Fees</b>						<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Other Operating Revenues (List)</i>									
White Twp.	7,000					7,000	7,000	-	0.0%
Russell Reid	3,000					3,000	3,000	-	0.0%
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
<b>Total Other Revenue</b>	<b>10,000</b>					<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>0.0%</b>
<b>Total Operating Revenues</b>	<b>2,184,744</b>					<b>2,184,744</b>	<b>2,184,744</b>	<b>-</b>	<b>0.0%</b>
<b>NON-OPERATING REVENUES</b>									
<i>Other Non-Operating Revenues (List)</i>									
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>						<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Interest on Investments &amp; Deposits (List)</i>									
Interest Earned	7,700					7,700	85,000	(77,300)	-90.9%
Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
<b>Total Interest</b>	<b>7,700</b>					<b>7,700</b>	<b>85,000</b>	<b>(77,300)</b>	<b>-90.9%</b>
<b>Total Non-Operating Revenues</b>	<b>7,700</b>					<b>7,700</b>	<b>85,000</b>	<b>(77,300)</b>	<b>-90.9%</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 2,192,444</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,192,444</b>	<b>\$ 2,269,744</b>	<b>\$ (77,300)</b>	<b>-3.4%</b>



# Prior Year Adopted Revenue Schedule

Warren County Pequest River Municipal Utilities Authority

	FY 2020 Adopted Budget						Total All Operations
	Sewer	Operation #2	N/A	N/A	N/A	N/A	
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	2,080,244						\$2,080,244
Business/Commercial							-
Industrial							-
Intergovernmental	94,500						94,500
Other							-
Total Service Charges	2,174,744						2,174,744
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-						-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-						-
<i>Other Operating Revenues (List)</i>							
White Twp.	7,000						7,000
Russell Reid	3,000						3,000
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	10,000						10,000
Total Operating Revenues	2,184,744						2,184,744
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	-						-
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	85,000						85,000
Penalties							-
Other							-
Total Interest	85,000						85,000
Total Non-Operating Revenues	85,000						85,000
<b>TOTAL ANTICIPATED REVENUES</b>	\$ 2,269,744	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,269,744

# Appropriations Schedule

Warren County Pequest River Municipal Utilities Authority  
For the Period January 1, 2021 to December 31, 2021

	<b>FY 2021 Proposed Budget</b>						<b>FY 2020 Adopted Budget</b>		
	Operation					Total All	Total All	Proposed vs.	Proposed vs.
	Sewer	#2	N/A	N/A	N/A	N/A	Operations	All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 92,895					\$ 92,895	\$ 94,095	\$ (1,200)	-1.3%
Fringe Benefits	48,385					48,385	47,207	1,178	2.5%
Total Administration - Personnel	141,280					141,280	141,302	(22)	0.0%
<i>Administration - Other (List)</i>									
Other Administration	130,700					130,700	145,050	(14,350)	-9.9%
Type in Description									#DIV/0!
Type in Description									#DIV/0!
Type in Description									#DIV/0!
Miscellaneous Administration*									#DIV/0!
Total Administration - Other	130,700					130,700	145,050	(14,350)	-9.9%
Total Administration	271,980					271,980	286,352	(14,372)	-5.0%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	392,476					392,476	397,050	(4,574)	-1.2%
Fringe Benefits	198,723					198,723	199,375	(652)	-0.3%
Total COPS - Personnel	591,199					591,199	596,425	(5,226)	-0.9%
<i>Cost of Providing Services - Other (List)</i>									
Other COPS	799,485					799,485	799,484	1	0.0%
Type in Description									#DIV/0!
Type in Description									#DIV/0!
Type in Description									#DIV/0!
Miscellaneous COPS*									#DIV/0!
Total COPS - Other	799,485					799,485	799,484	1	0.0%
Total Cost of Providing Services	1,390,684					1,390,684	1,395,909	(5,225)	-0.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	977,643					977,643	984,423	(6,780)	-0.7%
Total Operating Appropriations	2,640,307					2,640,307	2,666,684	(26,377)	-1.0%
<b>NON-OPERATING APPROPRIATIONS</b>									
Total Interest Payments on Debt	144,437					144,437	163,060	(18,623)	-11.4%
Operations & Maintenance Reserve									#DIV/0!
Renewal & Replacement Reserve									#DIV/0!
Municipality/County Appropriation									#DIV/0!
Other Reserves									#DIV/0!
Total Non-Operating Appropriations	144,437					144,437	163,060	(18,623)	-11.4%
<b>TOTAL APPROPRIATIONS</b>	<b>2,784,744</b>					<b>2,784,744</b>	<b>2,829,744</b>	<b>(45,000)</b>	<b>-1.6%</b>
<b>ACCUMULATED DEFICIT</b>									<b>#DIV/0!</b>
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>2,784,744</b>					<b>2,784,744</b>	<b>2,829,744</b>	<b>(45,000)</b>	<b>-1.6%</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>									
Municipality/County Appropriation									#DIV/0!
Other	592,300					592,300	560,000	32,300	5.8%
Total Unrestricted Net Position Utilized	592,300					592,300	560,000	32,300	5.8%
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 2,192,444</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,192,444</b>	<b>\$ 2,269,744</b>	<b>\$ (77,300)</b>	<b>-3.4%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 132,015.35 \$ - \$ - \$ - \$ - \$ - \$ - \$ 132,015.35

# Prior Year Adopted Appropriations Schedule

Warren County Pequest River Municipal Utilities Authority

	FY 2020 Adopted Budget						Total All Operations
	Sewer	Operation #2	N/A	N/A	N/A	N/A	
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 94,095						\$ 94,095
Fringe Benefits	47,207						47,207
Total Administration - Personnel	141,302						141,302
<i>Administration - Other (List)</i>							
Other Administration	145,050						145,050
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	145,050						145,050
Total Administration	286,352						286,352
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	397,050						397,050
Fringe Benefits	199,375						199,375
Total COPS - Personnel	596,425						596,425
<i>Cost of Providing Services - Other (List)</i>							
Other COPS	799,484						799,484
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	799,484						799,484
Total Cost of Providing Services	1,395,909						1,395,909
Total Principal Payments on Debt Service in Lieu of Depreciation	984,423						984,423
Total Operating Appropriations	2,666,684						2,666,684
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	163,060						163,060
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	163,060						163,060
<b>TOTAL APPROPRIATIONS</b>	2,829,744						2,829,744
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	2,829,744						2,829,744
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation							-
Other	560,000						560,000
Total Unrestricted Net Position Utilized	560,000						560,000
<b>TOTAL NET APPROPRIATIONS</b>	\$ 2,269,744	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,269,744

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations    \$ 133,334.20    \$ -    \$ -    \$ -    \$ -    \$ -    \$ 133,334.20





# Net Position Reconciliation

Warren County Pequest River Municipal Utilities Authority  
 For the Period January 1, 2021 to December 31, 2021

## FY 2021 Proposed Budget

	Sewer	Operation #2	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR (1)</b>	\$ 10,886,465						\$ 10,886,465
Less: Invested in Capital Assets, Net of Related Debt (1)	8,242,463						8,242,463
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)							-
<b>Total Unrestricted Net Position (1)</b>	2,644,002						2,644,002
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-

<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	2,644,002						2,644,002
Unrestricted Net Position Utilized to Balance Proposed Budget	592,300						592,300
Unrestricted Net Position Utilized in Proposed Capital Budget	845,000						845,000
Appropriation to Municipality/County (3)							-
<b>Total Unrestricted Net Position Utilized in Proposed Budget</b>	1,437,300						1,437,300
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
Last issued Audit Report (4)	\$ 1,206,702	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,206,702

(1) Total of all operations for this line item must agree to audited financial statements.  
 (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.  
 (3) Amount may not exceed 5% of total operating appropriations. See calculation below.  
 Maximum Allowable Appropriation to Municipality/County \$ 132,015 \$ - \$ - \$ - \$ - \$ - \$ 132,015  
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2021 (2021-2022)  
Warren County  
(Pequest River)  
Municipal Authority

AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2021 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

## Warren County (Pequest River) Municipal Utilities Authority

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

enter X to the left if this paragraph is applicable

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Warren County (Pequest River) Municipal Authority, on the 20th day of October, 2020.

**OR**

enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the Warren County (Pequest River) Municipal Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):


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Officer's Signature:			
Name:	E. Chad Chamberlain		
Title:	Secretary		
Address:	199 Foul Rift Road, PO Box 159 Belvidere, NJ 07823		
Phone Number:	908-475-5412	Fax Number:	908-475-5873
E-mail address			



# 2021 (2021-2022) CAPITAL BUDGET/PROGRAM MESSAGE

## Warren County (Pequest River) Municipal Utilities Authority

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

N/A

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A

*Add additional sheets if necessary.*

# Proposed Capital Budget

## Warren County Pequest River Municipal Utilities Authority

For the Period January 1, 2021 to December 31, 2021

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Belvidere Aeration/Clarifier Rehab	\$ 475,000	\$ 475,000				
Belvidere Pretreatment Tank Screen	185,000	185,000				
Water St. Pump Station Deisgn	125,000	125,000				
Water St. Forced Main Inspection	60,000	60,000				
Total	845,000	845,000	-	-	-	-
<i>Operation #2</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 845,000</b>	<b>\$ 845,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

# 5 Year Capital Improvement Plan

Warren County Pequest River Municipal Utilities Authority  
 For the Period January 1, 2021 to December 31, 2021

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget					
		Year 2021	2022	2023	2024	2025	2026
<i>Sewer</i>							
Belvidere Aeration/Clarifier Reh	\$ 4,185,000	\$ 475,000	\$ 1,085,000	\$ 575,000	\$ 850,000	\$ 700,000	\$ 500,000
Belvidere Pretreatment Tank Sc	185,000	185,000					
Water St. Pump Station Deisgn	125,000	125,000	See attached for 2022-2025				
Water St. Forced Main Inspecti	60,000	60,000					
<b>Total</b>	<b>4,555,000</b>	<b>845,000</b>	<b>1,085,000</b>	<b>575,000</b>	<b>850,000</b>	<b>700,000</b>	<b>500,000</b>
<i>Operation #2</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL</b>	<b>\$ 4,555,000</b>	<b>\$ 845,000</b>	<b>\$ 1,085,000</b>	<b>\$ 575,000</b>	<b>\$ 850,000</b>	<b>\$ 700,000</b>	<b>\$ 500,000</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

Warren County (Pequest River) Municipal Utilities Authority

Five Year Capital Plan

Sep-20

YEAR	PROJECT	BUDGET COST
2021	Belvidere Aeration/Clarifier Rehab - Construction	\$ 475,000
	Belvidere Pretreatment Tank Screen - Construction	\$ 185,000
	Water Street PS Improvement - Design and Bidding	\$ 125,000
	Water Street FM Inspection/Evaluation	\$ 60,000
	Subtotal	\$ 845,000
2022	Water Street PS Improvement - Construction	\$ 875,000
	Belvidere Sludge Thickener - Design and Bidding	\$ 75,000
	Belvidere Filter Building Electrical/Control Improvements - Design	\$ 20,000
	Repairs to Collection System (based upon CCTV)	\$ 40,000
	Belvidere Service Water System Improvements	\$ 75,000
	Subtotal	\$ 1,085,000
2023	Belvidere Tertiary Filter Upgrade/Replacement - Design	\$ 125,000
	Belvidere Sludge Thickener - Construction	\$ 375,000
	Belvidere Filter Building Electrical/Control Improvements - Const	\$ 75,000
	Subtotal	\$ 575,000
2024	Belvidere and Oxford Grit Removal Upgrade/Replacement	\$ 350,000
	Belvidere Tertiary Filter Upgrade/Replacement - Construction	\$ 500,000
	Subtotal	\$ 850,000
2025	Nitrate removal at Oxford	\$ 700,000
	Subtotal	\$ 700,000

Prepared by : CP Engineers

CB-4a

# 5 Year Capital Improvement Plan Funding Sources

Warren County Pequest River Municipal Utilities Authority  
 For the Period January 1, 2021 to December 31, 2021

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Sewer</i>					
Belvidere Aeration/Clarifier Ref	\$ 4,185,000	\$ 4,185,000			
Belvidere Pretreatment Tank Sc	185,000	185,000			
Water St. Pump Station Deisgn	125,000	125,000			
Water St. Forced Main Inspecti	60,000	60,000			
Total	4,555,000	4,555,000	-	-	-
<i>Operation #2</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 4,555,000</b>	<b>\$ 4,555,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	<u>\$ 4,555,000</u>				
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.