

Blue Ridge Fire District

Blue Ridge Fire District Board of Directors Meeting

928-477-2751 <http://www.brfdaz.org/>
5023 Enchanted Lane Happy Jack, Arizona 86024

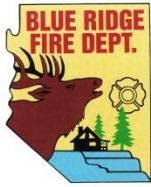
October 17, 2025

10:00 AM

Minutes

1. Call to Order Meeting called to order at 10:00 by Chair Mike Bourne
2. Pledge of Allegiance
3. Roll Call of Board Members: Brian Alexander, Mike Bourne, Laurie Hawke, Linda McDermott, Casey Samsill present
4. Review and Adoption of the Agenda
Brian Moved and Linda 2nd to adopt the Agenda
Motion passed unanimously
5. Call to the Public- None
CALL TO THE PUBLIC: ARS 38-431.01 (H)
A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
6. Review and Adoption of Minutes to September 12, 2025 Meeting
Linda Moved and Casey 2nd motion to adopt the minutes to the September 12, 2025 meeting
Motion passed, Brian abstained
7. Announcements
 - a. Starlighters breakfast October 25th, 8:00 am, last of the year. Lots of food!
 - b. Men's breakfast tomorrow, October 18th, 8:00 am at BRCC
 - c. Possible new program to reach out to community members who are alone; if aware of someone please contact BRCC or Casey Samsill.
 - d. CERT training May 12-14, 2026 at Fire Station
 - e. November 2026 Election; quality community members needed to run for Fire Board.
8. Reports and Correspondence
 - a. Chairperson's Report
 - i. Wildfire awareness campaign is going well.
 - ii. Envision 2045, comprehensive long term plan. Draft has been written, will be presented to Board of Supervisors on November 18, 6:00 pm for approval.
 - iii. Fire hydrants are being exercised in coordination with the Water District.
 - b. Chief's Report
 - i. Personnel: 17 volunteers, 9 paid reserve, 7 full-time, and 1 part-time admin.

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- ii. Apparatus: Medic 111 replacement ordered, all other in service
- iii. Incident Report: Total call volume for September was 19: 13 EMS, 1 Fire, 2 MVC, 3 service calls
- iv. Training Report: 392 hours of training in September including: driver training, policy review, cold weather emergencies, blood borne pathogens, and HIPAA compliance. 7 members attended the AZ State Fire School taking courses ranging from basic firefighting to incident safety officer to new chief officer.
- v. Updates/Announcements:
 - Crew quarters still under construction (cabinets underway)
 - Annexation progress updates: 3&7 progressing, 6 separate
 - 2 new subscribers in Units 3&7, and 1 in Unit 6
 - FF Mental Health online assessments are underway; (in-station scheduled December 2025)
 - I-40 Response Group meeting with mutual aid agreement discussion and edit
 - Arizona Community Foundation Training Grant received for \$1800 (offsets AZSFS) Thank you to Capt. Sewell!
 - Website transition scheduled to begin November 7th, ETA 4-6 weeks
9. Review and Adoption of the September Financial Report
 - Brian Moved and Laurie 2nd motion to adopt the September, 2025 Financial Report
 - Motion passed unanimously
10. OLD BUSINESS
 - a. Report on AZDOR and annexations, with discussion and possible action on annexation timelines.
 - Laurie reported, County is complete, Will follow up with AZDOR. Are they aware of the deadline of November 1?
 - Does the Board need to revisit decision re: 4&5 IF AZDOR doesn't meet the deadline? Put on agenda for November meeting
 - Send out a welcome to the District to 4&5, including pamphlet.
11. NEW BUSINESS
 - a. No new business
12. Adjournment
 - Casey moved and Brian 2nd motion to adjourn
 - Motion passed unanimously and the meeting was adjourned at 10:50

Respectfully submitted,
Laurie Hawke