

Minutes of the Sherrard Public Library District Board of Trustees

November 21, 2023 -- 6:00 PM

Call to Order: 6:00 PM.

Board Members in Attendance: Jim DeWitt, Jackie Docherty, Allen Holdsworth, Molly Kindelsperger, Anita McKnight, Barb Ruane and Sheryl Steele.

Staff: Tori Drews

Decennial Committee: The second meeting of the Decennial Committee was conducted.

Motions:

1. Motion to approve the minutes of October 17, 2023, Decennial Committee Meeting by Ruane, Second by Docherty.
2. Motion to approve the minutes of October 17, 2023, by Docherty, Second by Ruane.
3. Motion to approve the Treasurer Report by Kindelsperger, Second by McKnight.
4. Motion to approve Program [Director] Job Description Policy Revision by Kindelsperger, Second by McKnight.
5. Motion to approve Library Services for Persons with Disabilities Policy by Docherty, Second by Kindelsperger.
6. Motion to adjourn at 6:32 PM by DeWitt, Second by Ruane.

Director Report:

- I. Personnel: Brittany Stohl was hired as Clerk I and will begin on November 27th. Lexi Stirn will be facilitating both the Afternoon and Evening Book Club.
- II. Exterior Item Return: Brodart has not been responsive regarding issues with the book return. Anita's husband suggested a remedy to resolve the problems, so Tori has not communicated further with Brodart. The old return was donated to New Windsor Public Library.
- III. MidAmerican Grant: The \$500 grant from MidAmerican will be used to purchase a small couch and table to compliment the new shelving.
- IV. Vega Online Catalog: Prairie Cat has launched a new online catalog, Vega. Patrons use this portal to request or renew items and pay fines.

New Business:

1. Program [Director] Job Description Policy Revision: The Board approved this revision.
2. Library Services for Persons with Disabilities Policy: The Board approved this Policy.

The next meeting is January 16, 2024, at 6 PM.

Respectfully submitted,
Sheryl Steele, Secretary