

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, NOVEMBER 3rd, 2022 6:00 P.M.**

AGENDA

- 1) **ROLL CALL**
Kitzmiller, Nasser, Butler, Hirsch, Torno.
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **INVOCATION**
- 4) **CALL FOR CHANGES**
Approval of the Agenda of the Regular Meeting of the Summerset City Commission for November 3rd, 2022 as presented or amended.
- 5) **CONSENT CALENDAR**

APPROVAL OF THE MINUTES

- 5A) Approval of the minutes of the Regular Meeting held on October 6th, 2022 as presented or amended.
- 5B) Approval of the minutes for the Special Meeting held on October 11th, 2022 as presented or amended.

APPROVAL OF THE CLAIMS

- 5C) Approval of claims and hand checks in the amount of \$207,668.16 from October 6th, 2022 through November 2nd, 2022 as presented or amended.

APPROVAL OF PAYROLL – OCTOBER 2022 – SDCL 6-1-10

- 5D) Dept. 4000 - \$19,122.18 Wastewater/Public Works
Dept. 4110 - \$2,333.32 Commission
Dept. 4120 - \$1,083.33 Mayor
Dept. 4140 - \$13,051.32 Finance
Dept. 4210 - \$28,394.13 Police
Dept. 4652 - \$0.00 Planning & Zoning

- 6) **UTILITY BILLING ADJUSTMENTS**
Approval of utility billing adjustments of \$113.68 for the period October 1st thru October 31st, 2022.
- 7) **COMMISSION REPORTS**
- 8) **NEW HIRE – POLICE DEPARTMENT**
Derek Uebel – certified police officer \$20.00 starting date 8/25/2022
Jhamel Smith – certified police officer \$20.00 starting date 9/29/2022
Rochelle Kennedy – assistant finance officer \$17.00 starting date 10/24/2022

- 9) **PAYROLL CHANGE- PART TIME POLICE DEPARTMENT**
Currently \$16.50 per/hr. to \$19.00 per/hr.
- 10) **CYBER SECURITY CREDIT PROGRAM – GOLDEN WEST CYBER SECURITY REPRESENTATIVE**
- 11) **SURPLUS CITY PROPERTY – DISCUSSION/ACTION**
Parcel #0C.50.07.24R – 1.078 acre zoned Planned Development *discussed with residents.
Parcel #0C.50.07.36 – .175 acre zoned Planned Development
Parcel #0C.50.07.35 – .172 acre zoned Planned Development
Parcel #0C.50.07.34 – .173 acre zoned Planned Development
Parcel #0C.50.07.33 – .181 acre zoned Planned Development
Parcel #0C.50.07.32 – .189 acre zoned Planned Development
Parcel #0C.50.13.PARK – .15 acre zoned Single Family Residential * reach out to residents.
- 12) **APPOINTMENT OF THREE APPRAISERS – DISCUSSION/ACTION**
- 13) **SET HEARING FOR FIRST READING OF REVISED ORDINANCE 2022-10 FEE**
Set first reading for December 1st, 2022.
- 14) **SET FIRST READING OF REVISED ORDINANCE 2022-11 CITY PARKS & RECREATION**
Set first reading for December 1st, 2022.
- 15) **SET FIRST READING OF REVISED ORDINANCE 2022-12 BIDDING CONTRACTS**
Set first reading for December 1st, 2022.
- 16) **SET FIRST READING OF REVISED ORDINANCE 2022-13 EXEMPTIONS FROM BIDDING**
Set first reading for December 1st, 2022.
- 17) **SET FIRST READING OF REVISED ORDINANCE 2022-14 – CONTRACTOR’S LICENSE FEE**
Set first reading for December 1st, 2022.
- 18) **LIQUOR LICENSING RENEWALS– RESOLUTION 2022-19**
- 18A) Renewal of a Package Off Sale Liquor License #PL-4993 for 2021 with Sunday Sales, from Eaglecav, LLC., 8031 Stagestop Rd., Summerset, SD 57718, DBA Hagggar’s Grocery, 8031 Stagestop Rd., Lot 2R of Tract 1R, 25-3-6, Siouxland Estates, City of Summerset, Meade County, South Dakota.
- 18B) Renewal of a Retail On Sale Liquor License #RL-5278 for 2021 with Sunday Sales and Ten Video Lottery Terminals, from MG Oil, 8074 Stagestop Rd., Summerset, SD 57718, DBA Happy Jacks – Summerset 2, at 8074 Stagestop Rd., Lot SC4 & SC5, 23-3-6, Siouxland Estates, City of Summerset, Meade County, South Dakota.
- 18C) Renewal of a Package Off Sale Liquor License #PL-19301 for 2021 with Sunday Sales, from The Pit Stop LLC, 8034 Stagestop Rd., Summerset, SD 57718, at Lot 2R, 23-3-6, Stagestop Subdivision, City of Summerset, Meade County, South Dakota.
- 18D) Renewal of a Retail On Sale Liquor License #RL-20903 for 2021 with Sunday Sales and Eight Video Lottery Terminals, from The Pit Stop LLC, 8034 Stagestop Rd., Summerset, SD 57718, at Lot 2R, 23-3-6, Stagestop Subdivision, City of Summerset, Meade County, South Dakota.
- 18E) Renewal of Retail On-Off Sale Wine License #RW-24486 for 2021 with Sunday Sales, from

Dollar General Store #18299, 12000 Sturgis Road, Summerset, SD 57718, Lot C of Tract 1R of Siouxland Estates Subdivision, City of Summerset, Meade County, South Dakota.

- 18F) Renewal of On Sale Liquor License #RL-26888 for 2021 with Sunday Sales, from Aces LLC, 12340 Jenter Road Summerset SD 57718, DBA Angel's Catering and Receptions, at 12340 Jenter Road, Summerset SD, 57718, STAGE STOP SUB LOT B OF LW-1 24-3-6, City of Summerset, Meade County South Dakota
- 18G) Renewal of Retail On Sale Liquor License #RL-24438 for 2022 with Sunday Sales, from Neighbors, 7280 Freedom Lane, Summerset, SD 57718, at Lot 24 BLK 9, Summerset USA Subdivision, City of Summerset, Meade County, South Dakota.

19) **HDR TASK ORDER 2022-04/CONSTRUCTION PHASE SERVICES FOR WASTEWATER TREATMENT PLANT**

20) **PICTOMETRY COST SHARE FUNDING**

21) **CITIZENS INPUT**

22) **UPCOMING EVENTS:**

City Offices will be closed on Friday, November 11th in observance of Veteran's Day.
Coffee with the Commission – is Saturday, November 5th @ 10:00 a.m. at Summerset City Hall.
City Offices will be closed Thursday, November 24th, and Friday, November 25th for Thanksgiving.

23) **ITEMS FROM CITY ATTORNEY**

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

24) **ADJOURNMENT**

Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.

All meetings are streamed on Facebook Live.

City of Summerset is inviting you to a scheduled Zoom meeting.

Topic: City of Summerset's Zoom Meeting

Time: Nov 3, 2022 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85181111361?pwd=b1RVeDIyZnVrYkZuMTZuSk1EQkRLZz09>

Meeting ID: 851 8111 1361

Passcode: 549289

One tap mobile

*+17193594580,,85181111361#,,, *549289# US*

*+12532158782,,85181111361#,,, *549289# US (Tacoma)*

Dial by your location

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)
+1 669 444 9171 US
+1 669 900 9128 US (San Jose)
+1 689 278 1000 US
+1 301 715 8592 US (Washington DC)
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 646 558 8656 US (New York)
+1 646 931 3860 US
Meeting ID: 851 8111 1361
Passcode: 549289

Find your local number: <https://us02web.zoom.us/j/85181111361>