

GARNETT PUBLIC LIBRARY BOARD  
Meeting Minutes  
Tuesday, September 3rd, 2019  
6:00 PM

Present: Sandra Moffatt, Jennifer Sibley, Jordan Hall, Linda Huettenmueller, and Mike Hermann as well as Library Director Andrea Sobba.

I. Secretary's Report – The minutes were approved. (Huettenmueller/Moffatt).

II. Treasurer's Report – Check registers and bank statements were available for review for the SEK State Aid and Gifts & Memorials accounts. Interest in the amount of \$2.03 was paid to the Gifts & Memorials account. The certificate of deposit held by the Library earned \$117.57 in interest. Andrea explained that expenses for the recent brickwork repairs will be paid for with capital improvement funds. The cost of restoring the office and restroom doors will be covered with funds from the building maintenance line item.

III. Payment of bills was approved (Sibley/Moffatt).

IV. Librarian Sobba presented her report. Overall circulation is down as compared to August, 2019. Recent library programs included a tie-dye party to celebrate the 50<sup>th</sup> anniversary of Woodstock with 17 attending. Thirteen people participated in this month's book discussion. Library usage averaged 10 patrons per hour for the month.

V. GPL board members reviewed the emergency action plan to protect the Walker and City of Garnett art collections in the event of sustained damage to the Garnett Public Library building.

VI. The FOL are planning to hold a grocery BINGO event on Saturday, 9/21/19 at 10AM at the library.

VII. A. All office area doors have been restored by Darwin Hamilton. They look amazing!

B. Board members were introduced to Hazel Stringham, Adult Services Coordinator.

C. City of Garnett staff will have time after all to complete installation of the kiosks for the Storywalk on the rail-trail. Bob Mills and the Kansas Dept. of Wildlife & Parks have mapped out a plan.

D. The main entry display case has been refurbished with funds from the Judy Brummel Memorial and it looks great. There will be \$350 left to spend for the children's area. Andrea will pursue the idea of asking local artists to paint the round tables with interactive scenes for use with toy cars or small action figures/animals.

E. Exterior brick repairs have been completed.

F. Stanion Wholesale Electric Co. has not yet completed bid items #5-7 to improve the exterior lighting for the façade lettering and tile mural.

G. No bill has been received from the Topeka artist whose work was damaged during her installation of the exhibit.

VIII. A. The deadline for the SEKLS Furnishings Improvement grant is approaching. Andrea is still finalizing her application and may need to email board members for feedback before the October meeting.

B. Teen Tech will be held Wed., 9/4/19 at 4PM

Remember When Wed., 9/11/19 at 10AM: Where were you on 9/11?

FOL Grocery BINGO Sat., 9/21/19

Book Discussion Wed., 9/25/19: At the Water's Edge

C. Nancy is currently on a two-week vacation. Connie took a week of vacation prior to that.

Connie will attend an ILL meeting on Thurs., 9/5/19. Andrea will attend Westminster Woods on 9/18/19.

D. The next meeting will be held Monday, 10/7/19 at 6:00 PM in the Archer Room.

The meeting was adjourned (Sibley/Moffatt).

Submitted by Jennifer Sibley, Secretary