**M I N U T E S**

**Port Commission Meeting**

**Port of Arlington**

**October 10, 2017**

**5 p.m.**

**Gilliam County Courthouse**

**Condon, Oregon**

1. **The Port of Arlington Commission meeting was called to order at 5:00 pm by President Wilson.**

**Those Present:** President Wilson; Commissioner Fitzsimmons; Commissioner McGuire; Commissioner Kennedy; Commissioner Hunking; Port Manager/ Economic Development Officer, Peter Mitchell; Admin. Asst. Denise Ball; Attorney Will Carey; Advisory Committee, Don Williamson

**Absent:** None

**Audience:** None

1. **Public Comment on non-agenda items-** None

**3. Consent Agenda:**

* Approval of September 14, 2017 Commission Meeting Minutes
* Approval of September 2017 Payables and Financials

Commissioner Hunking moved to approve the consent agenda as presented and Commissioner Fitzsimmons seconded. The motion carried 5-0.

1. **Chairman’s Report:** Thanksgiving Turkeys for Staff. Commissioner Fitzsimmons moved to give Thanksgiving turkey’s to staff and Commissioner Kennedy seconded. Motion carried 5-0.

President Wilson told the Board the Port received Thank You notes from a Gilliam County Fair 4-H participant and the High School Rodeo association.

1. **Commissioner Reports:** Commissioner Fitzsimmons asked about the removal of the MCGG propane tank on Port property. Staff was directed to send MCGG an invoice for September and October. There is a new restaurant open, Condon Café, in the Round Up building. Commissioner Kennedy told the Board the center line work on the chip sealed roads is complete for County and Port’s Road.
2. **Economic Development:**
   1. Mesa Group Discussion – Following discussion it is the consensus of the Board for EDO Mitchell to contact the Mesa Group to tell them they should bring a generous offer for consideration to the Board for the purchase of the hangar building and two acres of land. The Boards position has been opposed to selling any Port property.
   2. EDO Report – EDO Mitchell presented his written report to the Board.
   3. Blalock Launch Site – EDO Mitchell reported to the Board that he was contacted by the Columbia Gorge Wind Surfing Association in Hood River regarding their efforts to lease the Blalock Boat Launch site for use by Wind Surfers and Stand Up Paddle boarders. EDO Mitchell suggested that the Port may be able to lease the area from the USACE. The Board directed EDO Mitchell to begin discussion regarding a lease at the Blalock boat launch site property from the Corp. Commissioner Hunking added that the proposed Project must to be sustainable with no additional costs to Port. Mitchell said he would research grants that may be available.

6.2 Flex Building Progress Report – Site Plan has been approved. Project bid packet should be ready in November.

Break for Dinner 6:15 pm – 6:45 pm

Meeting cont’d

1. **Island Park**

7.1Crack, chip, and fog seal grant project – Project is complete as discussed in EDO Report with the exception of painting a Rail Road Crossing sign on the roadway.

**8. Administration**

8.1 Resolution 2017-139 – Funds Transfer – Not necessary as transfer was approved in the budget.

8.2 New Port Logo designed by Scott Thompson Graphics and Design was approved along with his invoice of $225.00.

Meeting adjourned at 6:25 pm

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President Ron Wilson V.P. Dewey Kennedy