

West Groton Water Supply District
Minutes of the Monthly Meeting
March 12, 2019

Commissioner Blood opened the meeting @ 7:08 p.m. reading a statement that in accordance with the Commonwealth of Massachusetts Open Meeting Law, the meeting is open to the public and the public is welcome to attend; however, the purpose of the meeting is to efficiently conduct and stay focused on the business of the District. Individuals are not permitted to disrupt the meeting and should refrain from comment. Anyone wishing to comment must be recognized by the Chair. If anyone has a matter to discuss with the Board, they should notify the Clerk or Manager 4 days in advance of the meeting to be placed on the Agenda. The following persons were in attendance:

Robert Blood, Emmett Risdon, Douglas DeNatale, Commissioners
Paul W. Curtin, General Manager

Review of the Monthly Minutes: The February 2018 Monthly Minutes were approved and accepted.

Review of Monthly Invoices/Treasurer's Report: The February 2018 invoices were approved and accepted.

Review of Profit & Loss Statement and Balance Sheet: The Profit & Loss Statement and Balance Sheet for February 2018 were approved and accepted.

Well Field Update: A pre-construction meeting was held on March 7, 2019 with Ali Parand, Barbato Construction Metropolitan Electric and the electrical engineer. Shop drawing for all main items have been approved, with some smaller items outstanding. There will be a book of all approved submittals on site. Construction will commence on April 1, 2019 and is expected to be completed mid-July. Electrical target start date is May 15, 2019 (some electrical work has already been completed). Paul is making arrangements to relocate the SCADA system to Town Forest and utilize a data system accessed via cell phone service. There was some discussion as to temporary power, which will be further looked into. Chemical tanks will be delivered to Barbato the week of March 11, 2019, and all chem feed equipment the first week of April.

We will upgrade the propane tank to a 1,000 gallon tank during the construction period, once the propane in the current tank has run down.

We have purchased signage indicating that the area will be closed during working hours. We have notified Nashoba Paddler and made arrangements with them for delivery and removal of their canoes on a weekly basis. We have also notified the police and fire departments of the construction that will be going on, and the restricted access.

Any Other Business:

Dawn looked into interest rates at other banks to ensure that we are earning a strong rate currently. At this point, our interest rates are higher and we will leave our accounts at Citizens.

We are switching propane suppliers from AmeriGas to Haffners. Haffners will handle the tank upgrade at the Townsend Road Pump Station and will perform a safety check on the Town Forest tank.

We have purchased two new computers for the office to upgrade our computer system, which is out of date.

As there was no further business, a motion was made and seconded to adjourn the meeting @ 8:38 p.m.

Respectfully Submitted,

Dawn M. Priest
Clerk/Treasurer