

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
March 9, 2017 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 7:30 p.m. following the Joint Special Meeting with Joint Fairview Cemetery Maintenance District that started at 7:05 p.m. as posted.

Roll Call: Commissioners Jared Moyle, and Steve Martin were present. Brian Fendley was absent from the meeting.

Staff Present: Fire Chief Greg Timinsky, Recording Secretary/Treasurer Robin Ward and White Peterson Attorney William F. Gigray were also present.

Approval of Meeting Agenda and Postings: Robin Ward reported that Chief Timinsky posted the original Agenda Notice of the Regular Meeting of the Board was posted on March 7, 2017, at Fire Station #1 at 3:50 p.m. and at Star City Hall at 4:00 p.m.

Chairman Moyle moved to accept the report of the agenda posting and to approve the agenda as posted. Comm. Martin seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Approval of Minutes: Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on February 9, 2017 as presented and found them to be consistent with what occurred at those meetings.

Financial Reports: Robin Ward provided a report of the District's financial status and requested approval for payment of expenses as presented in the *Treasurer Report*.

Comm. Martin then moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$119,783.58 be authorized. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes for review.)

Public Comment/Special Presentations: None

Staff Reports:

Chairman of the Board: Chairman Moyle had nothing additional to report.

Secretary of the Board: Comm. Fendley had nothing additional to report.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following items:

- **Extractor:** As planned in the budget process, the extractor has been purchased and installed.
- **Maintenance Division:** Continues to stay busy, will be looking for additional help.
- **Staff Vehicle:** As planned in the budget process, the staff vehicle has been ordered.
- **Flooding:** Continue working jointly with Eagle on flood problems in the area.
- **Dispatch Issues:** Continued discussions with Ada and Canyon Counties to resolve delayed dispatch between the two agencies.

- **Oil Furnace:** Chief reported that as requested by Comm. Moyle, he had researched the costs of an oil furnace that would use the disposed of oil from the Maintenance Division. Estimated cost of unit and install would be approximately \$12k. It currently cost approximately \$1,700/year for gas heat.
- **Election Site:** Star Fire Station 1 will now be used as a polling site for election.
- **Prevention:** Moon Valley Apartments and several other residential projects are in the works. Annual Beer and Wine Inspections have begun.
- **Training:** Continue training on individual performance standards (IPS's) and company performance standards (CPS's) with Eagle.

Firefighters Union Representative: Everything is going well.

Recording Secretary/Bookkeeper: Robin Ward reported:

- Wood Annexation that was sent to Ada County in 2016 had been misplaced so additional copies were emailed and they are researching.
- 2016 Audit - will be scheduled for sometime in the next couple months.

Attorney Report: Attorney Gigray provided an updated report on current items being worked on by White Peterson, copy of report is attached.

Committee Reports:

- **Impact Fee Committee:** Chief Timinsky reported that he had contacted Anne Prescott to review the updated information provided by the Committee. She did the original report. He also will speak to the Chamber of Commerce and Lions Club, feels there may be some resistance from the City to collect the fees. Comm. Moyle suggested putting together a Committee including members of the public to review the impact fee study as well.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **McMillan Property** - This item was finalized in the earlier joint meeting with the Joint Fairview Cemetery Maintenance District.
- **Treasure Valley Fire Authority Update:** Chief provided information in regards to Nampa not signing on to the agreement until a later date. Per the request of Attorney Gigray, he has asked that the Commission reaffirm the decision to sign into the JPA agreement.

Comm. Moyle moved to reaffirm the Treasure Valley Fire Authority JPA without Nampa and to review again in six months. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

- **Station 2 BLM Lease:** Chief has spoke with the BLM Chief and explained the reasoning behind the proposed increase, they are looking into coming up with the necessary funds to continue leasing the space.

New Business:

- **Policy Code Updates:**
 - **Adding Annual Review of Treasure Valley Fire Authority JPA :** Chairman Moyle moved to adopt Resolution 17-136, Amending Title 8, Chapter 2, Section 2 and 3, providing for Review of Budget Request and Operation Efficiencies of the Treasure Valley Fire Authority Interagency JPA. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

- **Adding Guidelines and Minimum Requirements for Employee Initial and Annual Health Exams to set a base line for Presumptive Illness:** Postponed for further review.

EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS:

Comm. Martin moved to convene into executive session under Idaho Code 74-206 (1) (b) and to have the Fire Chief, Robin Ward and Attorney Gigray remain in the executive session with the Commissioners. Chairman Moyle seconded the motion, a roll call vote was taken and the motion passed unanimously. Commissioners convened into Executive Session at 8:10 p.m.

Information was provided to the Board of Commissioners by Chief Timinsky on the subject of the executive session. No action was taken during this executive session.

Chairman Moyle move to come out of Executive Session. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote. Commissioners reconvened the regular meeting at 8:19 p.m.

Open session resumed and Chairman Moyle reported that information was received in relation to the announced purposes for going into executive session and no action was taken by the Commissioners.

Announcement of the Next Meeting: The next Regular Meeting of the Board will be held April 13, 2017, Star City Hall.

Adjournment: Chairman Moyle moved to adjourn the meeting. Comm. Martin seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 8:20 p.m..

Minutes submitted by: _____
Robin Ward, Recording Secretary

Minutes approved by the Board of Commissioners at the April 13, 2017 Regular Meeting of the Board.

Secretary, Brian Fendley

Appended to these Minutes:

- Agenda Notice
- Public Input Sign-up Sheet; and,
- Treasurer's Report prepared by Ward
- Attorney's Report