



Craig Tribal Association  
P.O. Box 828  
Craig, AK 99921  
Tel: 907-826-3996  
Fax 907-826-2427

**Job Announcement**  
**Building Janitor**  
**Full-Time, Non-Exempt**

**Purpose:** The Craig Tribal Association is recruiting for a Full-Time Janitor. This position is responsible for cleaning all CTA buildings. The Janitor is directly accountable to the Assistant Tribal Administrator, with general supervision of the Tribal Administrator.

**Responsibilities:**

- Vacuum, sweep, and mop floors
- Dusting, cleaning, and sanitizing
- Snow removal, Debris clean-up of walkways and parking lots
- Light maintenance of equipment and tools

**Qualifications:**

- High School diploma or GED, preferred.
- Valid Driver's license and insurable through the tribe's insurance carrier.
- Ability to work in a team setting and alone.
- Ability to maintain confidentiality regarding programs and clients.
- Demonstrates dependability and judgment in performance and duties.
- Must be able to lift and/or move up to 50 pounds regularly.

**Salary Range:** \$20.00-23.61/Hr.

**Posted:** July 21, 2025

**Closing Date:** Open until filled

**Benefits:** Health Benefits Stipend, Paid Time Off

**CRAIG TRIBAL ASSOCIATION IS A DRUG-FREE WORKPLACE. SUCCESSFUL APPLICANTS WILL BE REQUIRED TO COMPLETE A PRE-EMPLOYMENT URINALYSIS AND CRIMINAL BACKGROUND CHECK UPON JOB OFFER.**

**UNDER THE AUTHORITY OF P.L. 93-638, INDIAN PREFERENCE SHALL BE GIVEN TO THE APPLICANT WHO MEETS THE MINIMUM QUALIFICATIONS UNDER THE CRAIG TRIBAL ASSOCIATION'S PERSONNEL POLICIES AND PROCEDURES.**

Applications may be emailed to: [hr@craigtribe.org](mailto:hr@craigtribe.org) or brought to CTA Offices at 505 Front Street, Craig, Alaska.