

**Written Minutes for the  
Planning & Zoning Meeting  
Held on November 10, 2016  
6:30 PM  
Elmendorf City Hall  
8304 FM 327  
Elmendorf, Texas 78112**

 ORIGINAL

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At any time during the Planning and Zoning Meeting, the Commission may meet in executive session for consultation concerning attorney-client matters (real estate, litigation, contracts, personnel, and security).

**I. The Commission will convene for a Planning & Zoning Meeting at the Elmendorf City Hall at 6:30 pm November 10, 2016.**

**Call to Order**

The meeting is called to order at **6:38 PM** by Commissioner Michael Hyatt.

**Pledge of Allegiance**

**Roll Call**

Commissioner Place 1	Michael Hyatt	Present
Commissioner Place 2	Wayne Fielder	Present
Commissioner Place 3	Ronald Huerta	Absent
Commissioner Place 4	Carol Huerta	Present
Commissioner Place 5	Patricia Wilson	Absent

Also present, City Secretary Roxanne De Leon and City Attorney Mike Guevara.

**Citizens Participation**

**Tracie Delbosque** There is a potential buyer for her vacant property which is zoned for R-1, which is holding him back from purchasing because he wants to place a manufactured home there. Due to her home on that property being lost in a fire on that property, the City Council had waived the application fee for a map amendment at a previous meeting. Commissioner Hyatt states the intent of the zoning ordinance is to establish consistency and increase property values for the City of Elmendorf. City Attorney Mike Guevara advises the Commission that we cannot talk about a property that is not on the agenda.

**II. General Business**

1. Adoption and approval of the Planning and Zoning meeting minutes from August 25, 2016.

Commissioner C. Huerta motions to approve the Planning and Zoning meeting minutes from August 25, 2016. Commissioner Hyatt seconds and a vote is called.

Yay	Nay	Abstain
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Commissioner Hyatt		
Commissioner Fielder		
Commissioner C. Huerta		

The motion to approve the Planning and Zoning meeting minutes from August 25, 2016 is passed on a unanimous vote with all three (3) commissioners in favor.

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- 2. Discussion and possible action regarding a request from Anthony Trejo for a map amendment to Ordinance 12-12-2013-1, the City of Elmendorf's Zoning Ordinance.

The potential buyers of the three linked properties are sisters that would like to place a manufactured home on two of the properties. They present photos of the home they wish to purchase to the commission. Since the properties do not have a specific address to identify them, their property numbers with the Bexar County Appraisal District are listed as #173898, #173889, #173969.

Commissioner Hyatt motions to approve the rezone request from Anthony Trejo, amending the zoning map from an R-1 District to an MHS District for property identification numbers #173898, #173889, #173969. Commissioner Fielder seconds, and a vote is called.

Yay	Nay	Abstain
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Commissioner Hyatt		
Commissioner Fielder		
Commissioner C. Huerta		

The motion to approve the rezone request from Anthony Trejo, amending the zoning map from an R-1 District to an MHS District for property identification numbers #173898, #173889, #173969 is passed on a unanimous vote with all three (3) commissioners in favor.

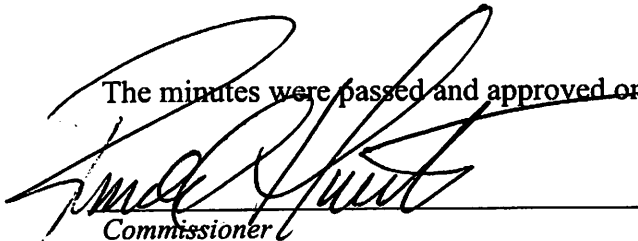
**III. Adjournment**

Commissioner C. Huerta motions to adjourn the planning and zoning commission meeting. Commissioner Fielder seconds, and a vote is called.

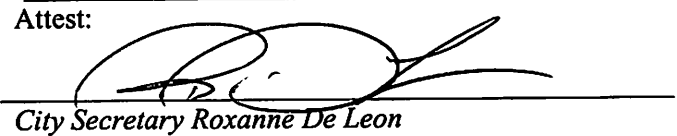
Yay	Nay	Abstain
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Commissioner Hyatt		
Commissioner Fielder		
Commissioner C. Huerta		

The motion to adjourn the Planning & Zoning Meeting is passed on a unanimous vote with all three (3) commissioners in favor.

Planning & Zoning Meeting is adjourned at: **6:57 PM**

The minutes were passed and approved on:  
  
 Commissioner

June 8, 2017

Attest:  
  
 City Secretary Roxanne De Leon